



Parent Advisory Council (PAC) Eagle Ridge Elementary Minutes for September 17th, 2018

Present: Don Hutchinson- Principal, Melissa Fisher – President, Amanda Cawthra- Vice President, Stella Pepper- Treasurer, Jennifer Poliszuk-Co-Secretary/DPAC, Maribeth Pearson- Co-Secretary/DPAC, Sam Leung, Sharon Pugh, Cherry Redoblado, Salima Soukoreff, Zoe Anderson, Ru Lindenberger, Agnes Mayer, Tia Waghorn, Ann MacLeod, Erin Davis, Shonna Richardson, Alison Summer, Kirina Stothers, Julia Kadow, Sarah Turner

Proceedings

Meeting called to order by Melissa Fisher at 6:45pm

Review and Approval of Agenda

Motion was made by Sharon Pugh to accept and approve the agenda for September 17th, 2018
Motion was carried.

Review and Approval of Minutes

Motion was made by Shonna Richardson to accept and approve the minutes from our last PAC Meeting of June 4th, 2018. There was no business arising from the minutes.
Motion was carried.

President's Report – Melissa Fisher

- Introduction of the Executive
- Introduction of the Heads of Committees
- Introduction of Don Hutchinson- New Principal

Principal's Report – Don Hutchinson

- See attached Notice
- Important to have a contact email for parents in case of emergency- Ex: power outage at the school
- 150 Students registered for the BOKS program
- Various Leadership programs are starting up including- Technology, Library, Lunch Monitor, Playground Monitor, Kindness club and Eco club.
- Reminder not to park in the Pick-up and Drop off areas

Treasurer's Report – Stella Pepper

- General Account Balance as **\$9256.30**
- Adjusted Balance: **\$9323.57**
- Difference due to deposits for Mabel's Labels and Freezie sales
- Gaming Account Balance as **\$16,262.28**

-Playground Account Balance as \$ 11,395.60

DPAC – Maribeth Pearson

-PAC 101 Meeting being held on October 3rd at Winslow Centre. Registration required by Sept 27th

COMMITTEE REPORTS

Hot Lunch Program / Treat Days – Salima Soukoreff

- Pizza Lunch being held on Friday September 28th
- Next month will be starting orders electronically through Munch a Lunch
- New ideas for this year- try some new vendors and possibly try recess snacks
- Salima to bring more information to next PAC meeting regarding new vendors

Parent Education – Vacant

Nothing to report at this time.

Traffic & Safety Committee – Vacant

Nothing to report at this time.

Emergency Preparedness Committee – Amanda Cawthra

-All food and supplies are up to date.

Website & Newsletter / Parent Communication – Sarah Turner

-Newsletter from PAC to be sent out shortly

School Event / Fundraising Committee – Melissa Fisher/ Salima Soukoreff

- New Fundraising options for this year discussed.
- Crafts created by kids and delivered by Christmas to be given as gifts
- Cob's Bread- Cinnamon Bun Fundraiser- possibly run in the fall
- Purdy's Chocolate Fundraiser to run in November
- Apple Fundraiser to purchase 15lbs of apples fresh from the Okanagan. Decided that we will hold off on this until September next year with advance notice to parents in June.
- Cineplex Movie tickets Fundraiser

Grade 5 Committee – Vacant

- No head of this committee at this time however a number of Grade 5 parents who will discuss options going forward.

NEW BUSINESS

-Grade 5 Movie Night – Date to be announced

- PAC to provide popcorn, licorice and water as in previous years

-Terry Fox Run -Thursday September 27th.

-Still looking for parent volunteers to help with the event

-Craft Fair- Friday November 16th

-This year being organized by Julia Kadow and Kirina Stothers

- To be held in the gym.

- Priority will go to families of Eagle Ridge students first and then open to other vendors.

-More information to follow

-Playground

- Overall feeling that the wooden playground at the back of the school should be replaced.

-Don Hutchinson is open to working with the PAC to look at options if we would like to start fundraising for this project.

-Scholastic Book Fair

-No specific plans in place but a group of parents have met and are starting discussions

-Expect to run the event in February.

-Don Hutchinson has given permission to use one of the portables for the Fair.

Motions

1. **Motion to approve Melissa Fisher, Amanda Cawthra, and Stella Pepper for signing authorities on all banking accounts for the 2018-2019 school year.**

Forwarded by PAC

Seconded by Sharon Pugh

Motion Passed

Open Discussion (Time permitting)

ADJOURNMENT

Meeting adjourned at 8:15pm

Minutes submitted by Maribeth Pearson

Next PAC meeting: To be Announced