

**École Banting Middle School Parent Advisory Council (PAC)**  
**General Meeting Standing AGENDA**  
**2024/25 School Year**  
**Library and Zoom (see link below)**



<b>Agenda Item</b>	<b>Details</b>	<b>Lead</b>
1. Call to order & Welcome	a. Call to order and establish quorum (min 4) b. Sign-in process reminder c. Meeting voting and etiquette reminder	President
2. President's report	a. Approve Minutes b. Approval of Agenda	President
3. Administrator's report	a. Review of current school activities / initiatives / news b. Upcoming events c. Questions and answers	Principal & Vice-Principal
4. Treasurer's report	a. Updated budget from last meeting amendments, if applicable b. Monthly reporting	Treasurer
5. PAC Goals and Fundraising	a. Hot lunch update b. Upcoming events c. Volunteers and ideas	Vice President
6. District PAC Report	a. Overview of DPAC meeting	DPAC Representative
6. New Business	a. Roundtable for attendees	President
7. Next Meeting date	a. Every third Thursday of the month at 6:30pm	Secretary
8. Adjourn	a. Note of time	Secretary

**Banting PAC Zoom link:**

<https://us06web.zoom.us/j/85665797505?pwd=DJOMOS72FsAsakZiGmqTWktKHKliga.1>

Meeting ID: 856 6579 7505

Passcode: 867306