

Baker Drive PAC Meeting - October 22, 2018

Action Items

- **Georgina** to create bakerdrivetreasurer@gmail.com email account for all treasurer business and email Michelle and Gerry with the password
- **Georgina** to create bakerdrivechair@gmail.com email account and email to Terry
 - **UPDATE: Terry is looking into creating a free non-profit GSuite account instead of the individual accounts**
- **Nikki or Cheri** - Newsletter - add a note about Lions e-tickets and the PAC gets \$3 per ticket
- **Teresa** to send the contact information for frozen turkey/meat fundraiser - **DONE sent to Nikki and Cheri**
- **Kathy** to bring extra lights to the Halloween dance for the concession area
- **Kathy** to submit cheque requisition to Gerry for the Halloween Dance
- **Terri** to talk to Michelle about creating an **Event** on the Facebook page about the November 7th Christmas market
- **Terri** to make an ask in the next newsletter for a volunteer to run the movie night
- **Michelle** to post a message on Facebook about a reminder of the Parent activity night

Welcome and Introductions - Terri

- Approval of Agenda and Minutes - Cheri, seconded by Theresa

Principal Report - Anita Young

- Day 2 for Ms. Young at Baker Drive. Her home school is Charles Best and she is with us for 3 weeks while Mrs. Deck is away
- This week is parent-teacher conferences. Early dismissal Tuesday and Thursday at 2pm
- This week is also the book fair in the music room
- Next week is class reviews with teachers and Ms. Young. The counsellors take over the class while the teacher is out of the class over the course of 2 Tuesdays

Play Ground repairs and enhancements Update - Terri

- Playground repairs are paid for fully by the PAC, there is no money from the district for it
- Terri has a quote for the playground repairs. She is going to walk around the playground with Olaf to come with a list of repairs and new equipment that is needed
- \$5000 cost to repair the slide and board
- On asphalt & concrete, we can paint lines & pictures on the grounds if it includes the kids and grade 5 kids. Terri is meeting with Ms. Capel in the next week to see what can be done
- The stairs have been repaired and it looks good. Kids are already playing on the steps.

Treasurer Report –budget for 2018/2019 - Michelle Ng

- Michelle Chan and Gerry Besworth are the co-treasurers for this year's PAC
- Michelle explained how to use the cash remittance form to submit cash & cheque
- Michelle explained the cheque requisition form - this is how to get reimbursed for PAC events
- There's a PAC mailbox in the office where these forms are kept
- For cash, there's a lockbox kept in the office to store cash

Update on Fundraising already run - Nikki/Cheri

- BC Lions - 6 adult tickets sold for a total of \$220 and \$18 back to the PAC
If people are going to see the BC Lions and they let the ticket person know, \$3 goes to the PAC
- Meat Craft - 5 turkeys sold - 20% back to the PAC - \$170 was made for the PAC
- Entertainment Books - 93 books sold and \$744 back made for the PAC so far
 - 24 books are outstanding. Notices have been given to the teachers for the kids with the outstanding books

October/November fundraising Initiatives - Nikki/Cheri

- Afterschool Programs - Andrea
 - Lego and hip hop continuing and full for the rest of the year. Looking into getting an art-based program in January
- Fall Book Fair Oct 24/25 - Terri for Sherry (librarian)
 - Sherry is organizing the book fair and she has volunteers already
 - Wed 12:30-1pm, 3-4pm, Thurs 12:30-1pm, 2-5pm
 - For the float, Sherry should ask Sue or provide her own
- Family Fun Costume Dance – Oct 26 Kathy
 - Pizza Hut can't do personal pizzas at 6pm on Friday, so we will substitute with 2 pieces
 - 6-6:30 - will be quieter volume and then the rest of the evening will not be as loud
 - Lights will be brighter at the beginning of the night
 - Costume parade and prizes for different age groups around 7pm
 - Prizes from spring carnival can be made into loot bag prizes
 - Kathy has bought chips, juice boxes, freezies, & glow sticks
 - Would like to have more volunteers to help
- Halloween Fireworks – Oct 31 Teresa
 - Everything is good to go
 - Ajoel (not a Baker Drive parent) and a team of community parents will set off the fireworks
 - Teresa has a permit
 - Need the sound system and an extension cord
 - Cheri & Nikki will serve hot chocolate
 - Messages have been sent out at the school and in the community
- Christmas Market & Wine Raffle - Nov 7th Cheri & Nikki
 - Call for vendors has been sent out - \$20 per vendor
 - 10 vendors have confirmed, and more are pending. 32 tables can be hosted
 - Cheri is wrangling some wine & cider vendors for the market

- Cheri and Nikki are getting a gaming license
- Wine raffle - Parents can buy tickets on the hot lunch system and at the door for \$5. The draw will be by name at the end of the Christmas market. Winners do not need to be at the event
- There will be a concession at the night
- There will be crafts for the kids
- Movie Night – Nov 23rd?
 - Need a volunteer if this is to run
 - Terri to make an ask in the next newsletter for a volunteer to run the movie night
- Purdy's Chocolates – for Christmas
 - Catalogues have been ordered
 - Will need volunteers to help sort the chocolate when it arrives
- Kids Christmas Market - Dec 12-14 Terri
 - Terri to run the Kid's Christmas market

Home Room Parents Update - Terri

- Terri put together the enrollment statistics document and would like home room parents to find out which parents have not signed up on the system
- Terri to find out how many parents have opted out of the email system
- Terri will communicate with home room parents and be the point of contact for communications
- Home room parents should let classroom parents know about the Facebook page

Grade 5 Representative - Christy

- Hoodies have been ordered. 2 kids have not ordered, and parents need to be tracked down
- There's a mandatory Grade 5 meeting on Wednesday for parents
- Christy will organize the Grade 5 students to volunteer for the Carnival - June 14th

Other topics

- Facebook PAC page - anyone can like it!
- <https://www.facebook.com/bakerdrivepac/>
- Send information to Michelle if you want to post anything. She will distribute information.
- Parent's basketball on Monday nights

Adjourn

- Motion to adjourn - Terri, Christy seconded

Attendees

Anita Young (interim Principal)

Nikki Shekhtman

Kathy Campbell

Teresa Hageman
Erin McKinley
Laurie Head
Michelle Chan
Juliet Mohlmann
Christy Granville
Cheri Keenan
Georgina Havelka
Terri Besworth

Board members

Terri B., Chair | Michelle H., Past Chair | Michelle C., Treasurer | Julie G./Georgina H., Secretary | Mrs. Deck, Principal | vacant DPAC Representative