



**Parent Advisory Council (PAC)
Eagle Ridge Elementary Minutes for May 28, 2019**

Present: Sam Leung, Jen Poliszuk, Jen Short, Jen Husband, Tara Lyons, Agnes Mayer, Sarah Turner, Erin Davis, Mika Goncharuk, Stella Lai, Melissa Fisher, Amanda Cawthra, Craig Woods, Don Hutchinson

Proceedings

Meeting called to order by Melissa Fisher at 6:47pm

Review and Approval of Agenda

Motion was made by Sarah Turner to accept and approve the agenda for May 28, 2019. Motion was carried.

Review and Approval of Minutes

Motion was made by Jen Short to accept and approve the minutes from our last PAC Meeting of April 30, 2019. There was no business arising from the minutes. Motion was carried.

SD 43 Member Craig Woods

Introduced himself and let the PAC know what the roles of the trustees are.

New Elementary School for Coquitlam and seismic upgrade announced for the province.

Class size and composition a challenge. Craig is working toward outreach and answering parents with district questions. This is a bargaining year.

Questions asked about psych assessments and whether funding is available. Funding per student is low because by scale we have more \$, but not per student. New model may preclude how we fund needs assessments. Plan is to move toward individual assessments and it is on the radar for consideration, but the funding model review is keeping it in hiatus.

Q: When is funding model decided?

A: Mixed reviews, school boards allowed to give feedback, and this information is being reviewed. Hopefully in the fall a decision will be made. Deputy Minister met with SD, and discussed need for transparency.

Q: What is the situation with the new Learning Inclusion Support Worker role?

A: EA shortage in province. Consultation done 2 years ago with parents, and some outflow was a review of education modes. Specialized training for EAs addressed but there are not enough EAs. Now we want more EAs. Idea is to train in-house, but skilled employees regardless (psych degree, bachelor of social work, for instance), then, they can have certification for EA degree. We need more resources to make this model happen. EAs saw this as a challenge to their role. Goal is to have a sustainable culture and for this to be a district of choice. Corporate board decided to bring in workers to offset the lack of EAs.

Q: What is in-house training?

A: Standardized model with access to this model. Requires the time to work through the system in an expedited way. Like a practicum with mentorship. Process requires expediting.

Q: Will there be turnover with the new role 'Learning Inclusion Support Worker'.

A: Hopefully there will be increased hours. We have money to pay for this option. This is a new district wide plan.

Q: Is there a retention plan for the LISW?

A: In-house training is part of the retention plan. The job flexibility in this district is a retention strategy.

Q: Are LISW paid less?

A: Yes, but they will progress to pay of EA when they have completed the certification and training.

Q: How is the mentoring conducted?

A: A coordinator provides additional support and mentorship, and is done on a school-by-school basis.

We are on list to get LISW. As we wait for new roles, the kids are suffering. Bumping staff is likely, but it's part of this growing process.

Feel free to reach out via email, which is on district website. Appreciates parent engagement. He may be a Tri-City liaison when his kids leave Scott Creek.

President's Report – Melissa Fisher

What a good year! All positions up for re-election. Not too late to add your name. Some PAC executives leaving the school.

Principal's Report – Don Hutchinson

May in review- district track meet. Kids did well. Red bibs really visible. Lots of kids participated, almost 75. They conducted themselves nicely too. Hats off to teachers who participated, with great expectations for the kids.

Talent show auditions have begun.

Grade 5's checking out Scott Creek June 7th. They come back and then go to the pool for the rest of the day.

Welcome to Kindergarten event held. <70 kids next year.

SPHERO event. Mr. Botero brought them. The challenges were a bit advanced. The kids had fun.

Last week kids went to carnival. Good experience.

Parent tea today. Fewer parents attended maybe because fewer classes presented.

Pro-D yesterday: Some dates brought up to see if they can be confirmed: Secret Shopper December 12-13, Pancake Breakfast Dec 6th, Open House Sept 19 and aiming for buddy bench and BBQ available from Kal Tire that date.

Mother's Day and Father's Day celebrations to be eliminated in school, in order to be sensitive to all types of families. Shifting focus to family day. Teachers on board. Idea is for ice cream social to celebrate families. It is part of the curriculum to talk about family composition with discussion of how every family can be unique.

Staff organization - taking a lot of time with kids coming and going from the school. There are 2 versions that have been presented to staff. Final decision in September, but teachers and student composition is changing. Likely 18 divisions, but if we have 5 more students we'll add a division. 4/5 split in all classrooms likely, and all intermediate classrooms.

All upper hallway classrooms have been painted. Remainder of school didn't need it.

Lots of celebrating and activities coming up.

Next year there will be an early dismissal on last day of school. Last day this year is a full day.

School-wide assembly for last day still needs time confirmed.

Grade 5 leaving assembly being taken care of by grade 5 parents

Treasurer's Report – Stella Pepper

General Account Balance as **\$6, 538.71**

Gaming Account Balance as **\$20, 629.19**

Playground Account Balance as **\$11,454.20**

Investments:

Pizza day in May profit of approx \$600.00

Teacher allotments: lots of submissions in May. Balance is \$326.00 (from >\$2000.00). Amount of \$60 to Ms. Damji who arrived late in the year based on her FTE (executives can spend <\$200.00 to correct for mistakes, but will notify PAC if it is not in motions).

Freezies for treat days from gaming account. Final amount \$43.75 which is much less than budgeted.

Q: Umbrellas for fundraising next year and \$50.00 set up fee

A: credit card needed so the parent can put it on their card and PAC will issue a cheque.

Q: is a motion required to set up fundraiser

A: it is not necessary because it is not considered an expense because a profit is anticipated. A fundraiser with a set-up fee will be on motions however, because of the upfront cost.

DPAC – Maribeth Pearson

Nothing to Report

COMMITTEE REPORTS

Hot Lunch Program / Treat Days

No more hot lunches this year. Some parents are talking about helping with this committee. It is a big job. Working towards parents working together. No food safe required because the food is packaged.

Parent Education – Vacant

This committee can go hand in hand with DPAC to let us know about workshops or other matters of interest for parents (ie. social media awareness). DPAC sends emails about events in community put on by DPAC, or bringing events to school. If a parent is on the committee the role is to communicate the resources and workshops available to parents and PAC.

Traffic & Safety Committee – Vacant

Nothing to report at this time.

Emergency Preparedness Committee – Amanda Cawthra

Nothing to Report at this Time

Website & Newsletter / Parent Communication – Sarah Turner

- Nothing to report at this time.

School Event / Fundraising Committee – Melissa Fisher/ Salima Soukoreff

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Grade 5 Committee – Vacant

- Nothing to report at this time.

NEW BUSINESS

No new business at this time

Motions

1. Motion for Melissa Fisher as PAC president. Seconded by Sam Leung. Approved
2. Motion for Stella Pepper as treasurer. Seconded by Jen Short. Approved
3. Motion for Tara Lyons as DPAC rep. Seconded by Melissa Fisher. Approved
4. Motion for Sam Leung as Vice President. Seconded by Jennifer Short. Approved
5. Motion for Maribeth Pearson as PAC secretary. Seconded by Agnes Mayer.

Approved

Note: Can add motion for members to join executive any time in the year.

Motion for \$336.00 for the year for Munch-A-Lunch. Seconded by Sam Leung.

Motion passed.

Note: Munch-A-Lunch helps increase profit due to ease of use. This has saved the volunteers hours of work and decreased liability with handling so much cash. Can be used for other initiatives, which will be helpful when more parents sign up for this platform. Each progressive month has increased numbers of users. We are one of the last schools to switch over to using an online platform.

Motion to use \$1500.00 from the gaming account for sports equipment to support physical education. Seconded by Sam Leung. Motion passed.

Note: Gaming money is available for 6 years then it expires. We qualified for almost

\$10,000.00 last year. We have used around \$4,000.00 this year. 2 parachutes and 1 rope purchased already.

Amended Motion:

Cheeky umbrella: a compact umbrella with the school logo on it. \$50.00 set up and then each umbrella is approximately \$12.00. Some parents think September is a good month and others think that month is too pricey. Seconded by Jennifer Short. Motion passed.

Open Discussion (Time permitting)

Why are there no Creative Packs school supplies for K students going into grade 1? Teachers prefer to do bulk orders of school supplies for Ks and Grade 1s as it is more practical and cost effective. Parents will be asked to pay for their child's portion of these supplies by the teacher in September.

ADJOURNMENT

Meeting adjourned at 8:10 PM
Minutes submitted by Jen Polizuk
Next PAC meeting: Next school year. Date TBD