



Cape Horn Elementary School

PARENT ADVISORY COUNCIL - MEETING

November 13, 2025 @ 7:00 pm In Person - Cape Horn Library & Online

Attendance:

Sarah Minton - PAC President	Lindsay Goodridge - Principal
Andrea Williams - Secretary	Natalie Tuccori - Grade 5 Coordinator
Gurpreet Gill - Treasurer	Sarah Park-Manlig - Hot Lunch
Damien Colucci - DPAC	Cecilia Baterina - Grade 5 Coordinator
Rabia Faisal - Fundraising	
Online	Adrian Cheung Jenny S Stacey Anderson

Absent:

--	--

Meeting Called to order at 7:04 pm

Minutes taken by Andrea Williams

Land Acknowledgement

Approval of Agenda for November 13, 2025 meeting

Moved by A. Williams that the agenda be approved.

MOTION CARRIED

Approval of Minutes from October 9, 2025

Moved by G. Gill that the minutes be approved.

MOTION CARRIED

Principal's Report - L. Goodridge

- Halloween Howl event was awesome, thank you to the PAC for setting it up!
- Students have started volleyball with Mr. Bott, first practices and game have happened.
- Theatrix has been great so far, lots of kids signed up. Thank you to the PAC!
- Mr. Eastwood has been bringing sports equipment outside at noon to play (balls, hula hoops, skipping ropes). It is popular, but we need kids to bring the items in at the end of lunch!
- New focus for classes is "What makes a Cape Horn Kid"; classes are brainstorming ideas and creating a list of 5 words to describe themselves such as Brave, Kind, Creative. This is for a goal setting project in January, we will be on the look out for kids exemplifying these traits.
- Grade 4&5 classes enjoyed lessons with an artist in class this week and created some amazing artwork.
- School is gearing up for winter; choir has started, winter concert planning.
- Appreciation for the parents parking on the streets instead of in the staff lots; this makes pick up and drop off much safer.
- Remembrance day assembly was held on Monday, it was an excellent ceremony featuring students drumming. Our school is very intentional about this assembly.

Treasurer's Report - G. Gill

- General Account balance \$11,834.24
- Grade 5 Account balance \$1707.60
- There is a \$300 float for grade 5 fundraising events.
- The money made at the bake sale was \$208, which has been deposited.
- The money from the Gaming Grant is in our bank account now. Total approved is \$5035. A cheque was given to Ms. Goodridge for \$5000 to put towards field trips.
- Signing authority for banking has been set up for S. Minton, S. Park-Manlig and D. Colucci
- The new Square worked well at our Halloween event and for the EA's back sale fundraiser.

- Gaming license has been applied for to hold a 50/50 draw.
- We need to confirm the date and time for the movie night with the custodian Ling, to ensure that the school is not double booked.
- School Christmas Concerts planned for:
 - December 16th at 1:00
 - December 17th at 10:45

DPAC Update - D. Colucci

- Extra funding is available for French language programs. The Federal Government needs a parent representative from our school in order to sign up, and the more people who are involved, it increases the amount of funding we could be eligible for.
 - L. Goodridge advises that Grade 5s across the district are taught core French. All students are given Developing as a grade, as they are not tested in this class.
- With this funding, it is possible we could attend French cultural events such as Festival du Bois etc.

Fundraising - R. Faisal

- Community Values coupon book sales are now closed.
- Purdy's Chocolate ordering and Neufeld Farms ordering opens Nov 14th.
 - Links will be sent through the newsletter and via WhatsApp groups. There will be a 2 week window for ordering, and delivery date of Dec 12th for both.
- New fundraising opportunity: \$3 chocolate bars. We receive cases of the bars that are easy to sell. Suggestion to hold this in the new year around Easter or on the early dismissal days (March/April)

Hot Lunch - S. Park-Manlig

- The next hot lunch is Friday, pizza day.
- Upcoming lunches include sushi and another pizza day.
- Hot lunch options for next year are not planned yet.
- The students helping deliver hot lunches have been doing a great job!

Grade 5 Coordinator Update - C. Baterina & N. Tuccori

- Grade 5 hoodies - ordering is ongoing
- Planning for the May 14, 2026 grade 5 trip, parents have voted for Castle Fun Park in Abbotsford.
 - A deposit of \$50 is required to hold this date for our school. We are waiting for confirmation from Castle Fun Park if this date is available.
 - We need to book a school bus asap for this date
 - Sleepover will be held at the school
- If Castle fun park is not available, our second choice would be Central City, and third choice would be Playland.
- Fundraising plans include
 - Hot chocolate and popcorn sales after school Nov 20th and Dec 4th
 - At the holiday movie night there will be a sale - candy/popcorn etc
 - Mini Donuts from OOTies to sell onsite
 - Candy-grams in the new year or for valentines day, with a winter theme
 - Me & Eds pizza night (can do this every 3 months)
- We are planning White Spot for the dinner, and will ask them if they are willing to sponsor this meal
- We are also asking about sponsors for the other meals, including the luncheon at the end of the year.

Event Calendar

- Family photo night is upcoming on Nov 19th & Nov 20th, it is almost completely booked
- Kids Christmas Market
 - Planning to do it during the school day, and use donated items. S. Minton has a connection with a thrift store, and has lots of stuff on hand already plus leftovers from last year.
 - Tentative date is Dec 11th
 - **Will need parents to staff the event for sorting, setup, and take down**

- Teachers will bring their classes through so students can choose items; cost will be between \$1-\$5.
- Working with Ms. Lenny to create “Cape Horn Bucks”
- Any treats or seasonal gifts that we have will be given to teachers to hand out at the end of the day
- May invite the choir to come and sing
- **Movie Night December 12th**
 - Suggestion to have \$2 festive items for sale. D. Colucci brought samples of lego, scrunchies, pens etc to show. Very low cost items, easy fundraiser.
 - Will have a 50/50 draw at the event
 - We need to choose the movie from the approved SD 43 list
 - Mr. Eastwood can provide tech support to set up the tv/video
 - No RBC support at this event
- We will plan another event in the winter term Jan-March, perhaps another movie night, and have RBC attend.

Discussion / Questions

- Inquiry from J.S. regarding the grade 5 camp for next year’s students. Parents are wanting to find out if their students will be able to go away to camp in the 2026-2027 year.
 - L. Goodridge advises that it is very unlikely that a grade 5 camp like we saw in the past will be done again. This is for many reasons from a School District and staffing support perspective, as the sleepover at camp is not covered by the SD insurance plan. However if the sleepover happens at our school it is covered by the SD insurance.
 - There are larger issues than simply financial considerations, and L. Goodridge is willing to speak with parents directly about any concerns or questions they have.
 - There are other opportunities at the middle school and high school levels for students to attend a sleepaway camp.
- **Road Safety Grant**
 - A. Williams researched the grant available through Vision Zero BC.

We have an opportunity to apply for a grant up to \$20,000 towards adding additional safety measures around our school. The deadline is November 28th 2025.

- This appears to be an annual grant opportunity, so in the future we can request an engineering survey to be done in order to have construction projects considered such as raised speed bumps/humps at crosswalks.
- Discussion about various options we could request; all parents agreed that asking for a speed radar sign to be added along Dawes Hill road between Mundy and Finnegan was agreed as a great first step.
- The intersection of Finnegan and Dawes Hill Road is currently a 30km/hr zone with a 4 way stop. However, several close calls with cars running the stop sign have happened.
- D. Colucci has connections at the City of Coquitlam who can provide information about the cost associated with installing this type of sign.
- A. Williams will work on the application form to be submitted before the deadline.
- Goals of increasing physical activity, community connections and environmental impact can be met by increasing safety when students are walking to school.

Meeting adjourned at 8:02pm

Next meeting will be December 11, 2025.