

# Kindergarten Registration Process for

2021-2022 School Year

## Parent Information

*\*Due to Covid-19, we have adjusted our kindergarten registration process. Please do not go to the school directly to register unless prior arrangements have been made with the school.*

Registration Timeline: January 27, 2021 to February 4, 2021

### Instructions:

1. Download the Registration Form from <http://www.sd43.bc.ca>
2. Save the form to your device.
3. Complete the form as accurately as possible.
4. Save the completed form to your device.
5. Email the form back to your catchment school by February 4th. You can locate your catchment school using the [School Locator](#). Parents who register at an incorrect school may experience delays in the processing of their forms.
6. The school will contact you to arrange a time for you to bring your documents for verification. Please click [here](#) to view a list of required documents.

\*It is recommended that you complete the registration form using a computer (PC or Mac).

### **For families wishing to attend a school that is not their catchment school.**

It is still important that you register at your catchment school. Parents who wish their child to attend another school will need to apply for a Cross Catchment Transfer between February 5-10<sup>th</sup>. *It is critical that you are registered at your catchment school **before** applying for a Cross Catchment transfer.*

### **Schools that reach capacity by February 2<sup>nd</sup> will follow this process.**

1. Siblings of older students who will also attend the school in September 2021 will be automatically placed.
2. Remaining spaces will be filled by random draw of students who have registered by February 2<sup>nd</sup>.
3. Students who were not selected by random draw, or register after February 2<sup>nd</sup> will be waitlisted and potentially assigned to another nearby school.

If you are not able to complete the registration form on-line, you can contact your catchment school to pick up a paper copy of the form at a pre-arranged time.