



Cape Horn Elementary School
PARENT ADVISORY COUNCIL MEETING
October 12, 2023 @ 7:00 pm - In Person

Attendance:

Donise McCall - PAC President	Kim Cuellar - Principal
Gurpreet Gill - Treasurer	Andrea Williams - Secretary
Devon Steeves - Hot Lunch / Gr. 5 Coordinator	Baljeet Randhawa
Nancy Truong	Brandie Cristales
Hannah Nguyen	Rabia Faisal - Fundraising
Sarah MacKay	
Absent	
Elysia Dvorak - Treat Days	Jeff Randhawa - DPAC

Meeting Called to Order at 7:03 pm
Minutes taken by A. Williams

Approval of Agenda for October 12, 2023 meeting
Moved by A. Williams to approve the agenda. **CARRIED**

Approval of Minutes from meeting on September 13, 2023
Moved by D. McCall. **CARRIED**

Principal's Report - Kim Cuellar

- Our school BBQ had great attendance and positive feedback, parents appreciated the opportunity to come into the school. It is a great tradition

at our school, and we want to continue to offer it, however the cost to hold the BBQ doubled from last year to approximately \$1000, and elementary school budgets are small. Proposal to share the cost to hold the BBQ with the PAC in future years? Maybe it could be a PAC fundraiser somehow?

- Orange Shirt Day was addressed in school wide assemblies, classroom activities. Lots of information was given to students, hopefully they are sharing it at home too.
- An Indigenous Art Display is coming Nov 21-Dec 8. More information to come, Barb Braidwood is coordinating this.
- PAC Sponsored School Activities
 - Tennis is booked for February
 - Requests have gone in for
 - Tribal Vision Dance (Dance and Storytelling) Visions of Turtle Island. Cost \$1000-\$2000
 - 3 Crows Productions - Theatre, Storytelling - How Raven Stole the Sun. Cost \$1000-\$1200
 - Back up activities could include
 - Taiko Drumming
 - Bollywood Dancing
 - Looking to do one more interactive event such as dance classes or an art project.
 - Looking into bringing a Golf program for little/no cost, to give exposure to the game.
- Academics - Numeracy Assessments have been completed. The school focus is on multiplicative thinking.
- Literacy assessments are ongoing
- Class Reviews - opportunity to look at this information as well as teacher feedback to optimize our student support model.
- Self-Regulation Classroom is being set up again. This is where students can learn about strategies to self-regulate, monitor their sensory needs, and build a toolbox to help maintain/achieve a calm and alert state for learning.
- J. Lenny and the SEL team are working on the outdoor learning spaces, creating and building lessons around it for self regulation and learning from the land.
- Learning Updates - (formerly known as report cards)

- First Informal Learning Updates come out Oct 19th. Focus is on Core Competencies and student voice.
- First Formal Learning Update - Dec 5th
- Extra-Curricular Activities
 - Soccer for Grades 4 & 5 has started, practice and 2 games so far.
 - Choir has started
 - Student Leadership (to include student voice) will be starting soon.
 - After school programs through Place Maillardville have started.
- We are looking for parent feedback about:
 - What would you like to know about our school?
 - How is our communication?
 - Suggestions?
 - Winter Concert - we are in discussion with the teachers about the evening session of the concerts. In the past it has been a challenge to have all students come back in the evening for the concert.
- Expense Approvals needed for outdoor carts and outdoor learning expenses incurred to date. Votes held as follows
- Motion to approve \$1500 for two outdoor carts for balls and games. If the cost exceeds this amount, it is to be covered from the school budget.
 - **Motion to approve \$1500 for Carts** by D. McCall. **Seconded** by D. Steeves. All members present voted in favour of approving. **Motion Carried.**
 - **Motion to approve \$1209.05 for Outdoor Learning Space** by D. McCall. **Seconded** by B. Cristales. All members present voted in favour of approving. **Motion Carried.**

Treasurer's Report - Gurpreet Gill and Donise McCall

- Etransfers to reimburse for expenses has been set up with our bank. Two signatures will still be required, but it will allow reimbursements to be sent out quickly.
- Cheques have also been ordered, needed for vendors and suppliers.
- General Account balance \$17,000
- Gaming Account balance not reported at this time. We have been approved for the \$4400 gaming grant for 2023-2024, which will be used for field trips.
- D. McCall has updated our budget.
- Grade 5 account balance is \$1500. We do owe a vendor for last years

yearbooks, approx \$500.

- Camp deposit has been made already to Camp Sajak for this year.
- Mint Dental cheque has finally been received to settle accounts for the photo booth sponsorship at last year's halloween howl.

Fundraising - Donise McCall and Rabia Faisal

- Coupon books - we sold approximately 169 books. Might be more as we are waiting on books being returned. Prizes for students have been divided and given to teachers.
- Neufelds order is coming October 28th to ensure delivery before Christmas.
- Family photo days are set up November 7 & 8. There will be a professional backdrop and free 8x10. Pets are welcome to come! We can invite others outside our school community to participate too. Cost is \$25 per sitting.
- Excel Martial Arts has been booked for Nov 20-30
- Halloween Howl - October 27th. We have booked a DJ and photobooth. Looking for a sponsor for the photobooth. (Thank you to N. Truong for organizing the sponsorship!) Need decorations and donations. Pizza will be ordered from Dominos.
- Breakfast with Santa - pancake mix and syrup has been donated by Ricky's. We still need a Santa - looking for volunteers. This will be posted on FB too. More volunteers needed to organize treasure trays, decorating, and donations.
- Silent auction items we were given will be auctioned at the halloween howl, as many will expire in December.
- Suggestions:
 - Purdy's fundraiser around Easter
 - have a Pizza fundraiser from either Me&Eds or Dominos for at home ordering
 - Local vendor makes beautiful ornaments, could be a nice Cape Horn memento
 - Soup mix?
 - Family bingo night in the new year
 - Garage sale in the spring (maybe to coincide with City garage sale day)
 - Multicultural day - potluck? In the past this has been very popular!

Could include dancers, drumming, music. Potluck dinner can be held, if parents are there we can offer home cooked foods. Could include an Artifact box. Spring themed, recognizing all of the observances held in this season.

- Seeking volunteers for all events. Response to PAC request form has been slow, names and contact info will be compiled so we can reach out to parents who have responded. We will post requests on FB. There is a letter prepared that can be handed out to stores and businesses requesting donations, D. McCall requests help with this.
- Christmas market - seeking vendors. Agreed to ask \$25 per table. A business card size flier will be created to hand out to vendors we find, offering the opportunity to get a table at our market. Also ask vendors to donate something that can be used as prizes.
- Cape Horn gear - will be offered in November and in spring. Suggestion to have our school logo included, not just the school name. Will create a few designs and have students vote on their favourite.
- Grade 5 can hold a bake sale at the halloween howl, and ornament sale at the Christmas market.
- Pro D - can hold the first aid and babysitters courses again. Best to plan this for the Provincial Pro Ds, as the school will be available. These are in February and April.

Hot Lunch & Treat Days - Devon Steeves

- Positive feedback on ordering all lunches and treat days at once!
- New options coming in the new year including A&W and Whitespot

DPAC - Jeff Randhawa

- First DPAC meeting is October 25th at Winslow Centre. All are welcome to attend.

Meeting Adjourned at 8:09 pm.

Next PAC meeting November 8, 2023