1. **In Attendance** David, Cheryl, Chelsea, Heidi, Angela M and Nathan
2. **Meeting called to order at 7:30pm after the Saleema Noon zoom meeting**
3. **Approval of Minutes – January** by Heidi and Cheryl
4. **Approval of Agenda** by Cheryl and Heidi
5. **Principals Report**

* The school is full on English side as per the collective agreement (28 students per class). Still 12 kids need to be placed.
* David is reaching out to neighbouring schools to see if they can help
* If they cannot help with this, then he can increase the classes to the limit of the school act (he believes this is 30 per class)
* The new development in the area is now 70% full and therefore he is planning on more children needing to register at our school as we are the catchment school for this development.
* David warned the district about this being a possibility last year when planning for this year, but we still had do go down divisions
* There are 29 kindergartens that have been registered in English for September
* We are expecting to go up by 2 divisions in English (up to 10 total possibly) which may require portables
* For the kids he has not been able to accept this year, he will investigate if they want to come back next year then he could hold space
* French kindergarten registration has been filled with a waitlist, although with the way the class sizes increase with age, we end up losing divisions once they get to the older grades. French next year may need to go down a division again
* Playground has been approved by the district, but it will not be able to be done until May
* Saleema Noon presentations next week
* 100th day is Feb 16th – dress up as a 100yr old
* Carnival on Feb 17th – the teachers recreate Carnaval in Quebec City

1. **Treasurer Update**

February 7, 2023 - School Year 2022/2023 - Cheryl Gyourov Treasurer

**PAC DONATIONS-**

Please pay PAC donations, 35$ for one child, 50$ for two or more children.

Pay PAC donations by MunchaLunch

**Operating Budget**

No Fundraisers run in Jan

**Spent**

Expenses

$2,213.06 – Paying out Hot Lunch orders, Strong Start Fridge, Fill-a-Fridge Program

Income

$8,702.90 – Munch-a-Lunch, Purdy's Xmas Order Cheque, Popcorn Day (223 participants)

**Account Balances**

Operating Fund $23,290.99

Gaming Fund $12,507.52

Playground Fund $46,814.72

Grade 5 Account $4,250.76

**Grants**

Awarded TSBC Tire Stewardship Grant for Playground - $6131.50

We have begun to purchase the playground and requested payment from TSBC grant

(Extended until May 31, 2023)

1. **Grade 5 Update**
   * Next Grade 5 Meeting will be held March 7th at 6:30pm.
   * The kids are going to Camp Jubilee, then will have a water fight near the end of school on an afternoon. There was a link sent out for the photo collections for the yearbook. Please see the email from David to find out what to upload to the drive.
   * The bus has been booked for camp jubilee, but approx. 5 kids will need to be driven as the bus will not be able to take everyone. We have too many for 1 bus but not enough for 2.
   * More fundraisers are coming
     + Meridian Meats gift cards Deadline Feb 23 for orders – pick up Mar 7.
     + Me’n’Eds pizza night on Feb 22 – delivery and pickup
     + Looking into a coffee and donuts fundraiser
     + Looking into a martial arts night as well as a pub night at Cat & The Fiddle
2. **Chairpersons Report**
   * Hot Lunches/Treat Days for this month:
     + Fruit & Veg / TCBY Frozen Yogurt – Wednesday, February 8th (tomorrow)
     + Little Caesar’s – Thursday, February 16th
     + Hot Dog Lunch – Wednesday, February 22nd
     + Treat Day – Thursday, February 23rd
     + Boston Pizza – Thursday, March 9th
   * Signup.com
     + **If you cannot attend last minute, please remove yourself from signup.com and post on CRE parents to attempt to fill it. We are relying on people to commit.**
     + We still have spots for Volunteering for Hot Lunches
     + Hot Dog Day - [https://signup.com/go/WLiFhFY](https://l.facebook.com/l.php?u=https%3A%2F%2Fsignup.com%2Fgo%2FWLiFhFY%3Ffbclid%3DIwAR0rguRqQLjHf_394M4gciD21VQg_Fi8mbTflO9zWUOBL1tj9P8nPmoUHzA&h=AT2IMNo9AUgXumNHImhckmh4meotm6IoVarSodkV2-tMvJGes6P10YfjXOMtqpj8HsiwUfvlUwPu8nnGkjZqdcJ6Maq4kHAV05K7BxIkN0DWsOxtOcYknX8hm_g6MbPsChebkwELzqIZaG7uUSmTNbk&__tn__=-UK-R&c%5B0%5D=AT1wWVIG7wschEsEPACr5Kbiobha0K-4uGtIgkpZov6OtmfOBXHD3K1aeo5SPj5gNR3uApycOxXojN3u8I4S3UgN4LrV2UAyeF-ViujjDwl8bABBO0iRLWx68zMzVAT__9rXlPCt_r84oBJjgpqtsceLqBtGdYmh)
     + Fruit & Veg - [https://signup.com/go/Qcvgfxb](https://l.facebook.com/l.php?u=https%3A%2F%2Fsignup.com%2Fgo%2FQcvgfxb%3Ffbclid%3DIwAR2cg9oYqZED-4ejIt-2RqMZIzy0_btFfdkVlwtMXI-FehQgs51e2wlTp1g&h=AT3GhQZjArQBhJIcBIzw1Gdp0jPRuIqjFN3EwkppQEYDhurWzz8jaI0NKESOS4n5iwFIdIo89HWiOuNmMtsel5oUB9PPgld7x_fjnkZfvnVIB5KgG9YrYYzZL-_G0G9sknIZXZzBD1AmQGimxEXBjZY&__tn__=-UK-R&c%5B0%5D=AT1wWVIG7wschEsEPACr5Kbiobha0K-4uGtIgkpZov6OtmfOBXHD3K1aeo5SPj5gNR3uApycOxXojN3u8I4S3UgN4LrV2UAyeF-ViujjDwl8bABBO0iRLWx68zMzVAT__9rXlPCt_r84oBJjgpqtsceLqBtGdYmh)
     + Boston Pizza - [https://signup.com/go/rGzBTtJ](https://signup.com/go/rGzBTtJ?fbclid=IwAR2eEM7q3VTGABDMfTjt_pcMFsATzXuwQzqF6kSFW2YPbAY3pAVXtxB08y8)
     + Little Caesars - [https://signup.com/go/dOMcmYD](https://signup.com/go/dOMcmYD?fbclid=IwAR2KRXGdZQxQe315nRDSuV4Vp18706TD0AFWjZKCe2doSi2bxG3cWth8YcY)
   * Upcoming Fundraisers / Events
     + **Variety The Children’s Charity Cookie Sale** – David will decide what date will work. We would be purchasing 300 cookies from delish (a gluten/nut free bakery) and then selling them bake sale style during lunch hour and again after school. Half of the proceeds would go toward PAC and the other half would go to Variety Children’s Charity
     + **Meridian Meats Gift Cards** – Deadline February 23rd. Pickup March 7th order forms and flyer going home this week please choose the amount and type of giftcards you would like and include cash or cheque made out to CRE PAC
     + **Clothing Drive** – Spring cleaning time!! Drop off gently used wearable clothing, shoes (must be in pairs), blankets, towels, bedding between March 6- 10th (morning only on 10th) at the school in the main entrance. The truck comes at March 10th @ 1pm we will need volunteers to help
     + **Safer Spaces Internet Safety** – April 17th – we think it is booked, need to still confirm with David
     + **Photo Fundraiser** – April 29th – a local photographer has offered $64 for a sitting fee with 1 photo and options to purchase more photos at an extra cost. The PAC earns $20 a session. Deposit of $250 needs to be given this week that we will get back on April 29th.
     + **Mother’s Day Shopping Night** – Thursday, May 11th $30 per table AND kid-preneurs $10 per table – Chelsea will be sending out invites for small businesses that have attended our markets before. If you know anyone interested, please email [crepacexecutives@gmail.com](mailto:crepacexecutives@gmail.com)
     + **Neufeld’s Farm Fundraiser** – May 15th deadline. Pickup May 25th.
     + **Spring Carnaval or Dance** – end of May – to be discussed later
     + **Movie Night** – June 23rd ($5 per family) – movie undecided
   * Ongoing Fundraisers:
     + **Cobbs @ Oxford crossing** – you can donate your points to the school.
     + **Mabel’s Labels –** go to mabelslabels.ca and click “support a fundraiser” search for our school (CRE PAC) and get shopping. There is a wide variety of labels you can create**.**
     + **Return it Depot** - walk up with your bottle returns in a clear or see-through blue plastic bag and put in the school’s phone number **(604) 942-0241** into the express return machine – print out your labels and place them on the bags to leave in the express return area for your deposit to go to the fundraising efforts. Don’t forget to scan the bag!!
     + **Provincial Spirits –** We have an ongoing fundraiser for **ONLINE orders ONLY.** When checking out type **CRE** in the coupon section to earn our school **$1 per ORDER.** As we only get $1 per order, please do multiple small orders.
3. **Playground Update**
   * $72,000 plus $12,000 in gaming fund which brings us up to $84,000 raised between grants, the amount David had set aside and fundraising.
   * Will be started in May instead of March
   * Then there will be a budget planned to continue to raise money for additions to this playground as this will be phase 1 of replacement. The way this was designed to be able to purchase smaller pieces to continuing adding to this playground.
4. **DPAC**

DPAC Meeting on January 25th – attended by Heidi

Gerald Hong did a presentation on SD 43 on Kindergarten Registration and Catchment Process.

* Heidi believes the information he has shared everyone has known.
* Some statistic which is noteworthy 85% of applicants receive either first or second choice of their programs in 2022.
* Unsuccessful applicants are welcome to write an appeal to the assistant superintendents if they have legitimate reasons

Since he is opened for questions, Heidi asked Hong about these questions

* We have 800 students over enrolment which were not foreseen when they were doing budget plan last year. Plus, 300 students’ growth within the year. The district is projecting continuous growth due to influx of immigration.
* I have asked about if the district has planned to build more schools? Hong said that they are working with the Ministry of Education on that, but from proposing to building a school is long process. However, they are buying more portables to accommodating the needs
* Failure to fill. They are not planning to hire uncertified teachers like Langley, Chilliwack and Abbotsford, because it requires a lot of manpower to do so.
* Childcare issues is related to Ministry of Children and Family. However, when they are building new schools, they are trying to build a childcare center nearby, such as: Aspenwood and Smiling Creek. They have community centers next to it and a childcare centre within.
* There will be a slight increase of funding on hiring more EA to help in the classroom, but there is shortage of EAs across the lower Mainland

Second part of DPAC meeting is about Post-Secondary Education.

The only message which applies to our children at this age: Start talking to them and explore with them through extracurricular activities and volunteer work about what they want to do. Research about tuition and schools of specialty

In the future, the society needs people with multiple skill sets

DPAC has a new website running. Please encourage parents to look for resources.

* + Heidi has told the executives to send out agenda or anything which requires input at least a week earlier, so we can discuss at PAC meeting. It is not quite useful when she sent us the questions two days before DPAC, but if we have any concern, we are more welcome to email her anytime.
  + Cheryl has asked for Heidi to ask what the electronic requirements are going to be for the schools and what the expectation from the PAC would be to support our school for their plans for technology (ie. Do parents need to provide a laptop or is the PAC needs to help with this)

1. **New Business** 
   * AGM is going to be in May, we have 2 meetings to plan our budget
   * Currently the PAC supports 14 kids in the hot lunch program which works out to $300 per year per kid
   * Do we want to create a budget line to support the kids in need for hot lunch? Do we want to choose alternating weeks that we support? Do we want to increase the amount we charge for hot lunch items so that we can help cover this cost?
   * **Our PAC donations are not being met** as people have not paid their PAC donations.
     + These PAC donations help us support kids in need via hot lunch, hampers for families in need, classroom funds for teachers, the new playground for the kindergarten side, supporting the strong start with snacks, babysitting budget for PAC meetings, field trip cost assistance, movie nights, big item needs for the school such as the library tables, items for the indigenous space, sensory items that have been needed at the school, teacher appreciation week and more. We can’t do this without your help.
   * Looking into a backpack program for children in need of food over the weekend at home to find out cost as the PAC typically covers this cost. This way we can budget for next year.
   * Also, we are going to do a **pay your PAC donation** blitz via ***munchalunch or etransfer with your children’s names*** – for those who do not want to use a credit card on munchalunch.
   * In May and June, we will give the opportunity to pay NEXT year’s PAC donation at a discounted rate ($5 off) via munchalunch or etransfer options both will be made available.
   * **At the next meeting we will be having discussions about budget needs and plans as well as roles and positions that need to be filled. If you are interested in helping by taking on a role for next year, please come out so we can explain what is available.** There are some that can be done from home.
   * After discussion Nathan volunteered to be the Secretary for next year as Angela M will be leaving. He was voted in successfully for 2023/2024 year.

**PAC Positions**

* + We still have many positions to fill even this year but please have a look and see if there is something you would be interested in as we have some PAC executives that will be leaving the school next year and we would love to get you started before they leave
  + please contact the PAC if you would like to volunteer
  + many positions are just a few hours a month and can be done from home!

|  |  |  |
| --- | --- | --- |
| **Position** | **2022/2023 Member** | **2023/2024 Member** |
| Chair | Chelsea |  |
| Co-Chair | Tanya |  |
| Treasurer | Cheryl |  |
| Secretary | Angela M/ Zara | Nathan |
| DPAC Rep | Heidi |  |
| Treat Day/Popcorn Team | Zara / Tanya |  |
| Hot Dog Day Team x2 | Angela C |  |
| Fruit & Veg Team x2 | Tanya |  |
| Boston Pizza Team x2 | Chelsea/Tanya |  |
| Little Caesars Team x2 | Kelly/Beish |  |
| Babysitter Coordinator | Zara |  |
| Shopping Night Team x2 | Chelsea/Angela M |  |
| Volunteer Coordinator | Chelsea |  |
| Early Dismissal Coordinator |  |  |
| Social Media Coordinator | Chelsea/Chery/AngelaM |  |
| Teacher Appreciation Coordinator | Angela M |  |
| Hot Lunch Correspondent | Manpreet |  |
| Grocery Coordinator | everyone |  |
| PAC Donation Coordinator | Cheryl |  |

**Treasurer -** Manage and maintain spreadsheets for the annual budget, classroom funds & PAC expenses. The treasurer is also responsible for the following banking duties: depositing cheques and cash and writing cheques for PAC expenses. You will also need to attend monthly PAC meetings and prepare a Treasurers report for the meeting and apply for annual gaming grants.

**Little Caesars Coordinator** **(2) -** The organizers are required to provide Little Caesars with the order details by emailing the reports and labels from Munch-a-Lunch, ensuring the required number of treats are on hand and that milk has been ordered. If treats need to be purchased or ordered that would be done by the organizers as well. On pizza day the organizers would receive, sort, and distribute orders to the classes. This position would take no more than 2 hours a month.

**Boston Pizza Coordinator** **(2) -** The organizers are required to provide Boston Pizza with the order details by emailing the reports and labels from Munch-a-Lunch, ensuring the required number of treats are on hand and that milk has been ordered. If treats need to be purchased or ordered that would be done by the organizers as well. On pizza day the organizers would receive, sort, and distribute orders to the classes. This position would take no more than 2 hours a month.

**Babysitting Coordinator** - Each month the PAC pays 2 babysitters to care for any children who accompany their parents to the PAC meeting. In the past, the sitters have been middle school siblings of CRE students. This position would require the organizer to recruit and schedule sitters for PAC meetings and secure payment from the treasurer. This job is great for a working parent as it does not require much time. Attending the meetings would be beneficial.

**Subway Team (if we were do this again)**- The organizers are required to provide Subway with the order details by emailing the reports and labels from Munch-a-Lunch, ensuring the required number of treats are on hand and that milk has been ordered. If treats need to be purchased or ordered that would be done by the organizers as well. On subway day the organizers would receive, sort, and distribute orders to the classes. This position would take no more than 2 hours a month.

**Hot Dog Day Coordinator (2)** - This position requires the organizer to be available 1 day per month to purchase hot dogs and buns, cook, package, and distribute orders to classes. This typically will take from 9:30am – 12:30pm.

**DPAC Rep** - The DPAC rep is responsible for attending the monthly DPAC meetings (last Wednesday of each month) and reporting back to the PAC. DPAC is the District Parent Advisory Council. There is plenty of great information provided at these meetings in relation SD43.

**PAC Donation Coordinator** - This person is responsible for sending out a reminder for PAC donations in November. The coordinator will be given a list of families who have donated. They will need to cross reference a school list and address a preprinted letter to families who have yet to donate. Letters are then organized by division for distribution. This is a great job for a working parent.

**Grocery Coordinator** - This person is responsible for picking up supplies for hot lunches and treat days as well as ordering milk (this will require one to two shops at Costco and ordering milk online twice per month).

**Shopping Night Team (2)** - CRE would like to host a fall & spring shopping night. The Shopping Night in November runs in conjunction with the Scholastic Book Fair and raises hundreds of dollars in books for the school. There should be two leaders who will work to recruit vendors and run the events. The leaders will be able to recruit volunteers to help at the events with the silent auction and set up/take down.

**Early Dismissal Coordinator -** This is if we want to offer activities on the early dismissal days in the gym such as martial arts, movies, or other ideas. Currently we do not provide but have in the past.

1. **Next Meeting –** Tuesday, February 28th 7pm. Please let us know if you will require babysitting for the next PAC meeting 1 week prior.
2. **Adjournment at 9:48pm**