

**EAGLE RIDGE ELEMENTARY PAC - Treasurer's Report**

For the months of June to Sep 2019

**ASSETS**

<u>Description</u>	<u>Amount</u>
Cash - General Account	\$ 14,707.80
Playground Account	\$ 11,490.27
Gaming Account	\$ 29,798.50
Investments - Term Deposits	\$ 8,553.82
Vancity Membership	\$ 213.10
<b>Total Assets</b>	<b>\$ 64,763.49</b>

**LIABILITIES, CONTINGENCIES, & PAC EQUITY**

<u>Description</u>	<u>Amount</u>
Outstanding cheques-General *	\$ (4,257.75)
Hardship Fund	\$ (500.00)
Digital Literacy	\$ (6,000.00)
Sports Equipment for Physical Education (Gaming)	\$ (1,500.00)
PAC Equity	\$ 52,505.74
<b>Total Liabilities, Contingencies, &amp; PAC Equity</b>	<b>\$ (12,257.75)</b>

<b>Adjusted General Bank Balance as of Sep 30, 2019</b>	<b>\$ 3,950.05</b>
<b>Adjusted Gaming Bank Balance as of Sep 30, 2019</b>	<b>\$ 28,298.50</b>

**ITEMS OF INTEREST**

<b>Ice Cream Social - June</b>	<b>\$824.65</b>
<b>Sobey's Smile Card Fundraiser Jun-Sep</b>	<b>\$ 142.50</b>
<b>PAC Teacher Allotment Remaining Balance back to equity</b>	<b>\$ 326.44</b>
<b>Teacher Appreciation (PAC Budgeted)</b>	<b>\$ (300.00)</b>
Online Donations	\$ (805.00)
Cash Donation	\$ (15.00)
Total	\$ (1,120.00)
Pasta Polo Catering	\$ 708.75
Drinks and Scones	\$ 168.27
<b>Budget back to PAC</b>	<b>\$ 242.98</b>
Total	\$ 1,120.00
<b>Mabel's Labels</b>	<b>\$ 37.47</b>
<b>Secret Shopper - xmas 2019</b>	
June	\$ 1,063.32
Sep	\$ 1,005.08
	<b>\$ 2,068.40</b>
<b>Munch-a-lunch</b>	<b>\$ 1,124.69</b>
<b>Gaming Grant</b>	<b>\$ 7,660.00</b>
Pancake Breakfast	
Aboriginal Hoopdance	
Michael Mitchell Performance	
Dance Week	
Rocks & Rings	
Freezies	
Other suggestions:	
Uzume Taiko - Japanese Drum performance	
Science World	
Aqua Van	

Prepared on October 1, 2019

**EAGLE RIDGE ELEMENTARY PAC**

General Account Bank Reconciliation as of September 30, 2019

\$ 14,707.80

Closing balance at August 31, 2019

\$ 13,675.38

**ADD:**

<u>Deposit Date</u>	<u>Description</u>	<u>Amount</u>	
12-Sep-19	QSP Magazine Credit Balance	\$ 11.63	
23-Sep-19	Munch-a-lunch	\$ 11.15	
30-Sep-19	Munch-a-lunch	\$ 971.04	
30-Sep-19	Mabel's Labels Funraiser chq deposit	\$ 37.47	
30-Sep-19	Interested Credit to account	\$ 1.13	
	<b>Total Deposits</b>		\$ 1,032.42

**DEDUCT:**

<b>Cheques &amp; Payments</b>			
<u>Date Cleared</u>	<u>Chq Date</u>	<u>Description</u>	<u>Amount</u>
		<b>Total Cheques &amp; Withdrawals</b>	\$ -

**Outstanding Cheques; Other Fees/Allocated Items**

<u>Date</u>	<u>Description</u>	<u>Amount</u>	
15-Nov-18	Salima Soukoreff - Nov Pizza Day Chips, Juice, Water	\$ (127.19)	chq#2162
22-Apr-19	Siobhan Swayne - PAC Teacher Allotment	\$ (80.00)	chq#2199
22-Apr-19	Lisa Young - PAC Teacher Allotment	\$ (100.00)	chq#2200
24-Apr-19	Normela Braletic - PAC Teacher Allotment	\$ (80.00)	chq#2202
24-Apr-19	Melissa Fisher - Smencils Fundraiser	\$ (462.00)	chq#2203
7-May-19	Juli Kyle - PAC Teacher Allotment	\$ (80.00)	chq#2209
22-May-19	Eagle Ridge Elementary - Leveled Readers	\$ (2,297.48)	chq#2216
27-May-19	James Pearson - Babysitting	\$ (20.00)	chq#2217
26-Jun-19	Joni Johnson - Munch-a-lunch overpayment	\$ (6.00)	chq#2225
30-Sep-19	Tanya Izatt - Secret Shopper 2019	\$ (1,005.08)	chq#2227

**Total Outstanding Cheques and Other Fees/Pending Items** \$ (4,257.75)

**Hardship Fund** \$ (500.00)

**Digital Literacy** \$ (6,000.00)

**ADJUSTED BANK BALANCE** \$ 3,950.05

Prepared on October 1, 2019

**EAGLE RIDGE ELEMENTARY PAC**

General Account Bank Reconciliation as of July 31, 2019

\$ 13,665.22

Closing balance at June 30, 2019

\$ 14,381.62

**ADD:**

<u>Deposit Date</u>	<u>Description</u>	<u>Amount</u>
22-Jul-19	Sobey's - Smile Card for June	\$ 57.50
31-Jul-19	Interest Credited	\$ 1.18

**Total Deposits** \$ 58.68

**DEDUCT:**

**Cheques & Payments**

<u>Date Cleared</u>	<u>Chq Date</u>	<u>Description</u>	<u>Amount</u>
13-Jul	4-Jul-19	Photo Express	\$ (775.08) chq#2226

**Total Cheques & Withdrawals** \$ (775.08)

**Outstanding Cheques; Other Fees/Allocated Items**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
15-Nov-18	Salima Soukoreff - Nov Pizza Day Chips, Juice, Water	\$ (127.19) chq#2162
22-Apr-19	Siobhan Swayne - PAC Teacher Allotment	\$ (80.00) chq#2199
22-Apr-19	Lisa Young - PAC Teacher Allotment	\$ (100.00) chq#2200
24-Apr-19	Normela Braletic - PAC Teacher Allotment	\$ (80.00) chq#2202
24-Apr-19	Melissa Fisher - Smencils Fundraiser	\$ (462.00) chq#2203
7-May-19	Juli Kyle - PAC Teacher Allotment	\$ (80.00) chq#2209
22-May-19	Eagle Ridge Elementary - Leveled Readers	\$ (2,297.48) chq#2216
27-May-19	James Pearson - Babysitting	\$ (20.00) chq#2217
26-Jun-19	Joni Johnson - Munch-a-lunch overpayment	\$ (6.00) chq#2225

**Total Outstanding Cheques and Other Fees/Pending Items** \$ (3,252.67)

**Hardship Fund** \$ (500.00)

**Digital Literacy** \$ (6,000.00)

**ADJUSTED BANK BALANCE** \$ 3,912.55

Prepared on Sep 30, 2019

**EAGLE RIDGE ELEMENTARY PAC**

General Account Bank Reconciliation as of June 30, 2019

\$ 14,381.62

Closing balance at May 31, 2019

\$ 16,957.62

**ADD:**

<u>Deposit Date</u>	<u>Description</u>	<u>Amount</u>
11-Jun-19	Cash Deposit - Pizza Day	\$ 18.00
11-Jun-19	Ice Cream Social FLOAT IN	\$ 250.00
11-Jun-19	Staff Appreciation Online Donations	\$ 805.00
18-Jun-19	Ice Cream Social Fundraiser	\$ 824.65
24-Jun-19	Munch-a-lunch	\$ 18.68
24-Jun-19	Sobey's - Smile Card for May	\$ 85.00
27-Jun-19	Lunch Lady Fundraising Jan-Jun 2019	\$ 174.70
30-Jun-19	Interest Credited	\$ 1.29
<b>Total Deposits</b>		<b>\$ 2,177.32</b>

**DEDUCT:**

<b>Cheques &amp; Payments</b>				
<u>Date Cleared</u>	<u>Chq Date</u>	<u>Description</u>	<u>Amount</u>	
01-Jun	22-May-19	School District #43 Coquitlam-Leveled Readers	\$ (702.52)	chq#2215
05-Jun	3-Jun-19	Eagle Ridge PAC - Ice Cream Social Float OUT	\$ (250.00)	chq#2220
05-Jun	3-Jun-19	Tanya Izatt - Secret Shopper 2019 merchandise	\$ (1,063.32)	chq#2218
11-Jun	7-May-19	James Goddard - PAC Teacher Allotment	\$ (87.14)	chq#2205
14-Jun	7-May-19	Commandex Corporation - Munchalunch fees for 2019/2020	\$ (336.00)	chq#2210
18-Jun	7-May-19	Rahima Damji - PAC Teacher Allotment	\$ (60.00)	chq#2207
19-Jun	3-Jun-19	Stella Lai - PAC AGM Snacks	\$ (9.88)	chq#2219
19-Jun	16-Jun-19	Maribeth Pearson - Ice Cream Social	\$ (126.48)	chq#2223
26-Jun	16-Jun-19	Melissa Fisher - Staff Appreciation drinks and scones**	\$ (153.27)	chq#2221
26-Jun	16-Jun-19	Pasta Polo - Staff Appreciation Catering	\$ (708.75)	chq#2222
29-Jun	26-Jun-19	Eagle Ridge Elementary - Grade 5 Year End Activity	\$ (1,255.96)	chq#2224
<b>Total Cheques &amp; Withdrawals</b>			<b>\$ (4,753.32)</b>	

**Outstanding Cheques; Other Fees/Allocated Items**

<u>Date</u>	<u>Description</u>	<u>Amount</u>	
15-Nov-18	Salima Soukoreff - Nov Pizza Day Chips, Juice, Water	\$ (127.19)	chq#2162
22-Apr-19	Siobhan Swayne - PAC Teacher Allotment	\$ (80.00)	chq#2199
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22-May-19	Eagle Ridge Elementary - Leveled Readers	\$ (2,297.48)	chq#2216
27-May-19	James Pearson - Babysitting	\$ (20.00)	chq#2217
26-Jun-19	Joni Johnson - Munch-a-lunch overpayment	\$ (6.00)	chq#2225
4-Jul-19	Photo Express	\$ (775.08)	chq#2226
<b>Total Outstanding Cheques and Other Fees/Pending Items</b>		<b>\$ (4,027.75)</b>	

**Grade 5 Year End Funds**

Grade 5 Hoodies Deposit Minus Cost	\$ (224.11)
Movie Night - November	\$ (1,031.85)
<b>Total Funds for Grade 5 Year End Activity</b>	<b>\$ (1,255.96)</b>
<b>Chq paid out to Eagle Ridge Elementary to fund Grade 5 activity</b>	<b>\$ 1,255.96</b>

**PAC Teacher Allotment Remaining Balance**

Return to equity	\$ (326.44)
	\$ 326.44

**Hardship Fund**

\$ (500.00)

**Digital Literacy**

\$ (6,000.00)

**ADJUSTED BANK BALANCE \$ 3,853.87**

**Notes**

\*\* Actual expense was \$168.27, less \$15 cash donation received by Melissa Fisher, so cheque is \$153.27. When reporting actual donation and expense, ensure \$15 added to donation and expense of drinks & scones.

<b>Teacher Appreciation (Budgeted)</b>	\$ (300.00)
Online Donations	\$ (805.00)
Cash Donation	\$ (15.00)
<b>Total</b>	<b>\$ (1,120.00)</b>
Pasta Polo Catering	\$ 708.75
Drinks and Scones	\$ 168.27
<b>Budget back to PAC</b>	<b>\$ 242.98</b>
<b>Total</b>	<b>\$ 1,120.00</b>