



BPAC Meeting
Wednesday, Nov 26, 2025 @ 7:00pm

Meeting Minutes

1. Call to order:
 - Call to order 7:03pm
2. Adoption of Agenda:
 - Second and Approved by Daniella
3. Approval of previous meeting minutes:
 - Second and Approved by Karen
4. Principals Report
 - Grade 4 / 5 volleyball Jamboree was a huge success
 - Dec 12 is our Winter Sing a Long 1:30-2:30
 - Dec 19 PJ Day and Pancake Breakfast
 - Jan 12-16 Saints Lacrosse
 - Stay-n-Play for 1-4yr old provides school readings and connecting the families
 - After school activities ex) coding can be quite costly compared to other programs. Looking at creating the correct programs for kids depending on levels of interest.
 - First term learning updates out Dec 18
 - Question regarding theme days as an option for this year.
 - Dennis: Yes, indigenous team has been looking at options and discussing options and timing with Dennis.
 - Question regarding cookie decorating: We have had many different options over the years including European Bakery which involves a bit of manual labor for distributing. We have a new option this year for cookie kits that are pre-made or offering classrooms a budget to make their own shopping choices is also an option. It would save us a bit of money and also a bit of manual labour. Cookies were 499 last year for 200 cookies including icing from European Bakery. Looking for input from teachers and/or Principal. It has been a challenge completing the tasks for division between classes/student so looking for better solutions. Also needing to confirm date
 - Dennis: The teachers are happiest for whatever is best for budget and ease with the PAC. He will follow up and get input from teachers
 - Reminder TCBY will be delivered at the end of the day for students on upcoming treat day Dec 19
5. Committee Reports
 - Chair's Report -

- Focusing on communication and fundraising. We may need to change meeting dates coming up to align with schedules. PAC email account has been pretty quiet except for fundraising.
- **Treasurer's Report -**
 - General Acct: \$2717
 - Gaming Account: \$144.90 hoping to hear back soon regarding grant. The mail was delayed due to the strike
 - Upcoming Costs: \$547 for Subway, Teacher funds receipts, concession inventory, 2 upcoming hot lunch payments
 - Upcoming Revenue: excel martial arts and sweet shoppe fundraiser, TCBY treat day, Photo Expressions
- **Gr. 5 Committee Report**
 - 50/50 planning to be done during the winter dance in January
- **Fundraising Report**
 - Income: \$519 FreshToYou
 - Upcoming: excel bookmarks have arrived and will be distributed into planners, FreshToYou arriving Nov 27 between 9am-12pm, sweet shoppe order being placed tonight
- **Concession Report**
 - Inventory is needing to be stocked. Floating the idea of Karen covering the initial purchase until we make back some funds in sales due to low PAC funds. We will need to keep things minimal and focus on adult options we should be able to manage without the float assistance. We can always do another additional popcorn sale to boost funds. SingaLong concession will be for parents during the event and kids after school. Sing a Long will be starting at 1:30 so doors will ideally be opened around 12:45-1pm for parents concession or we can set the concession up at the outside doors. We can have a popcorn or snack sale for the kids after school
- **Hot Lunch Report**
 - 2 more hot lunches remaining in this semester
 - New hot lunches for the next semester being confirmed
- **DPAC Report**
 - Meetings have been overlapped but looking at new meeting dates for the new year

6. Unfinished Business

- **Winter Dance**
 - January 30
 - No meeting before the dance but we will do final planning among the PAC members and post Volunteer postings.
- **Book Fair Recap**
 - Successful bookfair again this year! \$2638 total sales
 - Volunteer turnout was good at this fair and everyone completed their volunteer forms fully.

- We need one more successful book fair in Spring and then we will be awarded the BOGO book fair in June.
- Need to discuss with Divisions regarding their wishlists to ensure we are using our Scholastic dollars wisely before they expire. Our Librarian Jodi has started her wishlist.
- Floating the idea of a teacher night/event to help the teachers have a better opportunity to get an idea of options for their wishlists. Before and after school can be a busy time for them.
- There are different fundraising reward options available through Scholastic. Currently we receive 30% in sales back in scholastic dollars but we do have an option to receive 15% in cash rewards if we prefer, or a mix of the 2 options.

7. New Business

- **Cookie Decorating**
 - Discussing with teachers about final options and then we can go forward.

8. Next Meeting – Wednesday January 28, 2026 @ 7:00 Via Teams

9. Adjournment:

- Meeting adjourned at 7:58pm