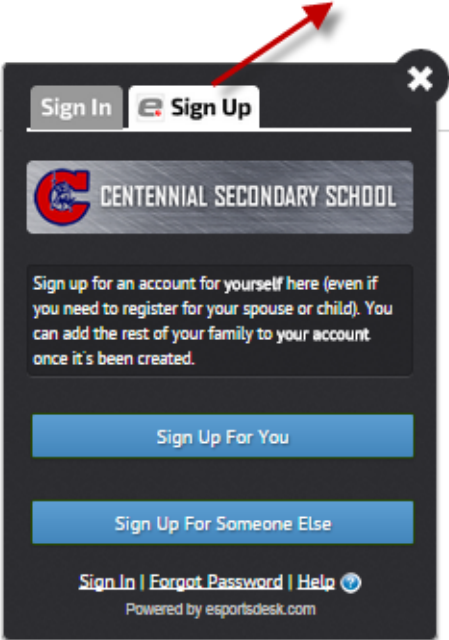


# Centennial High School Registration Procedure

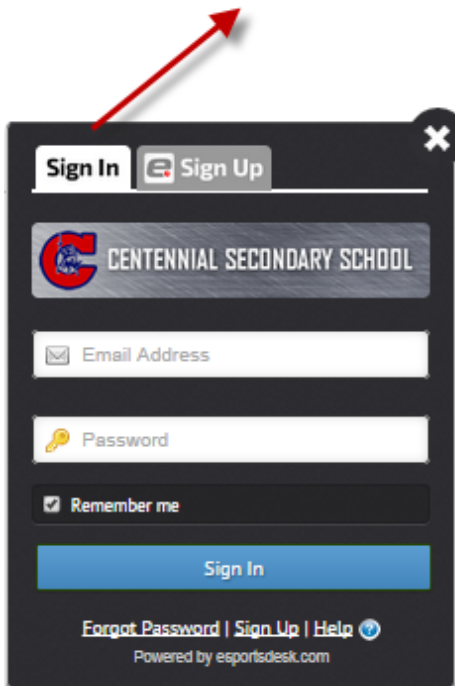
## Step 1

Create an esportsdesk account. This will allow you to add your dependants in order to register them into a Centennial High School Team



## Step 2

Once you have created your account an email will be sent to you with your password. Click on 'Sign In' using your email address and the password that your recieved via email.



A dark-themed modal form for logging in or signing up. At the top left are two buttons: 'Sign In' (white with black text) and 'Sign Up' (grey with white text). Below these is the Centennial Secondary School logo and name. There are two input fields: 'Email Address' with an envelope icon and 'Password' with a key icon. A 'Remember me' checkbox is checked. A blue 'Sign In' button is at the bottom. At the very bottom, there are links for 'Forgot Password', 'Sign Up', and 'Help', along with the text 'Powered by esportsdesk.com'.

### Centennial Secondary School

#### Step 3

click here to add your dependants

once your dependants have been added you click 'register now' to access the various team registration choices offered.

Teams & Leagues		
Teams & Leagues	Dates	Action
SENIOR BOYS SOCCER 20 spots left. Centennial Secondary School Membership Required	Sep 1 <sup>st</sup> - Dec 1 <sup>st</sup> , 2014	<a href="#">Register Now</a>

Centennial Secondary School

**Step 4**

Add/Edit Family Member   Register Now   Help & Support

Teams & Leagues			
Teams & Leagues	Dates		Action
SENIOR BOYS SOCCER 20 spots left. Centennial Secondary School Membership Required	Sep 1 <sup>st</sup> – Dec 1 <sup>st</sup> , 2014	<a href="#">Register Now</a>	

click the 'register now' button adjacent to the team you want to register for

Centennial Secondary School

**Step 5**

Add/Edit Family Member   Register Now   Help & Support

Senior Boys Soccer   Sep 1<sup>st</sup> – Dec 1<sup>st</sup>, 2014   Registration ends: Nov 30<sup>th</sup>, 2014

Registrants   Memberships   Registration

Senior Boys Soccer Pricing

20 spots available.

Description	Price
Fee	\$75.00

Groups

Select	Groups
<input type="checkbox"/>	Just Me (Harvey Smith)
<input checked="" type="checkbox"/>	Family : 11 Members
<input type="checkbox"/>	Friends : 6 Members

choose your family so that all your dependants appear below

Select Registrants

Click on checkboxes for the registrants only.  
PLEASE NOTE: If memberships are required, Add To Cart will add a new membership for the registrant, it will not add the registrant to your existing membership.  
To add a family member to your membership, please click on Memberships at the top of the left-side menu.

Select	Registrant	Notes
<input type="checkbox"/>	Derek Smith	
<input type="checkbox"/>	Eight Smith	
<input type="checkbox"/>	eighteen smith	
<input type="checkbox"/>	Fifteen smith	

now you can choose your dependant and click 'proceed to next step'

Now you can continue through the online process and check out. Once you have checked out successfully you will receive an email conformation. You can also check the 'history' in your esportsdesk account for you payment record.

We also recommend you accessing your profile to edit your password. If you have any difficulties completing the form please email [support@esportsdesk.com](mailto:support@esportsdesk.com) or call 604-235-1987.