

Draft minutes

Baker Drive PAC

Sept. 9, 2019

• *Action items in bold*

ROLL CALL

Terri Besworth, chair; Juliet Mohlmann, treasurer; Mrs. Deck, principal; Janis Cleugh, secretary-elect; Julie Gomm, co-secretary; Cherie Keenan, fundraising; Zoe Sanborn, book fair co-ordinator; Xiomara Lopez; Tiffany Stanghan; Shereen Hassan, Facebook communications; Michelle Chan; Betty Siu; Corinne Hansen

APPROVAL OF AGENDA, AND MINUTES FROM JUNE 10, 2019

• Cheri moved, Zoe seconded

Minutes from previous meeting to be attached to future agendas

3. ROLE OF PAC/REVIEW OF POSITIONS

- Terri Besworth discussed roles and objectives of PAC; aim is to build community and raise funds
- Terri Besworth would like meetings to be finished by 8 p.m.; agenda to be emailed ahead of meeting
- Teresa Hageman is the Grade 5 leaving co-ordinator
- Janis Cleugh nominated by Cherie Keenan to the position of secretary; seconded by committee
- Laurie Head to continue as hot lunch co-ordinator; sign up for online orders is now open
- DPAC rep position still vacant
- **PAC to call for homeroom parents;** Janis Cleugh volunteered Kelsey

Keller's class

- **PAC to request parents register via Hot Lunch Orders and Facebook for updated PAC communication**
- **Shereen Hassan to post future PAC meeting agendas on Facebook feed**

PRINCIPAL'S REPORT

- Margaret Mary Deck spoke about SD43's direction for coming years
- focus on technology, support services, numeracy and literacy
- emphasis on social/emotional learning skills
- training initiatives, new competency-based IEPs coming out
- teams attending for literacy, and wellness and self-regulation
- district tech teacher at Baker Drive for a week in February
- hardware being standardized at schools across SD43
- discussion on past PAC proposal for student school supplies
- **FORWARD DATE: In February, to consider Margaret Mary Deck's request to waive \$5 fee for student planners, and to reconsider cost of student school supplies at a reduced rate**

TREASURER'S REPORT

- Juliet Mohlmann reported on last year's expenditures (\$25,800) and revenues (\$23,700)
- this year's budget to be similar to 2018-'19
- budget is public and available for viewing on school website
- **Terri Besworth asked for Mabel's Labels reminder as school last year received \$100 back from orders**

FUNDRAISING EVENTS

September

- Welcome coffee/tea on first day was well received by parents; decision to continue next year
- **personal donation sheet to be sent home this week to parents**

- Halloween swap fundraiser set for Sept. 25 in gym; costumes to be for sale according to theme (i.e., super heroes) and labeled S/M/L and adult; cost per costume between \$10-\$20; **Betty Siu to investigate if hangers are available for the event; Shereen Hassan and Kathy Campbell to prepare flyer for digital and paper communication; donation bins to be set up by next week; call for volunteers**
- Emergency preparedness night: Terri Besworth and Juliet Mohlmann to complete audit of school supplies; call for volunteers; education night planned for parents; **meeting date to be organized this month**

October

- Halloween dance set for Oct. 18 as Pro-D Day is the following Friday; non-perishable food donations accepted for Share food bank
- Fall Book Fair: dates to be determined by Zoe Sanborn with Margaret Mary Deck and librarian
- Cyber Smart session: **Terri Besworth to reach out to Dave Sands (SD43 principal of technology) for availability**
- Halloween fireworks: \$1,000 Spirit of Coquitlam grant received for pyrotechnic display on Oct. 31 at 8 p.m.; donations from hot chocolate sales to Share; **commemoration for 30th year?**

November

- Adult Christmas Market set for Nov. 8 in the gym from 6 to 9 p.m.; Cherie Keenan to organize; vendor tables at \$20 each; \$537 from last year's concession sales; **call for volunteers; Jill to create a "Save the Date" poster**
- Movie night for Nov. 22 at 6 p.m. in the gym; organized by Shereen Hassan

December

- Kids Christmas Market set for Dec. 12 and 13; last year's profit of \$1,100 donated to Share
- Purdy's chocolate sales to be run by Juliet Mohlmann and Cherie Keenan

GRADE 5 LEAVING

- Teresa Hageman reported by email the hoodie selection is coming up; committee organized to assist; Cherie Keenan suggested matching Baker Drive pinnies/jerseys for teachers attending meets to be ordered at the same time
- messaging to go out to Grade 5 students to lead game stations at spring carnival

SCHOOL-WIDE ART PROJECT

- Margaret Mary Deck reported artist Carman MacKay was rehired by SD43
- completion of his mural for gym; will have a First Nations unveiling ceremony
- Spirit Bear, instead of a grizzly bear, may be incorporated as the school logo
- **FORWARD DATE: In January, to look at offering students Baker Drive garments with new logo**

PLAYGROUND EQUIPMENT

- Terri Besworth and Margaret Mary Deck reviewing options for new equipment
- 3 or 4 choices to be voted on by the students
- budget to be determined
- Terri Besworth suggested equipment that would have the most amount of student participation
- Juliet Mohlmann said budget could accommodate about \$25,000 worth of playground improvements
- Margaret Mary Deck said proposals for new equipment need to go through SD43 purchasing department
- **Margaret Mary Deck to inquire about the disappearance of the tire swing this summer**

OTHER ITEMS

- no speakers

MEETING TO ADJOURN

- Cherie Keenan moved; Juliet Mohlmann seconded

NEXT MEETING: Oct. 7 at 6:30 p.m. in the library