

Aspenwood PAC Meeting – Minutes

February 16, 2023 7:00 PM

Attendance:

PAC Members

Ine V. A.

Lara P.

Melissa L.

Alaina P.

Janine C.

Fiona K.

Loni S.

Parents

Alexandree

Megan

Gwynne

Call to order 7:08 PM by Loni

1. Approval of agenda: Motion to approve by Lara– seconded by Fiona.

2. Adopt Minutes from January 19, 2023 meeting – Motion to approve by , seconded by .
Minutes of Jan 19 need to be corrected: \$1,800 is going to S.T.E.A.M. activities. Not all funds raised from the book fair are allocated to the S.T.E.A.M.

Lara adopted Minutes, Fiona seconded.

3. Message from the Chair
 - o January was quiet as we all regrouped after the busy holiday season, but we have lots on the go over the next few weeks leading up to Spring Break

2. Admin Report
 - o Mrs. Carragher is coming back end of February.
 - o Mrs. Sunny K. has been hired and is working as part of student services.
 - o One of the EA's has resigned as a result of a family emergency.
 - o A new SLP has been hired and started at the end of January.
 - o \$12,000 have been spent on new blinds.
 - o New flooring has been installed in the steam room.
 - o New grass sods have been place, this will help with the drainage.
 - o The district is looking for quotes for an accessible playground. Looking into Rick Hansen Foundation to receive funds to be able to support this.
 - o All the bulletin boards are in the process of receiving new layers of paint.
 - o Staff had a CDMC regarding Mother and Father's Day and family structure. Staff would prefer to acknowledge family day to be as inclusive as possible.

- Kindergarten registration: 20 Montessori and 50 kindergarten.
- Candy bag sale by Grade 4/5's raised \$280 for BC Children's Hospital
- Feb 1 was World Read Aloud Day.
- Mobile BC Artifact Museum came in Feb 7, 8 and 9th. It was an incredible success and very engaging.
- June 9th will be grade 5 survivor day.
- Eco group talked about garden plots and will access a grant to be able to build this out.
- BC Family Day is coming up.
- Zero Hero Day is an environmental assembly
- Pink Shirt Day
- Feb 24 District Wide Professional Development Day
- March 10 is the last day before Spring Break. Report cards will be coming home.
- March 27 is the first day back.
- April 27 - Professor Wow is doing a S.T.E.A.M. focused activity and Vision of Turtle Island – Indigenous Dance group is coming
- Grades 2/3 are bringing in Owl Wildlife Society
- Survey results: 40 people voted for Dance and 38 people voted for Movie Night

5. Treasurer's Report

- Operating Balance: \$52,021.67

Notes:

1. Actual bank balance is \$55,139.65
2. Cheques to still be cashed - \$3117.98: A&W (\$1,554.60), Aspenwood for Cricut (\$778.38), and Sasamat (\$785)
3. Gaming Balance: \$13,610.00

Notes:

1. Actual bank balance is \$13,946.00
2. Cheque to still be cashed – Aspenwood for bench painting (\$336)

- Fundraised amount for Feb Movie Night - \$1,623.70
- Fundraising Amounts since Sept to now:
- Hot Lunch: \$13,218.46 / Balance to still receive for Winter Session approx. \$2900
- Family Dance: Broke Even
- Movie Nights: \$4,248.34
- Pancake Breakfast: \$870.30
- Art Cards: \$2,917.80
- Mabel's Labels: \$127.08
- Grade 5 Grad Fundraised - \$1,919.08

Estimated fundraising amounts for balance of year:

- Family Dance or Movie Night – Approx \$1000-1500
- Spring Hot Lunch – Approx \$7-9000
- Purdy's – anticipating \$2000-2500

Review of financial commitments:

From operating account:

- S.T.E.A.M. Room - \$3000.
- We have purchased a cricut (\$778.38) and waiting for invoice for Lego Wall (\$526) = \$1304.38

Balance - \$1695.62

- Plus the Purdy's fundraiser
- Garden Boxes \$300 (planned but not yet purchased)
- 4 TV's/Stands – spoke to Raelene (past Treasurer) and there was \$3600 balance from last year's budget allocated for this as of May 2022 when budget for this year was done. Neither her nor I have seen any invoices for TV's so this is still available to use.
To be used for this year.
- Field trips – Vote to increase the amount from \$10 to \$12/student
Motion to approve: Lara
Seconded by: Alaina

From gaming account:

- Arts Program \$4,400
- BC Artifacts (already paid for) \$1,732.50

Coming up:

- Indigenous Dance Group \$1,040
- Professor Wow \$870
- Total: \$3,642.50

- Outdoor playtime equipment (eg bouncy balls) – approx. \$4-600
- Aspenwood Owls Logo t-shirts – approx. \$8-10,000
Need a vote to purchase t-shirts with new logo for every student for the above cost.
Shirts to be ordered through Cashonline, messages to go out in planners to inform parents.
Motion to approve: Alaina
Seconded by: Fiona
- Volleyball jerseys – cost TBD. Asking if we can move this cost to next school year 2023-2024
Research on lead times to produce. Need to find out cost so we can allocate the funds.

- Taking into account the above financial commitments from gaming's current balance, the gaming account will have a balance between \$1-2000 by end of the school year.
5. DPAC Report – Geoff is absent. Geoff has finalized the bylaws and a committee will be established to review.
 6. Parent Education Coordinator Update – Absent
 7. Grade 5 Leaving Committee Update - Absent

 8. Events and Activities Update
 - Movie Night debrief – Absent
 - Treat Day – was well loved by the students.
 - Purdy's chocolates spring fundraiser launching Feb 27 – Mar 10. Ordering is online. We'll advertise via email, the newsletter, planner strips and Facebook. Product will arrive the week before the Easter long weekend. Orders will be sorted at school in the empty classroom and parents can pick up from the school lobby. Fundraising goal is \$10,000 with an anticipated profit of \$2500. Proceeds will go toward the S.T.E.A.M. room.
 - Spring Dance or Spring Movie Night – discuss and make decision (Melissa has more info) DJ Rock considered for the Dance. Suggest booking this DJ for a Halloween Dance. Since the survey came back almost 50/50 the decision was made to go with a Movie Night April 14.
Considering 1 parent per child. Capacity in gym is 337.

 9. Hot Lunch Update
 - Ordering reopens Feb 27 – Mar 10
 - Volunteers needed to sort and organize the lunch items.
 - Reminder that we do not accept cancellations, change requests, or late submissions.
 - We will resume pick-up requests; we will continue to monitor to the impact on sorting, etc and adjust as needed. Parents should email aspenwoodpac2001@gmail.com. Pick up will be available at 12 pm.
 - One-off Sushi Mori day planned for Friday, May 12.

 10. New Business
 - Are we able to look at incorporating green initiatives for the PAC run events. Are we able to use the green waste from school and access them for PAC events.
Could we set up stations for Green Waste and Garbage.
Maybe bring in some students as volunteers to support these initiatives.
Add new volunteer to signup.com to manage this.

 11. Adjournment
 - Next meeting is **April 20, 2023 in the library. (no meeting in March due to Spring Break) – see you there!**
 - Adjourned at 8:31 pm
Moved by Loni
Seconded by Lara

