

PAC Meeting

October 16, 2024

Minutes taken by Ashley Hakin

Attendees:

School Principal – Michael Bird
President – Ryan Mymko – grade 4
Co-Chair – Lyne e Fraser- grade 4
Max Drabkin – Treasurer grade 5
Secretary – Ashley Hakin – Kindergarten
Alissa Salvalaggio– grade 2
Olha Nesterchuk – Kindergarten
Leon – Kindergarten
Quentin – grade 1

Welcome Notes:

- Welcome remarks and thanks to attendees.

Meeting Minutes:

- September 2024 Meeting Minutes approved.
- All in agreement to start posting the PAC meeting minutes on the Bramblewood Elementary School website.

Additional Messaging:

- *Week at a Glance* – all agree a paragraph re: PAC items will now be included.
- Paragraph content including, event promotion or open/close dates, to be submitted by PAC prior to deadline provided.

Principal Report:

- *Do What You Love* program updates:
 - Volleyball Gade 5: practicing Tuesday mornings and will be hosting upcoming games.
 - Soccer K-5: was originally k-2 Tues / 3-5 Thurs but was combined due to low registration, now running Tuesdays k-5
- Continuing to seek out other program offerings, ideally interest based and not academic, such as: Robotics / K-Pop / Minecraft Club / Chess Club / Rise Arts (Shivani Sen info@riseartscmpnay.com)
- Halloween:
 - Keep the celebrations fun and safe for all parties.

- continuing to circulate messaging surrounding appropriate costumes (ie. no weapons)
 - individual teachers have planned events/activities for the day.
- Grade 4 Foundational Skills Assessment (FSA):
 - Grade 4 students have started the FSA standardized assessment which includes 2 online sessions and 2 paper booklet sessions, expected to be completed by the first week of November.
 - A report will be provided to parents upon completion.
- MDI assessment will commence in Jan/Feb:
 - which is designed to address the wellbeing and wellness needs of students by obtaining information from their perspective (ie. what activities do students participate in after school?)
- Upcoming Events:
 - Remembrance Assembly – Friday November 8th (due to no school on Nov.11th)
 - Pancake Breakfast – December 20th

Treasurer's Report:

Summary:

- 3 accounts:
 - General Acct.: which is for majority of transactions / expenses; total \$27,489.23.
 - Gaming Acct.: strict parameters on spending allocation; total \$8,466.39.
(ie. field trip/performances)
*Special thanks to Ryan for preparing and submitting the necessary paperwork for the grant, which was successful and has been received with a total value of \$4920, which was high this year due to increased student enrollment (\$20/student)
 - Security Acct.: investment account; action look to transfer for interest opportunities.

Events:

- Welcome BBQ generated a profit of \$310.21
- Concession only (Dance Party Fee Admission) generated a profit of \$270.00
- Hot Lunch (Oct.11th) generated a profit of \$558.59
- Milk Program 139 paid participants generated a profit of \$6255.00
 - **action:* funds to be transferred out from Munch-a-Lunch
- Carnival Deposit \$400 paid

Fundraisers:

Past/Ongoing:

- Dance Party:
 - great success, positive energy w/lots of engagement both w/attendees and volunteers
 - **action:* book for next year w/same timeframe looing at the beginning of the year (Oct.2025)

- Milk Program:
 - Participation a bit lower than last year by approx. 20, primarily seen in the kindergarten level.
 - **action:* edit distribution list to ensure added names are not missed

- Hot Lunches:
 - success, largest order in many years
 - great volunteer turn out, approx. 9/10
 - next hot lunch is Oct.24

- Community Values Coupon Book:
 - went home w/students last week
 - available for purchase via Munch-a-Lunch
 - **action* – continued messaging, including w/in the weekly update

Upcoming:

- Neufeld:
 - p/u date confirmed: Thursday Nov 14 at 430
 - anticipate information uploaded by next week to start accepting orders
 - Credit Card only this year
 - TBD volunteers required to assist with pick ups

- Grade 5 Hoodies:
 - vendor offering same price as last year
 - based on past years and vendor input would be to use light blue, as it's the best to compliment Bramblewood School colours
 - **action:* collect signatures.
 - ordering available via Munch-a-Lunch platform

- Purdys:
 - Ashley to facilitate.

- Sarah/Ashley to coordinate to obtain necessary information to proceed
 - target of November ordering w/a delivery date by December
- Treat Days:
 - Nov. 29 and Dec. 13
 - Carnival Sports Day: Wed June 4th
 - Jelks Carnival: inflatable carnival midway games
 - to be an add on w/Sports Day, where the events will run on the top field and the carnival will be set up on the blacktop or gym (weather permitting)
 - **action* – determine if the circuits will handle the power required alternatively generators are available to rent at \$50 each which can power 3 inflatables
 - 2hr set-up time required (7am, PAC on site to facilitate)
 - Created by Kids:
 - determined best time to run will be spring (Mother’s Day timeline), as there are multiple fundraisers running before the holidays.
 - Spirit Wear:
 - determined best time to run will be after the holidays, as not to clash with Pink Shirt cause
 - tentatively Jan. / details TBD in November

Miscellaneous:

- Microphone:
 - Voted – all agree, approved.
 - wireless microphone purchased \$724
 - to be used for upcoming remembrance day assembly and future events, opportunity to be more collaborative with students, promote confidence w/public speaking
 - **action* – once invoiced contact Ms. Weaton to determine PAC payable options (cheque etc)

Closing Remarks:

- Next Meeting November 20th at 6:30pm