



Cape Horn Elementary School

PARENT ADVISORY COUNCIL - MEETING

January 22, 2026 @ 7:00 pm In Person - Cape Horn Library & Online

Attendance:

Sarah Minton - PAC President	Lindsay Goodridge - Principal
Andrea Williams - Secretary	Marvin Fernandes
Gurpreet Gill - Treasurer	Sarah Park-Manlig - Hot Lunch
Damien Colucci - DPAC	Kathryn Morse
Bahar Taheri	Pravjit Atwal
Online	Adrian Cheung Jenny S Ambrina

Absent:

Rabia Faisal - Fundraising	
----------------------------	--

Meeting Called to order at 7:03 pm

Minutes taken by Andrea Williams

Land Acknowledgement

Approval of Agenda for January 22, 2026 meeting

Moved by M. Fernandes that the agenda be approved.

MOTION CARRIED

Approval of Minutes from November 13, 2025

Moved by D. Colucci that the minutes be approved.

MOTION CARRIED

Principal's Report - L. Goodridge

- **January plans** include Basketball starting soon, Gymnastics equipment here for 3 weeks, tennis is coming up.
- **Kind Minds** - this is a new initiative for “Cape Horn Kids”. The students all brainstormed ideas and came up with 3 traits: Caring, Creative and Courageous
 - Goals are set each month focusing on these traits. Nominations are available in the front hall.
 - Each month students will be honouring kids that demonstrate these traits, as it shows resilience, helping each other out.
- Teachers have asked for **PE equipment**, and are hopeful that the PAC can sponsor the purchase of items for use at recess and lunch.
 - A list will be sent to PAC. L. Goodridge has also asked for funding from another source. We are requesting some specialty items.
 - Recess Champions program has been in place for a while, intermediate students are learning to run games, which gives them leadership skills. So far this program has only been run in the gym, but we are interested in holding it outdoors, so additional equipment is needed.
 - Donated equipment is welcome.
 - Purchases made from Kidsport in the past, wondering if we can do an equipment drive if families can donate? And any extra equipment can then be donated to Kidsport in March for their sale.
- **Parking and drop off issues.** L. Goodridge reports that the RCMP will continue coming around the school to monitor. Bylaw tickets have been issued. There are many levels of issues with our drop off/pickup practices and area.
 - RCMP has advised that the PAC has power - if we lobby on behalf of the school and students, it does get attention.
 - Parking issues are handled by Bylaw. Parents can call and place complaints with Bylaw for issues they see.
 - Suggestions of creating a “drive through drop off area” with coloured paint along the roadway? Perhaps where the Kwequitlam bus parks?

Or changing parking restrictions?

- The staff population has increased, there are now 16 EA's and other support staff that need daily parking at the school as well.
- DPAC has a focus on accessibility around all schools in the district. We have aprox 10 students that need to be dropped off at the front door for accessibility reasons. All other students need to be dropped off elsewhere.
- Can PAC members help monitor the area around the front entrance?
- Concerns that the flow of traffic around the school will be affected, and we need to be considerate of neighbours and road services etc.
- Next steps include contacting the City, and determining who is responsible for any updates or upgrades to parking and drop off rules and areas.
- Kindergarten parents can be given information about parking and drop off areas, as this is not currently covered in our welcome to K sessions.
- Breakfast club is not childcare, if students are attending breakfast club it is expected that parents attend as well. This was handled differently in the past. If before and after school care is needed, questions should be directed to the District. We do need expanded childcare on site; perhaps the preschool can be involved?
- Suggestion to have staggered drop off times to reduce congestion, however this is complicated if there are multiple children at different times.
- **A parking committee needs to be created** to plan who will contact the city, and to discuss options.
- **Question raised about math skills** for grade 5 students moving on to middle school? L. Goodridge advises that:
 - Our school is on par with the provincial guidelines for mathematics for moving to middle school.
 - Elementary schools are finding that students are coming in to school without being fully ready (example potty training, social skills etc)
 - We have a great literacy program, and we run teaching clinics about

our literacy program.

- There is lots of support at the middle school level for numeracy.
- Current program is for elementary students to learn the 100's. In middle school they start learning the 1000's, which is a huge advance in comprehension.
- Parents are welcome to talk with L. Goodridge about any concerns or questions

Treasurer's Report - G. Gill

- General Account balance is \$12,460.35
- Grade 5 Account balance is \$2,512.25

DPAC - D. Colucci

- There is a meeting coming up that will cover the plan through 2030.
- Playgrounds will be discussed at the next meeting. An update will be provided at the next PAC meeting.

Fundraising - S. Minton for R. Faisal

- There are a few fundraisers coming up before spring break including chocolate bar sales and a reading challenge.
- The Halloween event was very successful, we've earned around \$600 for big events.
- For smaller events such as hot chocolate sales or the movie night we earn closer to \$100
- Community Values coupon book fundraiser reopened due to demand. Information will be sent via WhatsApp
- Discussion about sharing the profits from Hot Lunch with the Grade 5s and PAC. There are extra hot lunches planned for the winter term. No decision made regarding how profits will be shared. We need more information about the Grade 5 expenses before deciding.
- RBC Grants - January-March application date has passed. We can apply for April-June to use towards gardening.
 - Other events we could hold include a movie night, spring dance or

BBQ, Valentines event

Grade 5 Committee

- We are asking for White Spot to sponsor the grade 5 food
- Me & Ed's fundraiser planned for Feb 4th
- Valentines Candy Grams will be done by Grade 5s next week

Hot Lunch - S. Park-Manlig

- PAC is going to supply hot lunches to students who order bagged lunches through the district. A bill for the "at cost" amount will be sent to Raksha and will be paid every month.
- Kindness funds and other donations will be ongoing towards the cost of hot lunch that was incurred last year.
- We need to keep careful track of expenses. Ordering will be handled by the school.

Meeting adjourned at 8:15pm

Next meeting February 12, 2026 at 7:00 pm