In Attendance:

PAC Members: Anita Wilson, Kristy Dastur, Shannon Harper, Amanda Killingsworth, Nicole Cherry, Jodie Wong, Lyndsay Irwin, Breanna Barker, Luisa Martin

Parent Community: Joanna Kahut

Regrets: Alison Anderson, Joanna Moss

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1. Welcome ("Call to Order")
   Anita called the meeting to order @ 6:35pm

2. Approval of Agenda-AGM
   Motion to accept the agenda. M: Shannon/2nd: Luisa
   MOTION CARRIED (all in favour)

3. Approval of Past Minutes
   Motion to accept the minutes from Tuesday April 6, 2023. M: Luisa/ 2nd: Shannon
   MOTION CARRIED (all in favour)

4. President's Report
   4.1. Update
       4.1.1   Year to date-this has continued to be a year of transition; PAC has continued to work with a paired down budget; moving forward, the PAC is looking to transition back into a more consistent and 'normalized' situation.
       4.1.2   Considerations for budgeting in June are as follows:
   - changing some budgeting categories to create clear and streamlined line items
   - fundraising amounts are all approximate
   - gaming funds must be put towards line items that benefit the whole school
   - the proposed budget has been presented as a zero balance budget
   - the finalized budget will be presented at the June meeting for voting

Tara turned off the TEAMS meeting link @ 7:07pm (no participants joined)

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    4.2   Introduction to Elections and Process
       4.2.1   Nomination of Elections Chairperson (non-voting in elections)-refer to bylaws
               Motion was made to appoint Anita as the Elections Chairperson
               M: Nicole/2nd: Lyndsay
               MOTIONED CARRIED (all in favour)

       4.2.2   Review of open positions-there are different categories of positions to fill; they are as follows:

- Category A (Mandatory 4 positions that must be filled)-President, Treasurer, DPAC, Secretary; anyone on the executive is responsible for attending meetings to meet quorum.
- Category B (3 of the positions need to be filled)-Vice President, Fundraising, Health and Safety, Hot Lunch, Members at Large
- Category C-Parent communication, Parent education, Parent volunteer coordinator, additional Members at Large

5   Principal's Report
   5.1   Thank you on behalf of the staff for the appreciation lunch and lanyard gifts
   5.2   Staffing and enrollment updates:
- No layoffs or known retirements this year
- 1 teacher will be taking maternity leave prior to the school start in September
- 1 teacher returning from maternity leave in January 2024
- 18 divisions planned for next year at this time
- 52 grade 5 students are leaving this year
   5.3   Upcoming events:
- Welcome to Kindergarten event scheduled from 3:15-4:30pm (May 25)
- Track Meet at SFU (May 26)-62 students are attending
- Activity Day (June 2)-planning is underway; there will be 3 teams rotating separately, with an inside recess and a tug-o-war planned for after lunch; bathrooms will be available in the addition for families to use
   5.4   Information items for next year:
- Planning for tennis and hip hop lessons again next year
- Recess time will be amended slightly to help with prep blocks (10:23-10:38am)
- 4 early dismissal dates scheduled-September 18th and 20th (Welcoming Conversations) and April 16th and 18th (Student-led conferences)
- K/Grade 1 team is trying a bulk order school supply program from next year ($50/student)
- Mountain West will be the photo provider again and they have information about family photo nights ($30/sitting and $30 comes back to the school)
   5.5   Stage Door Update: a request to have the stage doors serviced has been placed; hoping to keep the existing doors; school is working with Castle Park Elementary which has a similar issue
   5.6   The Kindergarten classes are caring for the outdoor garden, growing veggies and flowers; great learning opportunities taking place outdoors; Tara is looking for large boulders and/or logs for the mud kitchen area
   5.7   Action Plan for Learning (APL) for next year-Reading comprehension, Growth Mindset, Connectedness/Relationship building (to self, others and this place)

5   ELECTIONS
   5.6   Conducted by Elections Chairperson; votes are collected and tallied by the Elections Chairperson & Secretary; Election results for the 2023-24 school year are as follows:
      Category A Positions:
- President: Anita Wilson (middle of term)
- Treasurer: Amanda Killingsworth (elected by acclamation)
- Secretary: Nicole Cherry (middle of term)

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- DPAC: Kristy Dastur (middle of term)

Category B Positions:
- Vice-President: Lyndsay Irwin (elected by acclamation)
- Fundraising: Breanna Barker (middle of term)
- Health and Safety: Luisa Martin (elected by acclamation)
- Hot Lunch Co-ordinator: Jodie Wong (middle of term)
- Member at Large: Shannon Harper (middle of term)

Category C Positions:
- Parent Communications Coordinator: Corrine Vanden Hoven (elected by acclamation)
- Member at Large: Joanna Kahut (elected by acclamation)

Other Programs:
- Munch-a-Lunch: Alison Anderson (sitting)
- Milk/Fruit & Veggie Program: Shannon Harper (sitting)
- Yearbook: position is open for next year

6   Committees Update
   6.6 Treasurer   Amanda Killingsworth
      7.1.1   The books are caught up to the end of February; Amanda requires access to the bank statements to get the remaining months up to date; Anita and Amanda to set up an appointment with the bank
      7.1.2   PAC currently has 4 cheque signers (treasurer, president, Breanna, Joanna); will need to appoint a new signer in June to replace Joanna (possibly the hot lunch coordinator)

   6.7 Secretary   Nicole Cherry
      7.2.1   Nothing to report at this time

   6.8 DPAC   Kristy Dastur
      7.3.1   The signed Constitutions & Bylaws has been filed with DPAC; this will need to be done again next year
      7.3.2   The Gaming grant needs to be applied for by the end of June; this is the last year PAC can use the gaming grant for scholarships
      7.3.3   Last meeting addressed MYED/report card problems shared by parents; the district to send out targeted information to parents to address common complaints about the system

   6.9 Fundraising   Breanna Cook
      7.4.1   4 fundraisers in June-Neufeld Farms, Kona Shaved Ice Truck (Activity Day), 2 freezie sales afterschool, Hawaiian Luau family dance
      7.4.2   Hawaiian Luau family dance (June 9th)-looking for donated decorations/décor from families (deadline for drop off by June 1st); Mac n Cheese food truck is coming to the event; running two dance sessions to deal with gym capacity issues

   6.10   Health & Safety   Lyndsay Irwin
      7.5.1   Nothing to report at this time

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6.11   Hot Lunch / Special Lunch   Jodie Wong
      7.6.1   Remaining dates: TCBY Tuesdays (June 6th/20th), Red Robin (June 14th)
      7.6.2   Reminder posts to be put on the Facebook page regarding munch-a-lunch deadlines for Ordering

6.12   Members at Large   Luisa Martin, Shannon Harper
      7.7.1   The kitchen is cleared out and ready for reorganization when necessary

7   Other Programs
    7.6 Munch-a-Lunch   Alison Anderson
      8.1.1   There are outstanding Munch-a-Lunch balances at the end of the year; parents are asked to donate their credits or request a refund

    7.7 Milk / Fruit & Veggie Program   Shannon Harper (sitting)
      8.2.1   Nothing to report at this time

    7.8 Yearbook   Joanna Moss
      8.3.1   All yearbook photos have been uploaded to the Mountain West website and there are templates available to create yearbooks on the site itself

8   Other Business
    9.1 Next meeting: June 8th, 2023 (final budget meeting and year-end wrap up); new members are encouraged to attend (Joanna, Corrine)

9   Adjournment
    MOTION to adjourn the meeting @ 8:22pm
    M: Amanda/2nd: Kristy
    MOTION CARRIED (all in favour)