

Baker Drive PAC
Oct. 7, 2019

• ***Action items in bold***

ROLL CALL

Terri Besworth, chair; Juliet Mohlmann, treasurer; Mrs. Deck, principal; Janis Cleugh, secretary; Zoe Sanborn, book fair co-ordinator; Shereen Hassan, Facebook communications; Laurie Head, hot lunch co-ordinator; Georgina Havelka; Teresa Hageman, Grade 5 leaving co-ordinator (arrived at 7:20 p.m.); Giancarla Pasqua, carnival committee rep

APPROVAL OF AGENDA, AND MINUTES FROM SEPT. 9, 2019

- Shereen moved, Georgina seconded

PRINCIPAL'S REPORT

- Mrs. Deck provided an overview of what's happening in the classrooms
- two-week gradual entry for kindergarten learners "worked well"
- students had a presentation about bears this week
- FSAs coming up for Grade 4 students, with a quarter of the parents excusing their children from taking the tests
- PAC discussion around FSAs and use of results by the ministry and Fraser Institute
- Community Time on Mondays and Fridays to establish goals
- sneak peek of new mural to be hung in the gym, created by First Nations artist Carman MacKay
- SD43 learning teams now in place for all the schools to increase learning capacity; reading assessments at Baker Drive recently taken
- discussion around the upcoming Parent Portal for online report cards
- Laurie suggested more advance notice from teachers to alert parents if a student is to be honoured at an assembly; **Mrs. Deck to talk with teachers**

TREASURER'S REPORT

- Juliet noted the new format for reporting out financials
- discussion around public donations can be made year-round
- **at next AGM, review of accepting donations online**
- Terri to look into a Port Coquitlam eatery to provide more healthy hot lunch options
- Juliet is tracking playground fund of \$6,500

PLAYGROUND UPDATE

- Terri will meet with an official from Habitat next week to review options for playground additions
- Gerry to apply for grant and review pricing

FUNDRAISING UPDATE

- Halloween costume swap saw 90 costumes donated plus accessories
- Shereen said \$230 was raised on the day; with garage sale and online bids, total is now \$455
- discussion around timing for future costume sales
- resolved to tie the event to the September open house, which coincides with Hillcrest's, to gain more customers

FALL BOOK FAIR

- Zoe reported volunteers are signing up
- Scholastic has \$5 discount coupons to the first 10 volunteers who register
- books to stay in the music room during Family Fun Costume Dance Oct. 18

FAMILY FUN COSTUME DANCE

- no canned goods being collected (fireworks night only)
- **Shereen to post dance notice on social media**
- **Sign Up Genius needed for volunteer help**
- discussion around dance prizes
- resolved to have door prize draws with items from previous events

HOT LUNCH NOTIFICATIONS

- discussion around upcoming events added to the online system
- Terri noted difficulty with registration compliance, with gaps in every classroom
- **Mrs. Deck to ask teachers to notify parents about the Hot Lunch notification system so they are aware about PAC communication; homeroom parents also to help**
- discussion around changing the name of the Hot Lunch system

FIREWORKS

- Teresa noted this year is the 25th anniversary of the event, founders to be honoured
- Spirit of Coquitlam gaming grant received for pyrotechnics
- cans to be collected for the Share food bank
- community group setting up fireworks
- Jenn Hayes to provide sound system
- **volunteers needed for collection donation, clean up and to serve hot chocolate; Sign Up Genius to be set up**
- **flyers informing neighbours to be distributed, with fireworks details on one side and Adult Christmas Market on other side**
- **Shereen to post notices on social media**

NOVEMBER ACTIVITIES

- Be CyberSmart on Nov. 4, free event but registration encouraged
- **child minding to be arranged by Mrs. Deck**
- Adult Christmas Market from 5 to 8 p.m. on Nov. 8
- 16 out of 20 tables sold to vendors
- discussion around liquor on site during event; committee rejected the proposal
- **childminding to be arranged by Mrs. Deck**, perhaps employing older students in need of volunteer hours for school
- board games, puzzles, craft station for children while parents shop
- **call for volunteers to organize the PAC movie nights**

CARNIVAL

- Teresa suggested volunteers to pick up two bins of hard candy after Halloween for June carnival; **Georgina, Terri and Giancarla to organize** (Georgina left the meeting at 7:52 p.m.)
- Giancarla to organize committee to oversee carnival activities

DECEMBER ACTIVITIES

- Kids Christmas Market to be set up the day before (Dec. 11)
- call for Christmas bags, wrapping paper, bows and ribbon
- Juliet has set up the Purdy's fundraiser for after the Christmas market
- notification going out on Nov. 12, delivery of chocolates on Dec. 6

GRADE 5 LEAVING

- Teresa noted Grade 5 students have been sized for hoodies and orders end in a week
- new provider is MVP Athletic
- discussion around Spirit Wear for students, with school bear logo
- **Mrs. Deck to report back after confirming with teachers on T-shirts**

HOT LUNCH

- no update from Laurie

OTHER BUSINESS

- further discussion around Hot Lunch notification system
- Christmas concert on Dec. 11, attendees can enter into a draw for front row VIP seats, auction for love seat
- **Shereen to promote event on social media**
- discussion around setting up Kids Christmas Market for the following day; resolved to happen around lunch time
- concert tickets to be limited for families

MEETING ADJOURNED

- Zoe moved, Juliet seconded

NEXT PAC MEETING IS NOV. 25