

LATE ARRIVALS AND EARLY DISMISSALS

Students arriving late or leaving early must report to the office window before attending class or departing from the school. Parents picking up early must check in at the office window and not directly to the classroom. **Please do not enter the building.**

DROPPING OFF STUDENT LUNCHES

We encourage parents to send their children with their lunches in the morning. On the odd occasion when a parent needs to drop a lunch off we asked that the lunch is in a sealed container and placed on the table outside the office doors with the students name on it. Please do not leave the lunch in a paper bag as the birds will get to the lunch before the student does.

WESTCOAST LUNCH - We Are Going Outside to Play

Students should be prepared to be outside each day at lunch. We will only stay inside if it is raining very hard or it is extremely inclement weather. Proper boots and water-resistant jackets with hoods will help keep children warm and dry.

EXTRA CLOTHING AND INSIDE SHOES

Please send your child with a full change of clothing to be left at the school. All students should also have an inside pair of shoes to be left at school. They will be used for P.E. so please do not send slippers; running shoes are best. Please label everything with student's name or initials.