



BPAC Meeting
Wednesday, Apr 29, 2026 @ 7:00pm

Meeting Minutes

1. Call to order:

- In attendance: Kendra, daniella, dennis, karen, andrea, cassandra
- Call to order: 7:04pm

2. Adoption of Agenda:

- Approved and second by karen and daniella

3. Approval of previous meeting minutes:

- Approved and second by karen and daniella

4. Principals Report:

- Earth week celebrations:
 - Earth week was April 20-23 with Earth day falling on Apr 22
 - Earth day we had clay activities for the classrooms to participate in and they will get to take home their creations after clay firing is complete.
- Minnekhada:
 - Minnekhada students visited our school on Apr 9 for their first meeting with our students. They will be returning back May 11 and we will have grade 6 for a half day on June 4
- Track attack has been ongoing Mondays and Thursdays to encourage interest in different track activities.
- Como lake relays Apr 16 were a great success with Ms. Cherry and Ms. Katie. The kids had a great time.
- We had an Indigenous focus for our pro-d day on Apr 24 and we came up with mini games for May 28 sports day. Video tutorials will be made and include the indigenous children.
- Pre-K events upcoming:
 - Connecting to K event May 7 from 5-6pm
 - Kickstart to K May 20-June 17: strong start for incoming K students and parents 1-3pm
 - Incoming K second breakfast May 25
 - Taste of K June 10
- May 21 District track meet
- Pro D day May 29 is school based only and not district wide
- May 14 emergency release days, forms have been updated and confirmed. We have a plan in place to make the process as easy as possible for everyone.
- School wide field trip to Sun Valley park June 5
- Grade 5 leaving ceremony June 18
- We will be working towards improving attendance and health going forward as a focus for the school.

- **Question from Dennis for the PAC: May 28 sports day: will the pac provide a concession and will it be a pay only concession or will there be a complimentary meal?**
 - **PAC is happy to have a concession. We will review feedback and decide the timing to ensure fairness for all. We also need to review items that are recommended to be healthy. In previous years we had a small drink and timbit for all kids and allowed extra purchases at the concession. It worked smoothly when the concession was a sport day station. Classes attended individually and had a little break in the shade with a snack**
- **Question from Dennis for the PAC: June 5 school wide field trip: will we have a concession?**
 - **Yes PAC has budgeted for this**
- **Karen asks about having a PAC rep at the Connecting to K evening event to drum up interest for our team.**
 - **Dennis says we should be able to accommodate this**
- **Kendra asks about emergency release day timing for pickup. Are emergency contacts expected to be there for 2pm and if we are unable to pick up do they stay until regular release time?**
 - **Dennis confirms this is the plan and we will be flexible in as many ways as we can while also ensuring a proper drill procedure.**
- **Karen asks: How many Ks registered?**
 - **Approx 21, 1 on waitlist**
- **Kendra mentions we have had feedback that the como lake relays and track meets would benefit greatly from a tent. We are the only school with no tent and no banner. This could be a great fundraising goal**
 - **Dennis agrees and is looking at pricing out some options**

5. Committee Reports:

- **Chair's Report -**
 - **No big updates but looking for someone to take over the role of chair in June. Elections will be in our upcoming May meeting. Communication has been an an ongoing focus and challenge**
- **Treasurer's Report -**
 - **General Acct: \$6477.93**
 - **Gaming Account: \$3293.20**
 - **GIC: \$1428.14**
 - **Upcoming Costs:**
 - ★ **\$283.04 dance payment to karen**
 - ★ **hot lunch reconciliation payments**
 - ★ **\$1049 payment for the zoo bus (from gaming account)**
 - **Upcoming Revenue: bookfair cash has not been deposited and we are using for cash floats**

- Classroom funds: only ms moon has used funds so far. May 31 cutoff date
- Gr. 5 Committee Report -
 - \$500 raised from raffle, half of the raffle boxes sold. We need to reapply for the gaming license. School cash online is setup and we just need to advertise and sell our last tickets
 - Discussing using the multi purpose room for the luncheon or using half of the gym as we have previously. We will chose the most fitting option depending on the number of volunteers we have signed up. We will set up the volunteer signup shortly. We will need to check dietary restrictions
 - Cupcakes being made by daniella sister
 - Subway coupon email should be in our general pac inbox
 - Scholastic goodies are in our pac cabinet
 - Andrea will be making small crochet octopus squishies for goody bags
 - We will be reaching out to parents to see if we can drum up any more donations for our goody bags
- Fundraising Report -
 - Income:
 - Upcoming: May 22 momentum movement night, time to advertise and drum up interest. We do not need an adult chaperone for this event. They provide a QR code to assist in sales
- Concession Report -
 - Sport day discussions in the works
 - School wide field trip confirmed concession
- Hot Lunch Report -
 - Communication still a struggle as we had to reopen the ordering for more parents
- DPAC Report -
 - AGM tonight, in person meeting

6. Unfinished Business:

- Sports Day
 - Will the Minnekhada kids be helping as they have in previous years and will we be ordering them pizza?
 - ★ Dennis will be following up for our final decision but we may have our indigenous student lead the exercises or have video tutorials. Indigenous inspired sports day activities were brainstormed during our last pro-d day
- Teacher Appreciation
 - freshii budget 400
 - ★ Date options being explored by Dennis to ensure the most faculty in house
- Book Fair BOGO update

- **BOGO dates June 12-17. Delivery date is June 11 and pickup date is June 18. Exploring options for the best way to get wish lists from the teachers so that we may spend their scholastic classroom funds before year end. Open to inviting the teachers in for a sneak peak while I set up the fair after school June 11. Volunteer sign ups to go out early June**
- **Classroom funds -**
 - **Dennis to follow up classroom spending with the teachers and enforcing a strict deadline of May 31**
- **School wide field trip June 5 -**
 - **PAC will run concession**
- **Grade 5 grad -**
 - **Field trip:**
 - **Ceremony:**
 - ★ **Volunteer sign ups for luncheon to made soon**
 - ★ **Checking for dietary restrictions**
 - **Goody bags:**
 - ★ **Subway coupon details in PAC inbox**
 - ★ **Scholastic goodies in PAC cabinet**
 - ★ **Reaching out to parents to drum up more donations**

7. New Business:

- **AGM in May - We need a new chair and a new hot lunch person in training as we only have crystal for one more year**
- **Final meeting in June - casual get-together at Daniella's**
- **Emergency Release Day May 14 -**
 - **forms have been updated and confirmed. We have a plan in place to make the process as easy as possible for everyone. Pickup by alternates will be at 2pm. Facilitated by teachers with check in tables to confirm pickup guardians identities**

8. Next Meeting:

- **Wednesday May 27, 2026 @7:00pm via Teams**

9. Adjournment:

- **Meeting adjourned: 8:08pm**