1. **In attendance**

Chelsea Giesbrecht (Co-Chair), Alisha Delver (Co-Chair), Dianna Hamilton(Treasurer), Zara Scott (Co-Secretary), Angela Magleo (Co-Secretary), Melissa Cupit, Chantelle Peddey, Brenda Hynes, Sheryl Derbyshire, Michael Cosmacini, Leanne Bartlett

1. **Meeting called to order at 7:31pm**
2. **Approval of January Minutes** motion to approve by Alisha Delver, seconded by Dianna Hamilton
3. **Approval of agenda** motion to approve by Zara Scott, seconded by Chantelle Peddey
4. **Chairpersons report** by Chelsea and Alisha
* Subway Hot Lunch Recap
	+ Excellent! will set up for next year - after long weekends possibly, or more often
	+ Teachers want to order as well, they will set up on munchalunch
	+ Student Hot lunch runners not needed to deliver but, would be helpful to return empty bins to kitchen – we will talk with Mr. Jacobson about this.
* Stay Safe Course
	+ The stay safe home alone course will take place on Feb 28th 8:45am-2:45pm
	+ Paper info going home by end of week
	+ **Payment cut off is Feb 25th** and can be made through munchalunch under fundraising.
* Positions need to be filled for 20/21school year
	+ Now is the time to step forward as many of our volunteers have kids that will be graduating this year, this way they can mentor volunteers into the new roles
	+ **Treasurer**
	+ **Pizza day coordinator** – need 2 people possibly
	+ **Staff Appreciation Coordinator** - Overview by Erin Lemon was provided
	+ **Babysitter coordinator** – coordinating childcare for the PAC meetings. Anyone with kids who can babysit please let PAC know
	+ **DPAC** – a person available to go to the District meetings (once per month) to report back to the PAC about the info discussed
	+ **Possibly More**…
	+ Treat Day
	+ Treat day has been a little difficult this year with date conflicts and trying to find healthy, minimal packaging treats that are nut free
	+ Dates will not be pre-decided next year
	+ PAC is looking into changing to “Freezie Friday” in May and June. We discussed that we would host it after school but the concern is that we do not have enough freezer space. PAC will look into possibly purchasing a deep freeze if a reasonably priced one is found.
	+ Popcorn days will be back occasionally as machine is up and running
* Munch a Lunch issues
	+ Suggest having ordering open for a 3-week span 3x/year OR close the ordering 2 weeks prior to deadline to minimize errors with the missing orders. Also, to minimize the trips to Costco, numbers will be known well in advance
1. **Treasurer Report**
* **Operating Balance** - $26, 878.54
* **Gaming Balance** - $933.65
* Subway profits $365.53
* Pizza Day profits $511.76
* School of Rock music instruction – paid from gaming $800
1. **DPAC**
	* PAC Bylaws might need updating – PAC will look into this
	* The budget for SD43 is being made and the District would like your input. You can look on their website for more info.
2. **New Business**
* **Discussion about the NEW KINDERGARTEN PLAYGROUND and FUNDRAISING IDEAS**
	+ We will have to replace the kindergarten playground next year and we need to book this soon. Therefore, we are going to ramp up the fundraising this spring and next year to pay for this.
	+ Alisha has looked into some grants, PAC will continue to look into grants (lottery, rotary, legion and city) If anyone has any ideas for grants or fundraising please email PAC
	+ Fundraising Ideas are below:
	+ Possible movie night before spring break / Outdoor movie in May/June?
	+ Purdy’s Easter fundraiser
	+ Hot Cross Buns fundraiser
	+ Cobbs fundraiser – be sure to tell Oxford Cobbs you are Raising Dough for CRE (Oxford Connector beside Kin’s Market and Meridian Meats)
	+ Pub night / Excel for the kids?
	+ Paint night for Mother’s Day?
	+ Raffle?
	+ Bottle drive?
1. **Principles report**
2. **Staffing update**:
* Ms. MacInnes is back on a gradual return to work. She should be full-time before the end of the month.
* Resident Digital Technology Teacher – Rob Heindrichs (stationed at CRE for month of Feb)
* 4 new SFU student teachers (2 in English and 2 in French)
* Lorenda McKay was our Indigenous Youth Worker and she accepted a role in the same position working out of the Indigenous Education department at the district.
1. **Enrollment Update:**
* 332 at the moment
* 16 English Kindergarten so far Sept. 2020
* 20 French Kindergarten
1. **Music Feedback**:
* Day 1 was not the greatest as the instructor over-shot what was expected for the age level. The next 2 days were much, much better. Anyways, all the students benefitted in the end and Ms. Messam greatly appreciated the opportunity to work with a professional musician.
* Thank-you for continuing to supports the Arts at CRE!
1. **February Events**: please confirm that the PAC events are correct in ***bold – italics***
* Feb. 4: Basketball Jamboree
* Feb. 6: last day for Kindergarten registration, Jump Rope for Heart kick-off assembly, cross catchment day 1, ***Hot Dog Day***
* Feb. 7: theme day – Jersey Day, Reno Ciolfi (Assistant Superintendent in charge of French Immersion) visits CRE from 8:30 to 10:00
* Feb. 10: Green Thumb theatre event @ 9:15
* Feb. 12: last day for Cross-catchment
* Feb. 13: Jump Rope for Heart, ***Treat Day***
* Feb. 14: School closure day
* Feb. 17: BC Family Day
* Feb. 18: ***Subway Lunch***
* Feb, 19: ***Pizza Day***
* Feb. 20: English Public speaking event, 100th Day of School
* Feb. 24: RAC week (Random Acts of Caring), Art Starts event (Anne Glover) @ 10:30
* Feb. 26: Pink Shirt Day, Birthday acknowledgements
* Feb. 27: ***Popcorn Day***
* Feb. 28: District wide Pro-D day

1. **BYOD update:**
* Our plan is to start small with one division next year. Most likely in French Immersion grade 4-5 class (Mme Cohen) with a January 2021 launch date. Families will be notified in September that the plan will be to implement a BYOD program after the Winter Break. This should give families plenty of time to save and prepare. Any student without a laptop will be provided with one to use at school.
* All other grade 4-5 classes will follow a Digital Literacy checklist that every student will be proficient in before leaving for middle school. This will be shared with the parent community once we nail it down.

Mr. Ross Jacobsen

Principal, Ecole Coquitlam River Elementary

604-942-0241

“Go Outside to Learn Inside”

1. **Adjournment at 8:36pm.**