

**Parent Advisory Council (PAC)**  
**Eagle Ridge Elementary**  
**Minutes for Wednesday October 26<sup>th</sup>, 2016**

*Present: Petra Kintzinger – Principal, Melissa Fisher – President, Amanda Cawthra – Secretary, Alison Summer – Treasurer, Diane Nisthikhama, Maribeth Pearson, Lisa MacDonald, Julia Kadow, Jennifer McCulloch, Sarah Turner, Kristina Olijic, Leah Dixon.*

**Proceedings**

Meeting called to order by Melissa Fisher at 6:47PM

**Review and Approval of Agenda**

Motion was made by Alison Summer to accept and approve the agenda for Wednesday October 26<sup>th</sup> 2016. Motion was carried.

**Review and Approval of Minutes**

Motion was made by Sarah Turner to accept and approve the minutes from our last PAC Meeting of Monday September 26<sup>th</sup> 2016. There was no business arising from the minutes. Motion was carried.

**President's Report – Melissa Fisher**

- Rick Botero has been in contact with Melissa in regards to technology needs for the school. He will have a completed list for the next PAC meeting.
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**Principal's Report – Petra Kintzinger**

- Petra has ordered supplies for Earthquake Bin. The total cost was \$3062.23. Petra will be sending out a notice regarding an Emergency preparedness fee to cover these costs.
- Petra and staff are planning on holding an information session regarding communicating student learning.

**Treasurer's Report – Alison Summer**

Alison updated our balances.

General Account Balance as **\$5385.90 ( Adjusted)**

Gaming Account Balance as **\$17,0745.44 ( We were recently awarded a new gaming Grant for this year)**

Playground Account Balance as **\$11255.57**

**DPAC – Vacant**

We are still looking for a DPAC Rep. DPAC rep attends one DPAC meeting a month and reports back to the PAC.

**COMMITTEE REPORTS**

**Hot Lunch Program / Treat Days – Vacant**

- Brad from Subway attended our meeting explaining their Hot Lunch program. The offer Turkey, Ham, Roast Beef and Veggie as options. All their sandwiches meet the nutritional guidelines. It was agreed upon by parents in attendance to give Subway a try.

#### **Parent Education – Vacant**

Nothing to report at this time.

#### **Traffic & Safety Committee – Sharon Pugh**

Nothing to Report at this time.

#### **Emergency Preparedness Committee – Amanda Cawthra**

- See Principals Report,

#### **Website & Newsletter / Parent Communication – Sarah Turner**

- Nothing to report at this time.

#### **School Event / Fundraising Committee – Vacant**

- We sold 500 lollipops through the Purdy's fundraiser which gave us a \$350 profit.
- QSP – Orders are already coming in with a deadline of November 7<sup>th</sup>.
- Purdy's Christmas will run right after QSP.

#### **Grade 5 Committee – Tracy Masse**

Nothing to report at this time.

#### **NEW BUSINESS**

1. **Grade 5 Movie Night update** - \$1200 was raised.
2. **Craft Fair** - 30/36 tables have already been sold. We are still in need of volunteers for the parking lot. We are also still in need of 6t tables.

#### **Motions**

1. To Allow for a maximum of \$750 including tax be spent from our gaming account on supplies needed for our annual Pancake Breakfast.

Forwarded by PAC

Second by Jennifer McCulloch

Motion Passed

2. To allow for a maximum of \$1600 including Tax be spent from our gaming account to fund Dance Week.

Forwarded by PAC

Second by Allison Summer

Motion Passed

**Open Discussion (Time permitting)**

**ADJOURNMENT**

*Meeting adjourned at 8:22PM*

*Minutes submitted by Amanda Cawthra*

*Next PAC meeting: Monday November 28<sup>th</sup> @ 6:45PM*