

# **Minutes Meeting**

École Coquitlam River Elementary Parent Advisory Council  
Thursday, June 5, 2025

## **1. In Attendance & Introductions**

Meeting Start Time: 7:25

In Attendance: Tanya Wu, Chelsea Geisbrecht, Tanya Wilson, Lina Grajales, Alysha Hackett, Marina Bradshaw, Kelly Abbott, Tara Morton, Angie Morton, Nicole Spindor, Kathleen Smiley, Veronika Sakovich, Valeriya Bambul, Karin Kalnitsky, Jennie, Trevor D., Miriam

## **2. Approval of Minutes – April**

Minutes were approved by: Tara and Chelsea

## **3. Approval of Agenda**

Agenda was approved by: Marina and Chelsea

## **4. Principals Report**

- Next week is Fun Day (Friday June 13)
- School class photos tomorrow and school photo (Friday June 6)
- Sensory room moving to an empty classroom – the Indigenous Learning Commons room (they're swapping places)
  - o To get sensory swings – high ceilings were a problem for installing one in the current sensory room
- Otter Park field trip for the Grade 5's on the 18th
- School leaving ceremony for the Grade 5's – June 24
- Grade 5 water fight day – June 25

## **Q&A**

- Did David reach out to the district about the anti bullying assembly we talked about. – No, would like to talk about it in September and explore more ideas

## **5. Treasurer Update**

CRE PAC Treasurer Report

School Year 2024/2025

Account Balances – June 4, 2025

### **General Operating Fund - \$33,692.45**

- o To be withdrawn (cheques issued): \$4,961.18

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- To be deposited
  - Treat Day (May 30): \$304.95
  - Purdy's: \$143.85
- Note: we have received the refund from Jim's Bouncy Castle (cancelled carnival event) - \$669.90
- Munch-a-Lunch went up, but we got a small school discount
- **Gaming Fund - \$6,592.69**
  - To be withdrawn (cheques issued): \$82.70 – Field Trip Funds
  - Paid for the planetarium \$1,565.00

**Playground Fund - \$13,412.14**

**Grade 5 Account - \$2,145.00**

### **Possible Vote Required:**

- Fun Day Budget – Lunch for volunteers
  - Last year spent ~\$150 on coffee and donuts
    - *This was for concessions – no vote required*
  - *Pizza for concessions too - 8 pizzas to be ordered*
  - Last year ordered 6 large pizzas (cheese, pepperoni) and spent ~\$80
    - *24 Volunteers right now – 8 pizzas to be ordered*
- Students buying tickets for funday in their classrooms that week
- Vote ended up not being required.

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Item	Approved Budget 2024-2025	Spent to Date	Current Balance
BCCPAC Membership (Gaming account)	\$ 75	\$ 101.50	-\$ 26.50
Babysitting (\$17.50/hr)	\$ 700	\$ 420.00	\$ 280.00
Social Committee	\$ 300	\$ 172.06	\$ 127.94
Classroom Funds	\$ 3,000	\$ 2,750.78	\$ 249.22
Teacher wish list*	\$ 2,500		\$ 2,500.00
Field Trip Funds	\$ 1,600	\$ 416.90	\$ 1,183.10
Snowflake Ball/ DJ	\$ 1,250	\$ 1,273.62	-\$ 23.62
Pac Movie Night	\$ 1,000	\$ 922.25	\$ 77.75
Grad Funds	\$ 500	\$ 500.00	\$ -
Christmas Hampers	\$ 500	\$ 500.00	\$ -
Strong Start	\$ 500	\$ 480.27	\$ 19.73
PAC Supported Lunches (Increased to 4,500 from 3,500. Approved Feb 6, 2025)	\$ 4,500	\$ 4,905.00	-\$ 405.00
Munch a Lunch	\$ 280		\$ 280.00
Miscellaneous Admin Expenses	\$ 500	\$ 165.66	\$ 334.34
Volunteer appreciation gifts (draws)	\$ 200	\$ 62.97	\$ 137.03
PAC Zoom (approved Sept 12, 2024)	\$ 214	\$ 192.55	\$ 21.45
December Treat day Charlie's Chocolate (approved Oct 2, 2024)	\$ 616	\$ 604.80	\$ 11.20
Popcorn Machine (approved Nov 5, 2024)	\$ 325	\$ 324.79	\$ -
Carnival (approved Mar 6, 2025)	\$ 5,000	\$ -	\$ 5,000.00
Teacher Appreciation Week (approved Mar 6, 2025)	\$ 500	\$ 262.50	
<b>TOTALS:</b>	<b>\$ 18,560</b>	<b>\$ 14,055.65</b>	<b>\$ 9,766.64</b>

\*will be carried forward to 2025-2026 school year to pay for the sandbox

## 6. Input from Parents:

- Hot Lunch input:
  - o too many happened back-to-back – this has been corrected for next year
  - o hard to get volunteers for anything – a reality that we revisit the level we can support these endeavors/activities
  - o reminder that Hot Lunches are our most profitable fundraiser for the school year
  - o Hot dog days are planned to be reinstituted for next year
  - o Gluten Free and other allergens need to be labelled/separated next year
- **On Munch-a-Lunch there is an option to update the child's profile to add dietary restrictions!**
- Booster Juice as a possible vendor
  - o More possible fun treat days like donuts, the European bakery, kernels, etc.

## 7. Chairpersons Report

- Newsletter – Monday
- Hot Lunches/Treat Days this month:
  - o Fri June 6 – TCBY
  - o Fri June 13 – Hot Lunch – Little Caesar's Pizza – Volunteer's still needed  
([www.tinyurl.com/HotLunchHelp](http://www.tinyurl.com/HotLunchHelp)) - Kelly Signed Up
  - o Thurs June 19 – Hot Lunch – Subway

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- Fri June 20 – Freezie Day
  - Freezies handed out to each classroom at the end of the day
- Tues June 24<sup>th</sup> – Final Treat Day – Concession Style
- Final Event
  - Fri June 13 – Fun Day
    - Volunteers needed: <https://tinyurl.com/CREfunday25>
- June 6 Carnival was cancelled due to lack of volunteers
  - Stuffies donated will be stored until next year's event
    - Come to the September PAC meeting to join the planning committee and help plan a great event
- Next year – hold the Carnival on a Monday to save a ton of money for inflatables, etc
- Fundraisers for next year – Community Book, Apples, Purdy's, Growing Smiles, Neufeld's, West Coast Seeds
- For the PAC Positions: We still need a social media coordinator, Event Coordinator Committee x4
  - Social media coordinator – Veronika Sakovich
  - Event Coordinator Committee (snowflake ball, movie nights, carnivals, flyers, etc) – Tanya and Chelsea, Valeriya Bambul
  - We need 4 people for concessions on Fun Day

### **8. Grade 5 Update**

- Wednesday June 18 – Aldergrove Otter Park
- Tue June 24 – Grade 5 Leaving Ceremony @10:45
- Wed June 25 – Grade 5 Pancake breakfast 8:15am & water fight 1:15-2:15pm
- Facebook Group – <https://tinyurl.com/cre25grade5>

### **9. New Business**

- None – Have a great Summer! May the odds be ever in your favour.
- Back to School is September 2!

### **10. Next Meeting – Thursday September 18, 2025 @7pm**

### **11. Adjournment: 8:13pm**

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### Current/Ongoing Fundraisers

- **Pedalheads discount** – COQRIVER25 – you receive \$25 off the price of the camp and the CRE PAC receives \$25 every time the coupon code is used.
- **Cobbs @ Oxford crossing** – you can donate your points to the PAC.
- **Mabel's Labels** – go to [mabelslabels.ca](http://mabelslabels.ca) and click “support a fundraiser” search for our school (CRE PAC) and get shopping. There is a wide variety of labels you can create.
- **Return it Depot** - walk up with your bottle returns in a clear or see-through blue plastic bag and put in the school's phone number (604) 942-0241 into the express return machine – print out your labels and place them on the bags to leave in the express return area for your deposit to go to the fundraising efforts. Don't forget to scan the bag, and remember there is a **maximum of 12 glass bottles per bag, and 6 bags per day.**