



BPAC Meeting
Wednesday, Sept 24th, 2025 @ 7:00pm

MINUTES

1. **Welcome & Introductions**
 - a. Meeting start: 7:03pm
 - b. In attendance: Kendra B, Dennis S, Crystal M, Andrea E, Cassandra N, Daniella
2. **Adoption of Agenda**
 - a. Agenda adopted and approved
3. **Approval of previous meeting minutes**
4. **Principals Report**
 - a. Loving his time here for our first month. Connection is near and dear to my heart so doing our best to learn all the new names. Getting the kids involved with announcements etc. Adjusting to our smaller school and kids being more spread out during recess. Teddy bear picnic is being postponed to Oct 10 in order to not be rushed. Fire Department will be bringing their grills and cooking up some hot dogs for the kids. Monday is Orange Shirt day in alignment with truth and reconciliation day. Students have been stepping up to be ambassadors and creating a banner with children's handprints. Thurs Oct 2 is picture day upcoming. Looking at after school programs, sport and arts were the popular votes online. Notices for school cash online payment reminders coming out soon. Absences should be sent directly to the school whenever possible and not directly to the teacher/ms. Williamson. "Art starts" program shared with Cedar drive last year, wondering about the possibility of the PAC contributing for that again. (~850-1000 cost). We have 137 students this year, 19 grade 5.
5. **Committee Reports**
 - a. Chair's Report -
 - i. Passwords acquired. Huge thank you to Crystal for helping us delete the duplicate facebook PAC page creating confusion. Suzanne has been great about printing notices for us and distributing to parents. We will be communicating as much as possible through notices and via the facebook page. We have updated our links on the Birchland website and will be regularly posting the meeting agendas and minutes. Starting fresh! Open to feedback and thank you for your patience while we get everything sorted. We have pre-planned the meetings

for the whole year to help with consistent scheduling. We must be strict with the Volunteer package going forward.

b. Treasurer's Report -

- i. \$2984.39 General Acct, \$1383 Gaming Account (not including gaming grant) Crucial we get the gaming grant this year**
- ii. Upcoming Costs: Tech initiative \$1500, Teacher funds**
- iii. Upcoming Revenue: Excel, concessions, pizza night**

c. Gr. 5 Committee Report -

- i. Fundraising: Huge thank you cassandra for working hard all summer to make sure we got a head start on fundraising knowing we are so low on funds.**
- ii. We have 19 grade 5s. Ordering the hoodies and actively recruiting. Karen B and Amy being recruited. Will apply for the gaming license for the 50/50 fundraiser. Reusable decor and donations available in the PAC cabinet. Grade 5 lunch budget will be 150**

6. Regular Business

a. Hot Lunch -

- i. ordering is open, always open to new suggestions. Earl of sandwich and sushi are options we are looking into**
- ii. 69 orders so far for the first trimester, profit of over 500**
- iii. Keeping pricing competitive but many prices did go up a small amount**
- iv. Treat days can always be added in at any time so let Crystal know if you have any ideas**

b. Fundraising -

- i. Dominos Pizza Night: \$80 raised**
- ii. Excel Dec 6 - made over 1000 last year, let's promote!**
- iii. Poco Sweet shop could be an option this year on top of purdys. No minimum. We will be booking soon. Could be purchased through munch-a-lunch**
- iv. Challenging to find new options that do not have huge minimums for our small school**
- v. Pies is an 800 minimum with a small payback**
- vi. TCBY planning is underway, order through munch-a-lunch or purchase a supply and sell any extras. TCBY freezer would be ideal rather than distributing orders. Previously we have had a freezer of TCBY at sports day, could be booked any day as a treat day.**
- vii. Photo expressions in nov-dec has some packages with funds raised**
- viii. Parent Idea: Book sale, people donate books and resold for \$1 each to raise funds. Feedback from previous year, be prepared to manage leftover books that are unsold. Man-power and space to organize will need to be planned, possibly during a**

school dance. The mom is very passionate about the idea and would be willing to assist with organizing and donating leftovers at the end of the sale.

- ix. Fruit/Veggie sale update will be soon and we will book ASAP when we get approval for the program
- x. Open to any and all ideas you have, food and snack sales have been the most popular options in the online poll. Looking into more snack sales and will collaborate with Karen when she is back from her trip.
- xi. Popcorn sale is always a hit and a low cost option
- xii. Momentum looking to be booked in the spring
- xiii. Dennis will be looking into the bottle drive option for PAC or if it will be for the school account only
- c. Pumpkin Patch - PAC has been bringing in the pumpkin patch to Birchland school for the past few years with a petting zoo for the kids to enjoy. Had been \$4/pumpkin/kid previously, ~\$540. Looking at funds to make sure it is able to be done this year. Petting zoo was \$870. Wondering if it would be plausible to charge a small fee or asking donations from students to help fund the experience? School cash online could possibly be used to help keep anonymity of donations. Looking at specific fundraisers to help support cost as well.
- d. Teddy Bear Picnic - postponed to Oct 10, fire department will be bringing their grills to cook hot dogs for the kids.

7. Next Meeting – Thursday Oct 26, 2025 @ 7:00 Via Teams

8. Adjournment

- a. Meeting adjourned at 8:28pm