



Cape Horn Elementary School

PARENT ADVISORY COUNCIL MEETING

March 13, 2025 @ 7:00 pm - In Person

Attendance:	
Sarah Minton - President	Lindsay Goodridge - Principal
Andrea Williams - Secretary	Lindsay Wong - Treat days
Marvin Fernandez	Pravgit Atwal
Absent:	
Sarah Park-Manlig - Hot Lunch	Elysia Dvorak - Grade 5 Coordinator
Lindsay Wong - Treat days	Gurpreet Gill - Treasurer
Jeff Randhawa - DPAC	

Meeting called to order at 7:05 pm

Land acknowledgement

Approval of Agenda for March 13, 2025 meeting

Moved by Marvin F. that the agenda be approved. **CARRIED**

PAC Highlights - Sarah Minton

- At the next PAC meeting in April there will be a 15 minute presentation on Family and Peer Support and Networking
- Discussion about having a teacher liaison who attends PAC meetings? They could bring wishlist ideas from staff, and could provide a structure for PAC to communicate with staff. We could ask for someone to attend. L.

Goodridge advises that department heads rotate, and are trying to attend meetings.

- Teachers are used to making do with what they have, and they really appreciate the money that the PAC gives to each class.
- Vision for next year - to be discussed at the May meeting
 - PAC to plan specific fundraising goals. It will help with fundraising, if families know how much things cost and where the money is going at the school.
 - We have shifted our focus from picnic tables for the outdoor space, and are now planning other ideas.
 - We will create a calendar with fundraising activities so families are aware at the beginning of the year. This will be created in June so it is ready to send out.
 - How can PAC support our EAs? We would like to offer support to them as they have such a big role in the school.
 - How can we add activities to the existing covered areas around the school, such as water and sand tables, etc. Kids with special needs could really benefit from this type of activity.
- Sensory Playground - a grant has been submitted for this. We know the students would really love a slide at the middle playground.
- Babysitter and Safe at Home programs for ProD days - S. Minton is still waiting for a response to her inquiry. She will follow up and try to book something for either this year or next year.
- Family photo night - will book this early as it is very popular
- EMA or Taekwondo - A. Williams will contact EMA to see if we can book June 9-13 and or June 16-20 for kids to stay indoors at lunch. In addition, let's book another session for next year, ideally in early October.
 - Need to ensure an appropriate ratio of kids to adults for supervision. A. Williams will confirm this information for primary & intermediate levels.
- Discussion of having PAC meetings online? It has been offered in the past, but there are challenges with reliable internet, and it has not increased attendance at meetings in the past.

- Emergency supplies - S. Minton and A. Williams looked through the supplies on hand, and found that the majority of all food and water is expired. The school has to budget for this expense, it is not covered by the district. If PAC is able to help with this cost it would be appreciated. L. Goodridge will look after ordering new supplies to ensure adequate supplies for all our students.
- Treat day discussion:
 - Mini Donuts were really popular with staff and students! They were successfully handed out to classes at the end of the day. The van parked at the back of the school and received lots of traffic and onsite purchases. It was a challenge for kids who were heading to daycare after school; for next time we can consider alternate parking spots for the van. Possible along Finnegan at the front of the school?
 - Freezies for treat days will be planned at our next PAC meeting, for after school sales.

Treasurer's Report - Submitted by Gurpreet Gill

- General Account balance \$9,842.69
- Grade 5 Account balance \$3,151.82

DPAC Report - Submitted by Jeff Randhawa

- DPAC president Rosey Manhas was elected as a school board trustee. In the interim DPAC VP Jamie Manchester will take over responsibilities until AGM in May.
- There is an administrative assistant position posted with the DPAC, the position is in Coquitlam for Tues & Thurs 9:30-2:30. If interested contact J. Randhawa.
- There is a virtual event March 20th to learn more about applying for Gaming Grants.
- No DPAC meeting this month, the next meeting is April 2, 2025 via zoom.

Meeting adjourned at 8:00 pm