

***Cape Horn Elementary School***

PARENT ADVISORY COUNCIL MEETING

February 13, 2025 @ 7:00 pm - In Person

| **Attendance:** | |
| --- | --- |
| Sarah Minton - President | Jessica Lenny |
| Andrea Williams - Secretary | Sarah Park-Manlig - Hot Lunch |
| Gurpreet Gill - Treasurer | Rabia Faisal - Fundraising |
| Jeff Randhawa - DPAC | Pravgit Atwal |
|  |  |
| **Absent**: | |
| Lindsay Goodridge - Principal | Elysia Dvorak - Grade 5 Coordinator |
| Lindsay Wong - Treat days |  |

**Meeting called to order at 7:00 pm**

**Land acknowledgement**

**Approval of Agenda for February 13, 2025 meeting**

**Moved by Jeff R.** that the agenda be approved**. CARRIED**

***Principal’s Report - Jessica Lenny for Lindsay Goodridge***

* We are in Real Acts of Caring week, classes are reading books and doing activities related to this
* Tennis and Pickelball are ongoing
* The after school soccer program is going great, the leader is excellent. Positive feedback from parents & students.
* Lunchbox Theater is ongoing, students are putting on a performance on Feb 27th, parents welcome to attend. Show is planned for 1:15 in the gym. Great feedback on this program from parents & students
* Lunchtime clubs are ongoing, held indoors most days. Teachers do this on a volunteer basis. In the future parents might be able to volunteer to help at clubs.

***Treasurer’s Report - Gurpreet Gill***

* General Account balance $10,198.98
* Grade 5 Account balance $3,151.82
* Fundraising for the Grade 5 camp is now done, communication has been sent to parents with the total cost of camp and permission forms. The deposit owing is $100 and the balance is $100.
* Grade 5 leaving ceremony - need to clarify if more fundraising is needed for camp, or just for the year end celebration.
* There is a new process for the Gaming Grant application for next year. Our school’s account has been set up. J. Randhawa learned more about this process at the DPAC meeting and will help G. Gill to ensure the application process is smooth.
* We are still waiting for an update on the grant application for 2024; we will learn their decision in March.
* Regarding the RBC payment, we need to confirm with Raksha whether it has been received, as it is directed to the school not to the PAC.
* PAC has paid for the tennis lessons.
* In order for S. Minton to have signing authority, the forms need to be redone with Prospera. G. Gill will work with S. Minton to complete this.

***PAC President’s Report - Sarah Minton***

* The Salema Noom presentation has been booked for after spring break, the students will receive a half-day session on April 3rd. There is a parent’s session that will happen prior to the student session with details about what the students will learn for each grade.
* The information will be forwarded to the treasurer for handling payment.
* Parents have been invited to access the PAC google calendar. We need to ensure L. Goodridge and Raksha have access to the calendar as well.
* We have further opportunities to have RBC employees help at events. For example they can help with renovations, or gardening.
* It would be great to have the school community involved in a gardening project around the school grounds, and financial support from RBC would help with the purchase of raised planters. We can also seek donations of used gardening tools etc.
* The school will receive 200 seedlings for gardening. The project would start in April, needing adults to dig in the soil before students can help with planting.

***DPAC Report - Jeff Randhawa***

* Nadine Tambellini is the new DPAC Superintendent, and the new assistant superintendents are Andrea Hunter and Jeremy Clark
* Presentation was done on Technology and AI in the classroom. It covered the BYOD (bring your own device) program that starts in grade 6.
  + AI and technology is here whether we like it or not, and we need to teach students how to use it properly
  + Teachers need to focus on safety and critical thinking
  + Parents need to engage in conversations with children about AI and how to use it effectively
* Using SQUARE as a payment method
  + In order to verify an account or create a new account with SQUARE, it is necessary to upload a PAC bank statement, your PAC C&B and the most recent gaming account summary report.
  + SQUARE is a great payment option for our school for ease of fundraising donations at events.
* BCEID - A new portal to apply for this year’s 2025 gaming grant
* For more information DPAC provides a link
* [www2.gov.bc.ca/gov/content/sports-culture/gambling=](http://www2.gov.bc.ca/gov/content/sports-culture/gambling=)
* DPAC president Rosey Manhas is running for School Board Trustee, voting days are Feb 12, 15, and 22nd
* Next DPAC meeting will be Feb 26, 2025 on zoom

***Fundraising - Rabia Faisal***

* There are two upcoming fundraisers that will be communicated to families:
  + Neufelds ordering starts tomorrow
  + Readathon - A flyer will be printed and we will receive it on Feb 20th with the package for all students.
* Movie Night - there are guidelines set by the District on how to pick a movie. Discussion of possible dates: March 7 or March 14. Will confirm with L. Goodridge.
  + RBC could attend and handle concessions?
  + We need to communicate that parents must attend with their children, no drop offs. Also need to additional supervision to ensure only our school community attends, that older kids don’t come unaccompanied (as they did at the halloween event)
* Raffle Items - we need to determine what event to offer the donated items, and incorporate this in our communications.

***Treat Day & Hot Lunch - Sarah Park Manlig***

* We received feedback from L. Goodridge following the cotton candy treat day, wondering how to ensure it’s distributed at the end of the day?
  + Can use coolers to bring treats to the classes, so that the treats are not visible for students who did not order.
  + L. Goodridge has communicated to teachers about the timing for distributing the treats
* Classroom WhatsApp groups are useful for communicating treat day info for ordering.
* Ideas for upcoming treats:
  + popcorn (made using the recently repaired popcorn machines) - need to ask for volunteers to help pop the popcorn and prepare bags.
  + Pudding cups or jello?
  + Mini donuts - this was a hit last year, with the truck being on site at the school so those who didn't pre-order could still purchase.

***Open Discussion***

* Sports Day / Carnival - discussion around PAC hosting one or both of these events
  + Sports Day - RBC can hopefully help at this event
  + Teachers run each station
  + Kwekwitlam Nation always set up a quiet station for art activities
  + Bouncy castle is approx $1000, and is a favourite for all students
  + Could sports day be a half day instead of an all day event? For example AM only, and in the afternoon have quiet activities in classrooms; or parents could bring kids home early. Need to consider having a snack station for everyone, midway through the morning, and perhaps a little later lunchtime.
  + We need to have a teacher as liaison
  + PAC to have a planning meeting prior to the June 13th sports day
* Kona Ice - are we interested in having them attend any events? Not sure if we have already booked this for sports day, it needs to be investigated. We would prefer to have freezies for students on sports day (as a lower cost/free option)
* Bhangra dancing is booked for April
* Multicultural dinner? Discussion about having this every other year.
  + Need to consider asking families for a set monetary donation if they are not contributing food, to purchase pizza etc, to ensure we have enough food for all
  + Consider how the food is set up so that all families attending are able to get food, as there was such a big demand last time and families at the last few tables had very little food to choose from.
* Martial Arts at lunchtime - A. Williams has not received a response from EMA regarding the option of February dates. Prav offered to contact the martial arts gym Team One to see if they offer a school program as an option for the future.
* If the PAC has flyers for fundraisers/events, we can ask Raksha to include them in the weekly newsletters. In order to ensure they are not missed, it is best to email both L. Goodridge and Raksha in advance.
* School wide field trip to Mundy Park? Discussion about transportation options (walking, parents/teachers driving, public transit) as it would be very expensive to get school buses

Meeting adjourned at 9:00pm. Next meeting March 13, 2025