**General Meeting Minutes**

Centennial Parent Advisory Committee (PAC)

February 27, 2024

PAC Executive: Kara (Chair), Jane (Secretary), Fenny (Treasurer), Jen (DPAC), Erica (DPAC)

Administration : Anthony Ciolfitto (Principal), Manjit Rai (Vice-Principal)

Attendance: Kim, Robbyn

1. **Call to Order – Kara**

Kara opened the meeting at 7:07pm which was held in-person. Additions to the Agenda: New Business – Spirit Grant. Unfinished Business – Staff Appreciation.

1. **Approval of minutes from January 23, 2024**  
   Robbyn motioned to approve the minutes, Jen seconded. Unanimous approval.
2. **PAC Chair Report – Kara**Acknowledged it was Anthony’s last meeting – Kara thanked Anthony on behalf of the parent community. On March 12th there is a workshop for Parents as Education and Career Coaches. Link was sent out via email to register. The Spirit Grant Award that Colin Cameron applied for in September has been postponed until spring application period. Restriction on when the grant funds should be spent meant that the timing was not right for the carnival. Discussion later in the meeting.
3. **PAC Treasurer Report - Fenny**

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| Account Balance | February 27, 2024 |
| General Account | $                343.61 |
| Gaming Account | $           18,815.64 |
| Parent Donation Account | $             5,423.42 |
| **TOTAL** | **$ 24,582.67** |
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1. **DPAC Report – Jen**

Notes from meeting January 31st - Gerald Shong, out-going Superintendent gave a presentation about the programs of choice and registration process. Stephanie Macki (Indigenous Education Principal) gave a presentation on the Indigenous Advisory Committee. West Coast Family are presenting at the DPAC meeting tomorrow to coincide with Pink Shirt Day.

1. **DAG (Dry After Grad) Report - Kim**  
   Spring Fundraiser March 8th – Pub Night at Cat and Fiddle. Tickets are $30 each. There will be 50/50, silent auction and toonie toss. 54 tickets sold already. Email was sent by Bryan Jackson with a link to purchase tickets.
2. **Administrator’s Report – Anthony, Manjit**Manjit will be Acting Principal when Anthony moves into his new role. Colin will be Acting VP to fill in for Manjit. Manjit will likely be appointed as Principal long term. Sr Boys basketball – last game prior to Provincials – win, they are through, lose, their season is over. Musical is finished, it was spectacular. Black History month assembly has taken place, BC Lions Assembly coming up. March 4th- 9th is Mental Health and Well-being week. YDI survey will be completed that week. Course selections are being done currently – to be completed in MyEd portal. Parent Teacher interviews – March 14th. Learning Updates will be on MyEd on March 1st. Bookings for interviews will be available March 4th. No letter grades yet as it has only been 4 weeks since the beginning of the semester. Early access codes will be sent to parents from teachers who have concerns over student progress. March 5th @ 6.30pm is a presentation on overcoming addiction. Email sent from SD43, needs registration to attend. No Gold Scholar course available on MyEd – now called Excellence in Education and includes some less academic subjects. Average percentage across courses needs to be 86% or higher.
3. **Unfinished Business**
   1. Replacement Treasurer – A Treasurer is needed to replace Fenny for next year. PAC will not be able to receive Gaming Funds if the Treasurer is not in place. Effectively the PAC will be dissolved. Jen will be speaking with Fenny to find out more about the role. Email to be sent to parents detailing the role and implications if this role is not filled.
   2. Gaming License Application Procedures - Email received from the Gaming Commission regarding the question Jen sent in to DPAC regarding Gaming License procedures. PAC needs to be informed when anyone is applying for a license as all funds need to flow through the Gaming Account, and reporting needs to take place within 90 days of the event happening. There are also strict guidelines on how those funds can be disbursed. Administration to communicate to staff and user groups regarding the process – generally only DAG, Sports and Music apply for licenses for events. PAC to draw up a template for user groups to use so that process is followed.
   3. Staff Appreciation – June 27th @ 10am. Delish will be catering again. $900 budget. Smaller amount of coffee, and more healthy snacks than last year. Juice and cinnamon buns were a hit. Caren is going to ask Starbucks to donate coffee.
4. **New Business**
   1. Generic Email Address – all agreed this was not necessary. Administration forward any parent enquiries regarding PAC to the Chair, and the system works. All PAC Execs agreed that their personal email address should not be added to the school website. Current Execs have been updated on the website.
   2. Grad Pens – sets are no longer available. New sets are more expensive. There are 367 grads, so we would order 377 sets. Budget set at $2200 for pens. Current quote sits at $2900. Kara will email Kelvin to find out what other options are available within budget – possibly keyring / lanyard? Ideas will be discussed at the next meeting, or via email if lead time does not allow.
   3. Additional Parent Donation Funds – Fenny will check with Kitty to find out if further donations have come in. Administration to come to April meeting with wish list to allocate additional funds.
   4. Spirit Grant Application – see previous notes. Timing of grant does not fit with sports schedule, so the PAC will need to submit a letter of support to state that we approve the application to be submitted for the Spring allocation. Kara will send the letter to Colin.
5. **Adjournment**Motion to adjourn, Robbyn, 2nd by Jen. All approved. Kara adjourned the meeting at 8.40pm.

**Thank you for taking the time to attend our PAC meeting.**

**We look forward to the next meeting on April 16th, 2024, 7.00pm, Library.**