



Banting Parent Advisory Council (PAC)
820 Banting Drive
Coquitlam, BC V3J 4J4
bantingpac@gmail.com

HOT LUNCH ORDERING

As we get ready for another exciting school year, it is also time to get the Hot Lunch Program up and running. Lunches are offered every Tuesday and Thursday and can be pre-ordered online. This ensures orders are accurate and simplifies the process for both parents and volunteers.

VOLUNTEERING

We need 3 parent volunteers to organize and distribute lunches from 11:40 am to 12:10 pm for each hot lunch day, please [sign up to volunteer on Sign- up Genius](#).

ORDER DEADLINE

Our first Hot Lunch dates will be September 24 and 26, 2024. The **cut off** for ordering is **September 18 at 9pm**. Ongoing, the cut off ordering will continue to be 9pm on Wednesday the week prior.

GETTING STARTED

The hot lunch online order system requires a small amount of setup time at the beginning of the school year, then ordering for the remainder of the year should be quick and simple.

Here's how to get started by registering your child:

- ✓ Go to banting.hotlunches.net
- ✓ Click on "**Click Here to Register**" link under the Login fields
- ✓ Complete the registration form.
 - o *Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and/or your child(ren)'s order for the upcoming week*
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions above to add each child in your family who attends Banting
- ✓ Make sure you register your child in the **correct division with the correct teacher**.
 - o *If you do not enter this correctly, your child's lunch will go to the wrong class.*
- ✓ Once your child(ren) are registered, click on "**Orders**" button at the top of the screen, and proceed to order hot lunch for your child(ren)
 - o *Payment is by credit card (Visa or Mastercard). **Unfortunately, we are unable to accept cheque or cash payments.***

ABSENCES

If your child is absent on a Hot Lunch Day and the cut off for changes to your order has passed (the previous Wednesday at 9 pm), you may help the volunteers at 11:50am and pick up your child's lunch order. We ask that you **do not disrupt** the teachers or office staff with requests to pull out individual lunches. If you are unable to come in person during lunch time to pick up a lunch, it will be donated to a child that does not have lunch that day.

Please contact bantingpac@gmail.com if you have any questions or run into any issues.