



THE CENTENNIAL SOURCE

Robert Zambrano, Principal
Janine Close, Bryn Williams, Vice-Principals
570 Poirier Street, Coquitlam, B.C. V3J 6A8
Tel: 604-936-7205 Fax: 604-937-8051
Website: www.sd43.bc.ca/secondary/centennial

September 2014

Dear Centennial Parents and Students:

The start of the 2014-2015 school year has been very odd indeed. We trust that all of our school community has had a relaxing summer and spent time with family and friends, but we also acknowledge the uncertainty and frustration some of you may be feeling at this time. We have been planning to start as smoothly as possible, so please read this Parent-Student bulletin carefully, as it contains very important information about the adjusted beginning to the year. We have included a checklist at the end of the bulletin and suggest you use it to prepare for start-up.

If you are NOT returning to Centennial this year, please telephone the school immediately at 604-936-7205 to let us know. The office is open Monday to Friday, 8:00 am to 3:30 pm.

We are looking forward to the new school year, and working with you.

Mr. Robert Zambrano, Principal

Mr. Bryn Williams, Vice Principal - student last name beginning with A – K

Ms. Janine Close, Vice Principal – student last name beginning with L - Z

STUDENT REGISTRATION

We are asking that all families register and check policies online. Thank you to the many families who have done so already.

We are seeking 100% compliance and will offer in-school assistance, if computer access is an issue for you. Here's how:

- 1) Go to our public website www.sd43.bc.ca/secondary/centennial
- 2) Click on the Parent **EForm** button
- 3) Complete the two required forms by clicking on the buttons
 - a) School Policies
 - b) Emergency Release
- 4) If you are a parent of a graduating student (Grade 12), please complete
 - Grad Gown Order Form (**mandatory**)
 - Cap and Gown Committee Volunteer Form (optional)
 - After-Grad Volunteer and/or Donation Form (optional)
- 5) If necessary, please review and complete forms for the subsequent areas by clicking on each
 - PAC Donation Form
 - Medical Alert
 - Volunteer Application
 - Driver Application
 - Privately-Owned Devices
 - After-Grad Volunteer and/or Donation Form

If you require assistance or computer access:

- 1) Ask your child for assistance
- 2) Go to the Public Library for computer access
- 3) Come to Centennial, in the office, to receive assistance.

We hope this makes it as easy for you as it does for us. Thank you!

REGISTRATION DAY-Monday, September 22 2014

EAL Testing for new EAL students and new International Students will be on **Monday, September 22 2014** at 9am, in the school library. These students will not report to homeroom on this day, but will meet later in the day with counsellors to select courses. They will also be provided lunch. If a parent or guardian is available in the afternoon to meet with the counsellor, that would be preferential.

All other students will receive their **2014 – 2015 timetables** on **Monday, September 22 2014,** in homeroom.

Homeroom assignments and locations are posted on the website and will be posted throughout the school. Attendance in your homeroom on the first 3 days of school is mandatory.

Students will report to their homerooms at the following times:

Grade 9 - 10:00 am
Grade 10 - 11:00 am
Grade 11 - 12:00 pm
Grade 12 - 1:00 pm

Students can find out which homeroom they are in by consulting the website or by looking on lists posted around the school

In addition to their timetable, students will also receive their agenda book, a fee statement, insurance forms and photo brochure. Fee payments (cheque/cash) can be brought back to homeroom in the subsequent days, or payment at the office can occur by Visa or Mastercard, or by Debit card, on Thursday and Friday of the first week back.

Please also carefully review the **pink Student Information Verification form** that will be handed out in Homeroom on Registration Day. It is very important to have accurate information about your child so that we can contact you quickly in the event of an emergency to discuss their education. Students must return this form, **whether or not there are changes**, to their homeroom teacher by the last homeroom of the first week.

If your child has a medical condition that requires precautionary treatment or medication at school and you have not filled out a **Medical Alert Form** and/or a **Request for Administration of Medication at School Form**, please go online to complete the appropriate forms as soon as possible. This procedure complies with School Board policies. If you have any questions, please contact your child's vice principal.

COUNSELLING

There are three full-time counsellors, allocated as follows:

	Grade 9	Grade 10	Grade 11	Grade 12
Maria Thomas	A - G	A - G	A - G	A - K
Grace Morissette	H - N	H - N	H - N	L - Q
Terry Temlett	O - Z	O - Z	O - Z	R - Z

If you left an email or phone message for a counsellor before or during the strike or summer, they will most likely not be processed. Administrators have made many changes to student schedules to balance classes, academic loads, and ensure course and graduation requirements, in an effort to ensure as smooth a start as possible.

COURSE CHANGES

We have over 50 new students to enroll and to place in courses in the first few days of school. This is our utmost priority!

Due to increased enrolment over projection, there is very limited space in the timetable. As a result, students are not likely to be able to change courses this year and there will be no course changes made during school hours.

For Grade 12's course changes will be on
For Grade 11's changes will be on

Tuesday, September 23, 3:30 – 7:00pm
Wednesday September 24, 3:30 to 7:00pm

We are not in a position to manipulate Grade 9 or 10 courses at this time, unless a core academic course is missing.

Students are to see their counsellor *in person* during the above posted times. All students must take 8 or more courses, unless an alternate schedule has been pre-arranged (EPIC students etc.). An administrator will be stationed at the counselling office door to prioritize the necessity of a course change.

Priority for class changes will be conducted in this manner:

1. New students
2. Students requiring an 8th course
3. Students requiring courses for Graduation or post-secondary entrance
4. Students who are in the wrong course, or wrong level course
5. Students who do not have a lunch block (this may be difficult in some cases, especially with students taking music)

No priority will be given at this time, to issues related to teacher selection, peer related matters, students who have changed their mind about elective selection, second semester issues, and students wanting to switch lunch blocks to be with peers. Our goal is to get in all students in classes as soon as possible.

SCHOOL PHOTOS

All students will have their photos taken on **Monday, September 22 2014** after Homeroom in the Cafeteria.

All students must have a picture taken, even if a photo package is not purchased. A picture is required for the student's transit Go-Card, and is also used for borrowing library books. *Please remember to complete your MJM Studios order and pay online, if you are ordering pictures. Bring your emailed bar code to verify payment.*

LOCKER INFORMATION

Due to the unconventional manner in which the school year came to a close, there will be a different format for how students will acquire their lockers.

If you are currently in grade 10, 11 or 12, you will maintain the same locker that you had last year. You will need to go through the locker, clean it out and return any textbooks from last year to the office.

If you have forgotten your locker combination, you will need to see the leadership students in the Courtyard after your homeroom on Monday. If there is an issue with your current locker location, or if you do not have a locker, you will need to see Ms Close on registration day after homeroom, or during period 3 on Tuesday.

Grade 9 students received a locker on Thursday, August 28th during the orientation (students will share a locker with a locker partner of their choosing). If they were not able to attend the orientation, they can see Ms. Close in Period 3 in the Courtyard.

Students should have a locker partner and must use the locker assigned to them. Students may decline the use of a locker.

STUDENT ATTENDANCE

The staff at Centennial is committed to student achievement in all areas and will model the self-discipline, self-motivation, and commitment to high quality work that we hope to develop in our students. Research confirms that student success and satisfaction with school increases significantly when there is a commitment to achievement and regular attendance.

At Centennial we assume that all students will make regular attendance and completion of graduation requirements their most important priorities. It will not be possible to make timetable changes to accommodate part-time employment or other extra-curricular activities. Please do not schedule outside activities during the regular school day.

We make every effort to track student attendance accurately. We ask that parents phone the school to report student absences or lates. Please phone 604-936-7205 before 8:30 on the morning your son or daughter is absent or late. Any student who does not have a parent-approved absence will receive an automated phone call home in the early evening informing the parent that their child was not in attendance that day.

GRADE 12 STUDENTS & GRADUATION TRANSITIONS PROGRAM 12

All Grade 12 students who expect to graduate by the end of June 2015, will need to complete all components of the Graduation Transitions (GTP). This includes an exit interview. The complete checklist and supporting documents can be downloaded from the Graduation Transitions site

<http://www.sd43.bc.ca/secondary/centennial/ProgramsServices/Transitions/Pages/default.aspx> or through the student portal.

Most Grade 12 students have already completed many of the GTP12 requirements in their Planning 10 course. Students will be reintroduced to their Planning 10 / GTP12 evidence in a GTP12 overview class which will take place within the first 2 – 3 months of the school year. In this class, the entire GTP program will be reviewed, including what the exit interview is all about and how and when this year’s exit interviews will take place.

All students in Grade 12 need to be checking the announcements so that they do not miss the opportunity to attend one of the GTP12 classes when they are offered. These classes will also be posted on the Centennial website.

First Week Class Schedule

Sept. 23 & 24 Class Schedule	Sept. 25 Class Schedule
Period 1 – 8:25 – 9:35	Period 1 – 8:25 – 9:30
Period 2 – 9:40 – 10:50	Period 2 – 9:35 – 10:40
Homeroom – 10:55 – 11:25	Assembly –Gym – 10:45 – 11:45
Period 3 – 11:30 – 12:40	Period 3 – 11:50 – 12:50
Period 4 – 12:45 – 1:55	Period 4 – 12:55 – 2:00
Period 5 – 2:00 – 3:10	Period 5 – 2:05 – 3:10

REGULAR CLASS SCHEDULE (Begins FRIDAY, September 26)

Monday, Tuesday, Thursday, Friday Regular Day Schedule

Wednesday Tutorial Schedule

PERIOD	START	END		PERIOD	START	END
				Tutorial	8:25 am	9:35 am
1	8:25 am	9:40 am		1	9:40 am	10:40 am
2	9:45 am	11:05 am		2	10:45 am	11:50 am
3	11:10 am	12:25 pm		3	11:55 am	12:55 pm
4	12:30 pm	1:45 pm		4	1:00 pm	2:00 pm
5	1:50 pm	3:10 pm		5	2:05 pm	3:10 pm

Alternate Day Schedule (55-Minute Periods)

PERIOD	START	END
1	8:25 a.m.	9:20 a.m.
2	9:25 a.m.	10:25 a.m.
3	10:30 a.m.	11:25 a.m.
4	11:30 a.m.	12:25 a.m.
5	12:30 p.m.	1:25 p.m.

IMPORTANT DATES FOR PARENTS

We have included a handout of the Parent Orientation Evening; a Calendar of Events; and a schedule of dates for Parent Nights, report card pick-up and early dismissal dates.

REGISTRATION CHECKLIST

Please ensure that the following items are completed before Homeroom on September 22, 2014:

- Online Forms:** Please complete forms online
<http://www.sd43.bc.ca/secondary/centennial/Parents/Forms/Pages/default.aspx>
- PAC Donation (optional).** Take to Homeroom during the first week back.