



## Citadel PAC Meeting October 28, 2024 7pm in the Library

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<b>Chair:</b>	Chris Bell	Present
<b>Treasurer:</b>	Catarina Bennett	Present
<b>Secretary:</b>	Trisha Letain	Present
<b>DPAC Rep:</b>	Leah Amaral	Present
<b>Social Media:</b>	Isabela Castro	Apologies
<b>Principal:</b>	Mark Clay	Present
<b>Vice Principal:</b>	Rachel French	Present

Meeting called to order at 7:01 pm by Chris

- Territorial Acknowledgement
- Welcome and introductions. Meeting attendance was taken via sign-up sheet.
- Adopt the Agenda – Chris and seconded by Leah
- Adopt the meeting minutes from October 1, 2024 – Chris and seconded by Leah

### REPORTS:

#### Principal's Report: Mark Clay

- Stina Brown, a vision facilitator, presented to the PAC.
- Stina helps create missions and visions for school districts and schools. She will be working with the Citadel staff on Monday November 18<sup>th</sup> on the Pro-D Day.
- So far, the communities at the school have been changes at the beginning at the school year.
- There will be a new logo that combines all the communities (mountain, sky, river, ocean and forest).
- Citadel has been around for 30 years, and the school is looking at the visions and values. Nothing has been updated in 20 years.
- The new mission and values are being worked on now until the end of November and the final product will be completed before the winter break.
- Surveys will be going out to teachers and parents for the input.
- School wish list for 2024/2025 was presented

#### Chair: Chris Bell

- Nothing to report

#### Treasurer: Catarina Bennett

- Gaming account: \$10,796 last year and this year combined
- Tru Earth \$71.98
- Return it Depot \$
- Operating account opening balance: \$2,701
- Operating account closing balance: \$6,024

**DPAC: Leah Amaral**

- PAC 101 meeting was at the beginning of October - Overview of PAC, what a budget looks like, what each position does.
- PACs need to register with BCCPAC.

**Fundraising Report:**

- Neufeld fundraiser:
  - Information will come out November 8<sup>th</sup> and ordering will Monday November 11<sup>th</sup>
  - Ordering will close midnight on Monday November 25<sup>th</sup>
  - Pick up is Monday December 2<sup>nd</sup> at 6:00 pm at Citadel Middle School in the front by the front doors
- Treat day fundraiser once a month? Freezies?
- Coffee fundraiser from a local company?

**Grade 8 Leaving:**

- Nothing to report

**New Business:**

- Munch-a-Lunch (Hot Lunch)
  - Need volunteers to help on Wednesday October 30<sup>th</sup>, handing out lunches.

**Upcoming Dates:**

- Next meeting is Monday November 25, 2024 at 7pm in the school library.

Meeting adjourned at 8:15 pm by Chris seconded by Anu

Email to reach PAC – [citadelmiddlePAC@gmail.com](mailto:citadelmiddlePAC@gmail.com)

Any questions please email the PAC and we'll be happy to help!

Attendees:

Chris Bell, Leah Amaral, Trisha Letain, Anu Dawit-Kanna, Isabel Zhang, Caterina Bennett, Rachel Sebestyen, Helen Shaibane, Grace Wang, Firmin Hung, Mark Clay, Rachel French