



Aspenwood PAC Meeting – Minutes

April 23, 2026, 7:00 PM

Attendees

PAC Executive Members	Parents
Woojo J	Helen M
Maryam M	Sun K
Leah K	
Noreen M	
Farnaz	

1. Land Acknowledgement
2. Call to Order and Quorum

- The Chair called the meeting to order at **7:07 PM**.
- Quorum was confirmed.

3. Approval of Agenda

Motion: To approve the agenda for the November PAC meeting.

- **Moved by:** Leah
- **Seconded by:** Farnaz

4. Approval of Previous Minutes (September 2025)

Motion: To approve the September PAC minutes.

- **Moved by:** Noreen
- **Seconded by:** Leah

5. Principal's Report (Presented by Ann)

Continued focus on school goals aligned with Indigenous perspectives, social development, and writing.

Key Dates & Events:

- Student-led conferences: May 6–7
- District Track Meet: May 22
- Kindergarten Orientation: May 25 (6 PM)
- Full-day Kindergarten visit: June 2

Activities & Highlights:

- Earth Day celebrations and BC Lions visit were successful.
- Ongoing extracurriculars: track & field, choir, ukulele.
- STEAM Challenge participation upcoming.

**Assessments:**

- Select grade 4 students participating in PIRLS assessment (social-emotional survey).

Emergency Release Drill: <https://www.sd43.bc.ca/NewsEvents/Pages/EmergencyInformation.aspx#/=>

- Scheduled for May 14 at 2 PM (district-wide).
- Parents will be required to pick up students following emergency procedures.
- Feedback will be collected post-drill.

School Organization (2026–2027):

- Awaiting final staffing and class configuration.
- Blended classes may continue depending on enrollment.

Bell Schedule:

- Minor adjustment (1 additional minute) to meet instructional time requirements.
- No significant impact to daily schedule.

Lunch Structure:

- “Working lunch” model continues to be effective:
 - Improved student behaviour
 - Better nutrition intake
 - Reduced playground conflicts

6. Treasurer’s Report

- Finances are in good standing.
- Pending:
 - Classroom fund requests
 - Field trip invoices (K–3 pending; Grade 4–5 mostly utilized)

7. Grade 5 Committee

- Theme: “Adventure Awaits”
- Active planning underway
- Fundraising (e.g., freezie sales) ongoing
- Strong parent volunteer involvement

8. Teacher Appreciate Day

- Scheduled for May 4–8
- Plans include:
 - Staff room setup with snacks and meals
 - Daily treats and contributions from families
 - Volunteers needed for:
 - Decorating (May 1 or May 4)
 - Food coordination

Teachers expressed strong appreciation for past efforts

9. DPAC Report



DPAC AGM: May 27, 7 PM at Education Learning Centre

10. Sports Day (June 5)

- Planning in progress
- Key updates:
 - 21 activity stations planned
 - Volunteer sign-up to begin soon
 - Water stations being organized (Costco jugs + pumps)
 - Potential support from community partners
 - Middle school student volunteers being explored
- Additional considerations:
 - Equipment inventory required
 - Colour team organization to be confirmed
 - Whistle/horn system for transitions between stations

11. Hot Lunch Program

- Trialing 3 new vendors
- Feedback to be collected for September planning
- Program running smoothly overall
- Improvement area:
- Students to report missing items immediately to teachers

12. PAC Executive Positions & Recruitment

- Elections upcoming (AGM: June 4)
- Encouragement for parent involvement:
 - Flexible participation options available
 - Opportunities to contribute to decision-making and event planning

<https://www.sd43.bc.ca/school/aspenwood/Parents/PAC/Pages/default.aspx#/=>

13. New Business

Summer School Registration:

- New lottery system implemented
- Additional spaces available in second round
- Feedback noted regarding lack of communication from district

14. Adjournment

- **Motion:** To adjourn the meeting.
 - **Moved by (Chair):** Woojo
 - **Seconded by:** Maryam
- Meeting adjourned at **8:01 PM**.

