To Parents and Guardians:

The purpose of this letter is to inform you about a proposed optional field trip involving your child, and to seek your support and written permission for your child to participate.

We plan to finish off a fantastic year with our annual grade 8 trip to Playland on Monday, June 22nd, 2015. Students are to arrive at Citadel for regular start time (8:40). Buses will depart Citadel at approximately 9:00am, and leave Playland promptly at 1:45pm, arriving back at Citadel just around dismissal time (2:50pm). We will require parent volunteers to help with supervision at Playland, and on the bus.

The cost for this field trip is $32.00, which includes Playland entrance and bus fees. It does not include food or refreshments. Students are encouraged to bring a disposable bagged lunch. The cost for students who have a ‘Season’s Pass’ for Playland is $8.00 (bus charge only). Students using their Season’s Pass must bring the pass with them on the day of the trip.

Our field trip to Playland will be a team-bonding experience to celebrate the end of grade 8... and middle school! Attendance on the field trip is optional; therefore if you do not wish your child to participate in this activity, alternate learning experiences will be provided at the school. The cost of the field trip reflects your child’s expenses only. No student will be denied access to a field trip or activity due to an inability to pay. Please contact the school principal, Mrs. Speight, to discuss a fee waiver.

All students are expected to return to Citadel with the group on the buses.

Yours Sincerely,

____________________________________
Administrator Signature

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<thead>
<tr>
<th>Teacher(s) in Charge: Grade 7/8 Teachers</th>
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<tr>
<td>Other Adult Supervisors: Education Assistants and Parent Supervisors</td>
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<tr>
<td>Your son/daughter will be travelling by: Rented Bus</td>
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<tr>
<td>Cost of Optional Field Trip: $32 or $8.00 with a Playland pass</td>
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While school staff will take reasonable steps to prevent injuries to students, some degree of risk is inherent in the nature of activities, and may occur without fault on the part of the student, school board, its employees or agents, or the facility where the activity is taking place. By allowing your child to participate in this activity, you are agreeing that the activity described above is suitable for your child, and that there is a risk of injury associated with the activity.

Comments (please include special concerns which school staff should be aware of surrounding your child’s participation):

My child and I understand that both the district and school’s Code of Conduct applies during the field trip. I will be responsible for any costs caused by my child’s failure to abide by the Codes of Conduct, including any costs to send my child home.

I, ________________________, give permission for my child ________________________, to participate in the optional field trip to Playland on June 22, 2015. I understand that my child may be exposed to a risk of injury due to accident while participating in this activity.

☐ I have enclosed $32.00
☐ My child has a Playland pass. I have enclosed $8.00 for bus costs.

------------------------------------- If able to volunteer, please complete -----------------------------

☐ I can volunteer for this field trip.
☐ I have provided the school with a copy of my Criminal Record Check.
☐ I have completed the Volunteer Application and Code of Conduct forms (eforms on Citadel Middle School website).
☐ I will ride on the bus with the students to Playland.
☐ I will drive my own vehicle to Playland.

_________________________________  _____________________________
Parent/Guardian Signature                Contact Phone Number

_________________________________
Date

_________________________________
Parent Email Address