



**Central Community Elementary School
Parent Advisory Council – General Meeting Agenda
September 21, 2022 @ 7:00pm (Held
in person)**

PAC Executive			
Chairperson:	Colleen Fee	Vice Chairperson:	Bruce Catterall
Treasurer:	Leanne Francis	DPAC Representative:	Jessica Ellam
Secretary:	Carmen Zukewich	Fundraising Coordinator:	Daniella Munroe
Community & Multicultural Liaison:	Edina Shaw	Principal:	Sean Della Vedova
Members at Large:	Corinne Stafford Robia Facher Taura Rieu Aimee Jones	Members at Large:	Deepthi Mangalagiri, Amir Hosseim Fatooh, Lissa Beaupre

Regrets: N/A

1. Welcome & Call to Order

Colleen called the meeting to order at 7:05 pm and read the Territory Acknowledgement. In accordance with the Constitution & Bylaws of the PAC, the quorum requirements had been achieved and the meeting proceeded.

2. Introductions

Colleen began the meeting by welcoming all those in attendance to introduce themselves. Each PAC Member and Member at Large in attendance completed a roundtable, sharing their name and which grades their child(ren) attend at Central. Mr. Della Vedova also made an introduction. The PAC would like to thank and welcome all those in attendance this evening and encourage parents to join future meetings.

3. Approval of Agenda

There being no errors or omissions, it was then **Moved** and **Seconded** to approve the agenda of the meeting, as circulated. **MOTION CARRIED.**

1. Bruce Catterall. 2. Leanne Francis. Approved.

4. Approval of Minutes

There being no errors or omissions, it was then **Moved** and **Seconded** to approve the minutes from the June 8 2022, General Meeting, as circulated. **MOTION CARRIED.**

1. Bruce Catterall. 2. Leanne Francis. Approved.

5. Principal's Report

PAST

Start up to school went well. Knew we had to add a division and were well prepared. There are 17 divisions this year, consisting of 372 students

Opening week activities focused on Central, What a great place!

- Salmon display was built and creating by students creating and contributing their own scale. Assemblies were held and focused on expectations, Clark the Shark and some fun! Schoolwide Bingo was held

Leadership + Monitoring

- intermediate students showing leadership in spirit days

APL and Tech Team Leader

- Action Plan for Learning – literacy goal on reading comprehension and social goal around self-regulation, as well as first nation's principal
- There is a new staff member that's a whiz with tech and will support the year's initiatives

New staff – great team!

- The entire staff is comprised of individuals who make up one great team. There are many people who remained at Central from last year, and a number of new staff members. Looking forward to a great year!

PRESENT

Student & Family Affordability Fund – afterschool programs, food/meals

- Some of the funds will go into existing meals programs and possibly looking at funding some of the school supplies and bringing down the costs for families. More to come

Sorting out schedule for upcoming Health Education presentations

- Bruce and Sean are working on finalizing the details for these presentations with Corrine Underwood who is the proprietor for "Choices for Sexual Health". Looking at holding multiple presentations so there are smaller groups for each session.

Preparing for our first Collaboration Block on Thursday

- once a month opportunity for teachers to collaborate. This one will focus on classroom culture building and the use of circles

Breakfast Program up and running! And a new Kitchen!

- The new kitchen will be put to good use this year as it is fully up to date – it will support the breakfast program, and more.

FUTURE

Action Plan for Learning

- There is a desire to communicate with families about our school goals. A bookmark is being considered that can be sent home with each child to use while they are completing their at-home reading.

Classroom based Assessment

- This will be focused more on literacy and not what one might expect around standardized multiple-choice tests

Truth & Reconciliation Day – September 29

- An in-person assembly will be held in the morning for students

Celebrating Central – September 29

- This will be held later in the day, separate than the morning assembly

Terry Fox – October 14

- Assemblies in smaller groups and also an outdoor event on the school property to celebrate Terry Fox

Afterschool Programs

- The first wave of afterschool programs will run from September 26-November 25

Riverside students coming over as study buddies with the grade 1 students

6. Chairperson's Report

Colleen reported that the council had an Executive meeting last week and the discussion was focused on the calendar of events & fundraising activities for this school year. The consensus is this year the PAC would like to focus our attention to more community-based programs including the return of movie nights and treat days. As well, continue to run the recycling program and sprinkle in a few fundraisers such as frozen food and restaurant nights. The council is extremely mindful of the economic environment every family is dealing with this year. As mentioned, our focus this year will be bringing everyone back together.

We are excited to learn what Sean has planned for this school year and if there are any big or small ticket items that he would like our help with. This will be helpful when asking our families to participate with recycling and other programs. We'd like to say the funds are going to help with "x" this year, so we need your help.

I'm thrilled the team from last year has returned, as well, Edina Shaw join us. While her title is the Community & Multicultural Liaison, she is more than willing to help out where needed. Thank you to those of you who are here tonight. On behalf of the council, we look forward to hearing your ideas and participating in the fun events we have planned for this year.

7. Treasurer's Report Balance Sheet:

The balances at the end of August 2022 were:

Income Statement:

At the end of August, the operating account has a deficit (\$508.00) compared to the budget. This is to be expected, as we have a whole year of fundraising ahead of us. We have had some great success with the ongoing bottle drive. The Return-It account stands at \$597.10 as of this morning 21/09/2022. It was proposed to E-transfer this into the operating account to make up the deficit

Gaming Account:

At the end of August, we have a small surplus of \$3.04. The gaming grant for this year was successfully applied for and granted. We should receive the money at the very end of this month/Early October.

See Appendix A for the monthly report.

There being no errors or omissions, it was then **Moved** and **Seconded** to accept the financials for Aug 31st, as presented. **MOTION CARRIED.**

1. Bruce Catterall
2. Daniella Munroe. Approved.

8. DPAC Representative's Report

Jessica provided an update that the first District Parent Meeting has not been scheduled at this time. The first meeting is typically "PAC 101" and held early October.

9. Fundraising Coordinator's Report

Daniella gave an overview of the fundraisers that are in the plans for this year, including bringing back movie nights, treat days, DFS (which does well each year), and West Coast Seeds (right after the new year).

Movie Night in October and December:

Discussion was held around the logistics of the movie nights – how many people would be needed to plan and run the event. 4 people to run concession/popcorn and 2 people at the door, 1 on A/V

It was decided to form a Movie Night Committee – Leanne Francis, Daniella Munroe, Bruce Catterall, Jessica Ellam + additional volunteers would be needed on the day of. The group will meet separately to discuss and plan for the first movie night in October. Previously, they were held on a Friday evening, beginning at 6pm.

Other Fundraisers discussed that are in the early stages of planning:

- Treat Day in November
- DFS in November/December
- West Coast Seeds in January

Bottle drive – ongoing:

The PAC would like to remind parents of the ongoing opportunity to donate your bag of recycling to our fundraising efforts. To help raise funds for Central, you just place your used, RINSED bottles in a clear bag and then take them to the Biggar Bottle Depot located at 2577 Kingsway Avenue. Print a tag at the self-serve printer using the school's phone number 604-941-0355, stick it to the bag, SCAN the sticker and drop it off in a bin.

Did you know the average bag generates between \$6-8 in fundraising for the school? Thanks to the students and staff who regularly recycle their containers at school towards our fundraising efforts!

Discussion was held by the group with other possible fundraising ideas to try this year. More to come on all the ideas below. Thank you for the great discussion by all those that attended the meeting.

- Request for Purdy's Fundraiser or possibly Charlie's Chocolate Factory (as they are local)
- Bake sales, craft fairs, Gingerbread Houses (families make them and then we raffle them)
- Community Cookbook
- Hot Lunches throughout the school year, alternating one month with a hot lunch and then the next a treat day. Challenge in the past has been the number of volunteers that are needed to organize the event as well as on-site to distribute lunches to classrooms as this task cannot fall on teaching staff. Based on the discussion this evening, it sounds like the volunteers may be in order and PAC/Sean will investigate if there are any roadblocks in terms of menu and dietary requirements.

Cobs Bread – Raising the Dough: We have an account with Cobs Bread that was started back in 2019. When parents shop at the Oxford Street location, if they mention the Central PAC, we receive 5% of the sales.

10. PAC Vacancies

Division Representatives

The topic of having a division representative was discussed, where one parent from each division would be the liaison between the PAC and the classroom of parents. Their role would be to:

- Attend PAC meetings when possible
- Gather an email list of parents for each class, for those that wanted to participate
- Communicate with each other on important topics for the classroom
- Coordinate group gift for teacher

Communications Officer

Colleen discussed the importance of electing a Communications Officer to help create the line of communication between the PAC and the parent community. Duties would include taking the lead on the Facebook page, posters on windows, newsletters, PAC bulletin board, etc.

11. New Business

Committees (Conflict & Bias Committee, Grade 5 Leaving Committee, Recycling Committee)

Conflict and Bias Committee:

- While this is one that will possibly not be used, is one that needs to be formed. They will mediate any conflict at the PAC level. Taura Rieu, Robia Facher, Aimee Jones have volunteered for this committee.

Grade 5 Leaving Committee :

- This group will help organize any event to celebrate the Grade 5s and planning any send-off events. Discussed a potential grade 5 craft fair to raise funds. Further discussion will occur between the formed committee: Taura Rieu, Robia Facher, Lissa Beaupre, Deepthi Mangalagiri, Leanne Francis, Daniella Munroe

Recycling Committee

- Recycling of the school's returnable items continues. The PAC volunteers will continue to collect. Jessica Ellam, Leanne Francis, and Taura Rieu have volunteered to spearhead this committee.

Class Representatives

- previously discussed

Grade 5 Hoodies

Daniella has already begun planning the Grade 5 Hoodies for around 60 students. Order forms and signature page will need to get out as quickly as possible.

Daniella and Leanne will coordinate a day where they can come to the school to size the children.

Body Science Workshop

Sean and Bruce made a final selection and chose to go with “Choices for Sexual Health” as the vendor for the Body Science workshops for next year. The proprietor, Corrine Underwood, will provide a presentation to the parent community, followed by 3-4 afternoon sessions for our Kindergarten to Grade five students. The total cost for her services is \$1338.00-\$1684.00 (depending on the number of days), and we have booked her to present in October: October 11th for the parent sessions and October 17th-19th (or 20th) for the student sessions.

<https://choicesforsexualhealth.com/choices-for-sexual-health-school-programs#elementary>

Performances/Workshop

Discussed the performances that are under planning already that would fall under the PAC Gaming Grant. Sean has already put in requests for:

- Japanese Taiko Drumming
- Multidisciplinary Dance

Request and conversation around including an Indigenous Artist this year, potentially soapstone carving

Open Discussion

It was mentioned for PAC growth and planning for future years, cross training for current PAC members and members-at-large is encourage for all roles.

Central Seasonal Gift Bizarre – donated items that would be wrapped and put together to a “Central Store” as a fundraiser opportunity

PAC Facebook page and Email account:

Parents are encouraged to visit the PAC Facebook page at:

<https://www.facebook.com/Central-Community-School-175324962664695>

To increase traffic and awareness on our Facebook page, we should continue to comment on posts, rather than just liking them.

If you have any questions or concerns for the PAC, please email us at:

centralcompac@gmail.com

12. DATE OF NEXT MEETING

The next general meeting is scheduled for Wednesday, October 19, 2022. Location TBD

13. ADJOURNMENT

Colleen made a motion to adjourn the meeting. The motion was **Moved** and **Seconded**. **MOTION CARRIED.**

1. Bruce Catterall.
2. Jessica Ellam. Approved.

The meeting was adjourned at 9.00pm

