



**Central Community Elementary School
Parent Advisory Council – Special General Meeting Minutes
April 19, 2022**

ATTENDANCE (via Teams)

Chairperson: Bruce Catterall
Treasurer: Colleen Fee

Central Principal: Sean Della Vedova
Members at Large: Cheryl Hormillada, Fadia Raba

REGRETS: Leanne Francis (Secretary), Jessica Ellam (DPAC Representative), Daniella Munroe (Fundraising Coordinator), Carmen Zukewich (Communications Officer)

1. CALL TO ORDER

Bruce called the meeting to order at 7:10 pm and read the Territory Acknowledgement. In accordance with the Constitution & Bylaws of the PAC, the quorum requirements had been achieved and the meeting proceeded.

2. APPROVAL OF AGENDA

There being no errors or omissions, it was then **Moved** and **Seconded** to approve the agenda of the meeting, as circulated. **MOTION CARRIED.**

1. Colleen Fee
2. Bruce Catterall. Approved.

3. MAY DAY PARADE – SATURDAY MAY 7, 2022

History & Background – The last May Day Parade was held in 2019 (pre-pandemic). Historically, Central has participated with an entry. Central’s historical entries were reviewed, along with the traditional parade route.

Timing – The parade runs from 11am to 1pm. However, due to road closures, participants are asked to arrive at their staging area (i.e., the school) by 930am.

City Use of School Facilities (washrooms & gravel field parking) – Historically, the city has asked Central to use these facilities on the day of the parade. Sean has not yet anything from the city. If he doesn’t hear anything, he will reach out to the city the week of May 2nd. As well, he will reach out to the principal of Pitt River Middle School (Darren Stewart) to see if he has heard from the city about the use of the middle school’s grounds.

Call for Participation from Parents, Students & Staff – Sean will prepare an email with a web link, asking families to “register”. Then, all future correspondence will be focused to this group. All students must be accompanied by at least one parent / guardian, as the school is not responsible for children that day. Families will also be encouraged to bring their own snacks & beverages.

Attire & Costumes – Students, staff & PAC Executive members are encouraged to wear their Central t-shirts. Parents & staff are also encouraged to wear costumes (for the fun and the show value).

Weather Preparation – If it is raining, kids will be encouraged to wear any jackets / rain gear for any sports groups or organizations they may be involved with, in order to demonstrate that our school is a part of the larger community. The week of May 2nd, we will review the weather forecast – if it is predicted to rain, we can inform the participants of this nuance accordingly.

Pre-Parade Activities – In order to keep the kids entertained for the hour ahead of the parade, staff will bring out sports equipment from the gym. However, in order to keep thing simple, no organized games or activities will be planned.

Parade Vehicle – Along with our parade walking group, we have the option of having a vehicle accompany us. It would be nice to have a vehicle to transport the school’s portable sound system, bottled water for the participants, and any swag we might distribute – perhaps a pickup truck, an electric car, or a classic vehicle. Along with the call for participants, Sean will put out a call to see if anybody has a vehicle appropriate for the event.

Parade Activities – The basic plan for our group is to have some parents & students lead with the Central banner, followed by the rest of the walking group. We may also have a vehicle. For this year, we will not permit students to ride any bikes or scooters – let’s see how this year goes, and we can always expand our activities next year. Sean will look into having students make crafts or signs to carry, and having the students perform the Central cheer every 5-10 minutes during the procession.

Post-Parade Activities – The parade will conclude at Pitt River Middle School. We will look into having one of our brand-new canopies set up at Pitt River. Then, to help us keep track of our participants, our students can check out at the canopy, where they receive some kind of prize (perhaps Central pencils, suckers, etc.).

SWAG or Advertising Opportunities – Historically, Central has partnered with a local business (perhaps through a parent connection), where our group would hand out SWAG to parade spectators. We will look into perhaps distributing cards with our PAC Return It information. Bruce will look into the cost of such items at Vista Print.

Potential Fundraising Opportunity – Since there will be many members of the general public around the school that day, the PAC discussed the possibility of hosting a fundraiser, including selling hot dogs, coffee & juice boxes by donation; Krispy Kreme donuts, etc. Since this will require some heavy lifting by the PAC, we will see which PAC members will be attending the parade and consider such a fundraiser accordingly.

If you have any questions or concerns for the PAC, please email us at:
centralcompac@gmail.com

4. DATE OF NEXT MEETING

The next meeting is scheduled for Wednesday, May 11, 2022, at 7pm.

5. ADJOURNMENT

Bruce made a motion to adjourn the meeting. The motion was **Moved** and **Seconded**. **MOTION CARRIED.**

1. Bruce Catterall.
2. Colleen Fee. Approved.

The meeting was adjourned at 8.10 pm.