

APPROVED MINUTES

General Meeting Minutes Centennial Parent Advisory Committee (PAC) June 1, 2021

Attendance

Tamara, Robbyn, Fenny, Anthony, Nicole, Caren, Marise, Kelvin, Trish, Ben, Jackie

1. Review and Approval of Agenda

Tamara (PAC Chair) opened the meeting at 7:03pm which was held virtually via Zoom.

No changes to the agenda were noted.

Approval of the agenda: Robbyn moved to accept the agenda and Kelvin seconded the motion. Agenda was accepted.

2. Review and Approval of Minutes from April 27, 2021

Robbyn motioned to correct the minutes under Section 8 – Old/Unfinished Business. The motion listed indicated approval for \$25.00 towards the banner. The correct amount of the motion was for \$250.00. Kelvin seconded the motion. The minutes will be corrected accordingly.

3. PAC Chair Report – Tamara

There was no new information report.

4. PAC Treasurer Report - Fenny

Fenny provided a verbal update on the PAC finances indicating there continues to be three bank accounts:

General account has balance of \$363.61

Main account (gaming grant account) has balance of \$8,962.54

Parent Donation account has balance of \$5,511.65

Total assets are currently at \$14,837.80

Fenny has applied for next year's gaming grant application as the deadline for submission is by end of June 2021. She advised the grant (if approved/received) usually arrives around October/November.

There are outstanding budget items that have yet to be processed. Fenny advised not all school departments have submitted their expenses and/or spent the allotted budget amount. Fenny will liaise with Anthony to reconcile which departments have outstanding expenditures/invoices to submit.

The written treasurer's report is attached for reference.

5. DPAC Report – Tamara

Teri had to send her regrets. Tamara reported the last DPAC meeting was to hold their elections for next year. There is no new information from DPAC to report.

6. Administrative/Principal's Report – Mr. Anthony Ciolfitto and Mr. Benjamin King

Anthony reported for graduation ceremonies the Provincial Health Officer issued clear guidelines and there were four options for consideration. If an indoor event was to be held it would have to be within each learning group with no family members present. Given the large graduation class this option would take several days to organize and facilitate so this option was not realistic. Decision was made to have outdoor graduation event instead with no gatherings at all being permitted. June 16, 2021 is the day scheduled to commence around 11:00a.m with a target end time of around 5:00p.m. however it may take longer and the school is prepared for that should it be necessary. There will be a

partial road block and access to the school driveway will be closed. All classes will be online that day in order to accommodate the graduation ceremonies.

For next school year there will be 179 instructional days instead of the 180 day from this year. This results in the need to make up 2 minutes of time each day. To accommodate this time will be added to the transition time for Block 2 and Block 4. The school is planning for a return to "normal" in September with a return to the semester system instead of the quarter system. Some discussion ensued regarding the positive and negative of each format. To Anthony's knowledge those schools that were on semester system prior to Covid-19 will return to that format.

Anthony reported there are several staff changes for next year as Centennial has seen some staff retire or leave, including Vice Principal Veronika Farnell who will be going to Port Moody next school year.

Anthony spoke of the Kamloops residential school discovery that has been extensively covered in the media. The school district and individual schools have had discussions around how to best support the school committee. Anthony stated the Indigenous leaders will be the ones to lead the path on what steps are next and/or what is needed to support the Centennial school community.

The construction project continues to be underway with a contractor secured for the field. November 2021 is the approximate completion date for the field. Anthony stated there are different contractors for the field, gym, fitness room, and the classrooms as the project is a joint venture with the Ministry which allows for greater space to be developed in the building as it will be a mixed usage building.

June 15 – 25, 2021 are the numeracy and literacy assessments. Those students required to complete have received notification. The last day of formal classes will be June 25, 2021 and report cards available on June 30, 2021.

7. Committee Reports

a) DAG (Dry After Grad) - Kelvin

Kelvin reported fundraising activities have been successful to support DAG this year. The committee had originally planned on an indoor graduation event with the students crossing the theatre stage with no spectators. However, with the new guidelines in place and the decision made with the school the event will now be an outdoor event with parents being allowed to view however no gatherings of any kind are authorized under the health authority restrictions. The decorations are in the final planning stages. There will be draws and prizes for the graduates. Lawn signs will be available for the graduates who ordered one. For the draws there is discussion about having cheques in various denominations (randomized) to give to graduates as a prize. This will be finalized at the next DAG meeting.

b) Grad Pens - Kelvin

The grad pens have arrived and will be put into gift bags because they cannot be handed out directly due to the Covid-19 restrictions. Kelvin advised some parent volunteers will be required to assist. Tamara has offered to assist Kelvin with the sorting of the grad pens and Kelvin will arrange to drop off the pens to Tamara.

c) Staff Appreciation - Robbyn

Robbyn advised the initial staff list received from Anthony has some slight revisions. There were some staff who have since departed Centennial and 7 new staff who recently joined. The initial budget that was approved was for 130 Starbucks gift cards of \$10.00 each card for a total of \$1300.00 in the budget to be spent. Initially 121 gift cards were purchased for a total of \$1210.00 and this included all staff from the original list. As 7 more gift cards are needed this would be an

additional \$70.00 which would bring the total to \$1280.00 which remains within the allotted budget of \$1300.00 which has already been approved. Discussion ensued whether to remove the staff who have since left Centennial. There was unanimous agreement to include all staff, even if some staff were only at the school for part of the year. Therefore, Robbyn will purchase an additional 7 Starbucks gift cards.

Robbyn will have all the thank you cards along with the gift cards prepared and delivered to the school no later than June 4, 2021 as staff appreciation week will commence on June 7, 2021.

Kelvin reported the thank you banner has arrived and Robbyn will arrange pick up and delivery to school no later than June 4, 2021. Anthony stated he will make arrangements for the banner to be displayed either the evening of June 4, 2021 or the weekend so that upon start of June 7, 2021 the banner will be on display for when staff return to work on that Monday. Anthony expressed gratitude to the PAC for their generosity for the staff appreciation.

8. Old/Unfinished Business

There is no unfinished business as the DAG and staff appreciation business has been reported above and is concluded.

9. New Business

a) PAC executive elections for 2021-2022

Tamara confirmed she is willing to maintain her role as Chairperson for next year.

Fenny confirmed she is willing to maintain her role as Treasurer for next year.

Robbyn confirmed she is willing to maintain her role as Secretary for next year.

Teri confirmed she is willing to maintain her role as DPAC representative for next year.

There were no other nominations/submission for these PAC executive roles. Unanimous approval for the appointment of Chairperson, Treasurer and Secretary for 2021-2022.

b) September PAC meeting date

Agreement was made to hold the first PAC meeting of the next school year on September 21, 2021.

10. Adjournment

Tamara adjourned the meeting at 8:08 p.m.

Upcoming PAC meeting dates: September 21, 2021

Have a wonderful and safe summer vacation everyone!

Congratulations to the 2020-2021 graduating Centuars!