



Cape Horn Elementary School

PARENT ADVISORY COUNCIL - MEETING

May 14, 2026 @ 7:00 pm In Person - Cape Horn Library & Online

Attendance:

Sarah Minton - PAC President	Lindsay Goodridge - Principal
Andrea Williams - Secretary	Rabia Faisal - Fundraising
Gurpreet Gill - Treasurer	Sarah Park-Manlig - Hot Lunch
Sarah Anderson	Elisa Da Silva
Bahir Taheri	
Online	Kevin Morse

Absent:

Damien Colucci - DPAC	
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Meeting Called to order at 7:05 pm

Minutes taken by Sarah Minton & Andrea Williams

Land Acknowledgement

Approval of Agenda for May 14, 2026 meeting

Moved by S. Park-Manilg that the agenda be approved.

Motion Carried

Approval of Minutes from April 16, 2026

Moved by R. Faisal that the minutes be approved.

Motion Carried

Principal's Report - L. Goodridge

- Emergency Release went smoothly! Staff was very appreciative of the

parents and families picking up the students.

- Building the school for next year, there will be 2 less EA's (total of 13) and 10 divisions.
- We lose EA's because of the hard work that is done during the year. It is unlikely to increase to 11 divisions. The EA's who are leaving are Noreen and Nafi.

Teachers who are leaving are Ms. Stapleman and Ms. Karsen (if Ms. Dressel returns).

- Track meet is on May 22
- May 15th Pro-d focus on:
 - Goals for next year
 - Class building
 - Calendar (aiming to have it ready by May 31)
- Next year all classes will be splits, including K/1 split for two classes. This is because of enrollment numbers, there are not very many K's coming in.
 - This will not have a negative impact, there are going to be so many more opportunities.
 - Skilled teachers for working on this
 - Playtime for the K/1 classes: K's will stay in the enclosed area and 1's can play on the playground
- Grade 5 grad is planned for the same day and time as the Montgomery grad ceremony for Grade 8s, which affects several families in our school.

Suggestion to make grad at the same time as the Luncheon?

 - L. Goodridge advises that unfortunately we can't change the time as it is already set in the calendar
 - There are other opportunities to celebrate grad's
 - It is always a challenge to communicate with other schools for planning events like these
 - L. Goodridge has responded to emails and inquiries sent by parents.
- School Banner and tent - The banner is very old, and the tent would only be used in an emergency. PAC could consider buying replacements.
 - Costco sells a 13x13 tent, and a custom name added via Vista Print
- Question - after school programs for grades 4/5s? Soccer or drawing?

- L. Goodridge has been able to subsidize in the past, however it has been challenging, especially if there are behaviours present. Also not happy so far with instructor/training
- PAC can consider offering after school programming for 4/5s

Treasurer's Report - G. Gill

- General account balance \$17,413.32
- Grade 5 account balance \$3221.80
- Grade 5's are awaiting donations.
- Grants are incoming, all expenses are up to date.
- RBC grant has been approved for our 3rd event on June 12th, the dance
- Gym equipment purchasing? - still pending
- Butterfly program - caterpillars are here now, classes looking forward to butterflies emerging.
- Eggucation program will be next year
- Salima Noon will be in 2 years (2028-2029 school year).

Fundraising - R. Faisal

- Chocolate bars are finally here. We will sell them at the dance, and after school
- Value Books will be sold next year, but we must send books home with all students
- Other fundraising ideas:
 - Family photo night (2 nights) will be booked for mid November
 - Theatrix will be booked for a fall and spring session
 - FlippGive is a great program, more info should be sent to families to increase the rebate amount we receive from them. It is an easy fundraiser!

Hot Lunch - S. Park-Manlig

- There are a few more lunches to go. Next year there will be more options, but not Subway, we have not been impressed with the quality from them.
- Treats on Indigenous Sports day - treats will be offered to all students from

12-12:10 before they go outside to play.

- On Indigenous sports day we will have the use of a kit from the district that gives opportunities to learn games that are based in Indigenous culture.
- L. Goodridge will advise parents if volunteers are needed, and we will communicate this via WhatsApp to all classes.

Grade 5 Activities update

- All Grade 5's went to Castle Fun Park today, and tonight is the sleep at the school, with dinner from Old Spaghetti Factory.
- Kids are very excited to stay over at the school vs going away to camp.

Open Discussion

- Carnival at the school? Discussion about planning one for next year. We would need a lot of community support. Other schools have hosted them, we should contact them and ask about their experience and the profit to know if it is worthwhile. (Some have charged an entrance fee and offer expensive food and games, so it would be expensive for families to attend)
- School Dance on June 12th - planning discussion
 - Code ninjas could set up a booth, and zebra robotics
 - Could we have vendor tables?
 - Maybe add games
 - We can use the outside cement areas, not the fields.
 - The DJ is booked
- Welcome to Kindergarten - new format this year. There is an online event followed by an in school event on June 10th. The presentation format will be very different, with a group tour of the school. PAC members needed to attend and provide info to kindergarten families.
- PAC Coffee & donuts planned for the first day of school.
- We will plan more events for the beginning of the year once the school calendar is published towards the end of May:
 - Stay Safe course for a Sept/Oct ProD
 - PAC can attend a ProD or on the Admin day at the very end of school

this year, to speak with teachers about their wish lists etc

PAC AGM

- June 11th is the last PAC meeting of the year
- The PAC will hold elections, as it is required that the PAC dissolves at the end of each year, giving parents an opportunity to fill any of the required rolls.
- A nomination form will be sent out by S. Minton. We need all positions filled or re-elected: President, Treasurer, Secretary, DPAC and Fundraising.
- S. Minton - president, G. Gill - Treasurer, R. Faisal - Fundraising, D. Colucci - DPAC; all plan to return next year! Ideally we will identify PAC members to take over President and Treasurer positions next year so there can be an overlap for training purposes.
- Open positions: Secretary, Communication Coordinator, Events Planning Coordinator, Member at large, VP

Meeting adjourned at 8:22 pm

Next meeting June 11, 2026 at 7pm