

Minutes

École Coquitlam River Elementary Parent Advisory Council

Thursday, December 5th, 2024

1. In Attendance & Introductions

Meeting start time: 19:04

In Attendance

Nathan Budarick, Tanya Wu, Tanya Wilson, Chelsa Giesbrecht, Lina Grajales

2. Approval of Minutes – November

Minutes were approved by Tanya Wu, and Tanya Wilson.

3. Approval of Agenda

Agenda was approved by Chelsa Giesbrecht.

4. Principals Report

- It is nearly Winter break!
- Snowflake Ball on Friday.
 - o We need to not rely just on Facebook as a reminder that it is happening and put out an announcement through the school newsletter.
 - o Setup was very successful, aside from the keys being locked inside the office.
- Next week is Hip Hop.
 - o This has been confirmed, with the dates set etc.
 - o Parents are invited to see the performance on that Friday, where we will advertise the holiday hampers that we are putting together, and make cash donations available.
- On the final week of school, the choir concert with Central is happening for the grade 5s at 11:00am. See the newsletter for more information.
- The final Friday of the school year will be an unofficial half day with a movie shown in the gym for the last part of the regular school day.
- There will be more information going out in the school newsletter, but don't forget to register your children for kindergarten next year.
- Learning updates will be out next week.

Q&A

How quickly does the Snowflake ball need to be taken down after the event?

It needs to be done fairly quickly, as we need to set up the gym for use for the following two weeks. The lights can be left until last, though there is nothing planned on the evenings or the weekend, so we should be able to work something out, provided David doesn't lock the keys in his office again.

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5. Treasurer Update

CRE PAC TREASURER REPORT School Year 2024/2025

Meeting date: Dec 5, 2024

Prepared by: Lina Grajales

Please remind the teachers that the following is available to them again:

- **Classroom Fund: \$150 per division**
- **Field Trip Fund: \$5 per student**
- **Teacher Wish List: \$2,500**

Vote: The \$1500 for the Hip Hop week to come from the gaming fund.

VOTE PASSES with 7 for, 1 abstain.

ACCOUNT BALANCES – Dec 5, 2024

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Operating Fund - \$28,448.86

- **To be withdrawn (cheques issued): \$ 4,525.89**
Gaming Fund – \$10,105.69
- **To be withdrawn (cheques issued): \$ 100.00 (BCCPAC). Looks like our cheque was lost in the mail. Will need to cancel and pay through e-transfer.**
Playground Fund - \$13,285.43
Grade 5 Account - \$ 1,185.65
- **Have written a cheque for \$500 – Grad Funds**

Item	Approved Budget 2024-2025	Spent to Date	Current Balance
BCCPAC Membership (Gaming account)	\$ 75	\$ 100.00	-\$ 25.00
Babysitting (\$17.50/hr)	\$ 700	\$ 157.50	\$ 542.50
Social Committee	\$ 300	\$ 172.06	\$ 127.94
Classroom Funds	\$ 3,000	\$ 121.51	\$ 2,878.49
Teacher wish list	\$ 2,500		\$ 2,500.00
Field Trip Funds	\$ 1,600		\$ 1,600.00
Snowflake Ball/ DJ	\$ 1,250		\$ 1,250.00
Pac Movie Night	\$ 1,000		\$ 1,000.00
Grad Funds	\$ 500	\$ 500.00	\$ -
Christmas Hampers	\$ 500		\$ 500.00
Strong Start	\$ 500		\$ 500.00
PAC Supported Lunches	\$ 3,500	\$ 1,200.00	\$ 2,300.00
Munch a Lunch	\$ 280		\$ 280.00
Miscellaneous Admin Expenses	\$ 500		\$ 500.00
Volunteer appreciation gifts (draws)	\$ 200		\$ 200.00
PAC Zoom (approved Sept 12, 2024)	\$ 214	\$ 192.55	\$ 21.45
December Treat day - Charlie's Chocolate (approved Oct 2, 2024)	\$ 616	\$ 604.80	\$ 11.20
Popcorn Machine (approve Nov 5, 2024)	\$ 325	\$ 324.79	\$ -
TOTALS:	\$ 17,560	\$ 3,373.21	\$ 14,186.58

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6. Chairpersons Report

- Hot Lunches/Treat Days for this month:
 - Fruit & Veg – Wed Dec 11th (Oranges) Note, this is on Wednesday.
 - TCBY – Fri, Dec 13th
 - Sushi Fu – Thurs, Dec 19th
 - Fruit and Veg Day – Tuesday, Oct 22nd. Will be pears.
 - For all dates, see PAC News – going home this week.
 - Signup Link for Hot Lunches – <https://tinyurl.com/HotLunchHelp>
- PAC Positions
 - We are looking for more people to help with event planning throughout the year.
 - We are currently looking for a new Secretary, and DPAC representative.
 - If you can help with this or anything else, please email crepacexecutives@gmail.com or come and chat.
- Upcoming Fundraisers / Events
 - **West Coast Seeds** – Now until December 16th with delivery mid-end of January <https://fundraising.westcoastseeds.com/pages/organizations/crepac>
 - **Snowflake Ball** – Friday, December 6th – photos by Kim Culbert Photography.
 - **Cobbs @ Oxford crossing** – you can donate your points to the PAC.
 - **Mabel's Labels** – go to mabelslabels.ca and click “support a fundraiser” search for our school (CRE PAC) and get shopping. There is a wide variety of labels you can create.
 - **Return it Depot** - walk up with your bottle returns in a clear or see-through blue plastic bag and put in the school's phone number (604) 942-0241 into the express return machine – print out your labels and place them on the bags to leave in the express return area for your deposit to go to the fundraising efforts. Don't forget to scan the bag, and remember there is a **maximum of 12 glass bottles per bag, and 6 bags per day.**

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7. DPAC

No DPAC news, as the representative was unable to make the meeting.

8. Grade 5 Update

No grade 5 news.

9. New Business

- Charlie's Chocolate Factory – ready to be picked up will be handed out on the 18th of December.
- We need to check in with the Strong Start program to see if they require milk etc.
- Miss Castro is using her field trip fund to go ginger bread houses. This is an okay use of the fund.
- The pedestrian crossing is still being held up by the mayors office. Hopefully we will have more information soon. (*Secretary's note, as of Dec 17th, the member of Engineering for the City of Coquitlam is looking into it.*)
- Have a suggestion to run the silent auction at the snowflake ball, rather than at the shopping night, as there is a lot going on at the shopping night, but outside the gym, we could hold it, and the parents would have something to do while the kids dance etc.
- The oven handle is going to be fixed in time for the snowflake ball.
- We are planning on putting out a call for extra raingear to be donated to the school.

10. Next Meeting – TBD at 7pm in the library.

11. Adjournment: 20:03

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