

PAC MEETING MINUTES - Dr. CHARLES BEST SECONDARY

GENERAL MEETING

MONDAY, OCTOBER 19, 2020

7:00pm – ZOOM

In Attendance:

Chair: Will Davis

Vice Chair: Michele Danielov

Treasurer: Upasna Sharma

Exec Member-at-Large: Karen Heinrich

Exec Member-at-Large: Graeme Illman

Claudia Mora

Jennifer and Michael Bell-Irving

Claire Wheeler

Sam Focak

Karen Cheung

Renata Steele

Alicia Kumar

Meg Torres

Bonnie Hall

Manuela Gruber Hersch

Liliana Cioata

Sam Kuyper

Bethany Butler-Wong

Clover Lewis

Lee Carswell

Ljiljana Oljaca

Haitao Liang

Danny Revelant

Heather Murphy (Principal)

Rhiannon Morris

Tahereh Bozovgmehr

7:04 pm Meeting called to order.

Introductions

Parents, PAC Executive, Principal Murphy

Adoption of Sept 14, 2020 minutes

The Sept minutes were not readily available in the meeting.

Thus a motion was made to table the approval of the September minutes until the next PAC meeting.

Moved – Graeme Illman, 2nd – Karen Heinrich. All in favour. Carried.

Adoption of October Agenda

Moved - Michele Danielov, 2nd – Bethany Butler-Wong. All in favour. Carried.

Principal's Report (Heather Murphy)

- Head Secretary position

- Doris Portelance – regularly in the position; currently on-leave
- Lisa Gushta was temporary replacement but she has recently been appointed FT to another school
- Nancy Rideout is now the new temporary Head Secretary; Welcome Nancy!
- Student Report cards – Q1
 - Report cards are now paperless as planned
 - Distributed today; accessible through online parent/student portal
 - A few challenges with portal formatting that the school hopes to work out
- Class Schedule
 - Quarter schedule flip-over happened last week
- Parent-Teacher Interviews
 - Scheduled for this Wednesday October 21st
 - New online registration system is working well
- Cafeteria
 - Online ordering: averaging only 10 pre-orders per day; this option may be discontinued soon due to lack of use
 - Going to start allowing four (4) students into cafeteria at a time to order onsite (salads, fries, burgers, etc)
 - Seating to remain closed
- Clothing Drive
 - \$800 in donations; gift cards will be purchased & distributed to Best families in need
 - Lots of gently used clothing donated; will be given to Share Community Services for distribution
- Terry Fox Foundation Fundraiser
 - \$4500 raised
- Masks
 - Students continue to be responsible in the wearing of masks
 - School gives out a few masks each day to kids who forget theirs
 - Selling Best branded masks for \$10
- Earthquake & fire drills completed recently
 - An added complication to maintain physical distance during these drills
 - Need to have another one when full student body is present

Principal Q & A

- Some parents find it confusing when school emails are coming from multiple sources
 - Can a school email account be set up to send out all office emails?
 - Heather will look into this, but not confident it is possible
- Question regarding teachers having a plastic shields at their desk
 - Every teacher who wanted a shield installed in their classroom now has one (either at their desk or a hanging one)

DPAC Report

(Pilar Suarez Bastias)

- No report
- General DPAC meeting coming up on October 28th at 7:00 pm by Zoom

Treasurer's Report

Review of budget (see attached)

- Draft of 2020/21 PAC budget presented by PAC Exec
 - PAC has two accounts: General Account & Gaming Account

- \$7,225 in parent donations
- Gaming grant approved for this school year: \$28,640
- Total gaming money available this year (including a roll-over amount of \$15,991.00 rolled over from last year): \$44,631
- Total anticipated expenses from Gaming Account for the year: \$34,450
- Total anticipated amount to roll over from Gaming Account to next year: \$10,181

Budget activities

- Review of specific expenses anticipated for school year
- Includes wish list items from various school departments
 - Total amount for wish list items was consistent from previous school years
 - Wish list items will be paid through a combination of General & Gaming Accts

Motion to approve 2020/2021 PAC budget as presented

- Moved – Graeme Illman, 2nd – Michele Danielov. All in favour. Carried.

New Business

- Grade 11 Parent Dance Committee – A Subcommittee of the PAC
 - Monies raised helped offset cost of the Grade 12 graduation dinner dance the next year
 - Event has become a community tradition
 - This event is obviously doubtful for March 2021 due to COVID-19; but money still needs to be raised (about \$10K) since a Grad Dinner Dance is still expected in Spring 2022
 - Thus PAC is seeking an organizer & participants for this committee to brainstorm and execute what is possible in spring 2021 to raise money in lieu of a Grade 11 parent dance
 - Meeting attendees who expressed interest in serving on this PAC subcommittee:
 - Karen Heinrich
 - Manuela Gruber
 - Bethany Butler-Wong
 - Danny Revelant (and spouse)
 - Ljiljana Oljaca
 - Rhiannon Morris
 - An email will be sent out to ALL grade 11 parents inviting them to participate in this subcommittee
 - Date of first meeting of this subcommittee TBC
 - Need a VP appointed to this committee as a school admin rep; Heather to follow-up
- Grad 2021 Parent Committee – A Subcommittee of the PAC
 - The Grad Parent Committee organizes & supports the after-grad event in June each year
 - Last year: In spite of COVID-19 restrictions, a successful alternative Grad ceremony was organized by school admin (including a swag bag for each student); a virtual after-grad was organized by the Grad 2020 Parent Committee
 - This year: PAC wants to support the school admin again in a grad ceremony and explore the possibilities of an after-grad alternative in anticipation of possible ongoing COVID-19 restrictions
 - Thus PAC is seeking participants for this PAC subcommittee to brainstorm and execute what is possible in terms of an after-grad event in spring 2021
 - \$8,894.57 available as start-up money for graduation support
 - Meeting attendees who expressed interest in serving on this PAC subcommittee:

- Graeme Illman (and spouse – Karen)
Will Davis
Lee Carswell
Clover Lewis
 - Apparently an email has already been sent out a few grade 12 parents inviting them to participate in this subcommittee; but the email only went out to those parents who had served on the Grade 11 Parent Dance Committee last year. It was also posted on The Best Informer but likely did not have had the necessary parental reach required
 - Will/Graeme to send out an email to ALL grade 12 parents inviting their participation on this subcommittee
 - Date of first meeting TBC
- Fundraising status
 - Can't do fundraising involving food due to COVID-19 restrictions
 - Plant sale – if PAC doesn't want to do it, another group is willing to do it
 - Secretary
 - Rhiannon Morris has agreed to allow her name to stand for this executive position
 - Moved – Karen Heinrich, 2nd – Bethany Butler-Wong. All in favour. Carried.
 - Welcome Rhiannon!

Other Business

- None

Motion to adjourn: Moved – Danny Revelant, 2nd – Upasna Sharma. All in favour. Carried.

9:20 pm Meeting adjourned.

Next meeting: November 16 at 7:30 pm