



## Aspenwood General PAC AGM Meeting – Minutes

June 4, 2026, 7:00 PM

### Attendees

PAC Executive Members	Parents
Woojo J	Bruno G
Maryam M	Jaclyn M
Leah K	Sara L
Noreen M	Eric C
Farnaz	Heidi M
Ine	Caley N
Lara P	Yana D
Hannah S	

1. **Land Acknowledgement**
2. **Call to Order and Quorum**
  - The Chair called the meeting to order at **7:04PM**
  - Quorum was confirmed.
3. **Approval of Agenda**
  - a. **Motion:** To approve the agenda for the June PAC meeting.
    - i. **Moved by:** Lara
    - ii. **Seconded by:** Farnaz
4. **Approval of Previous Minutes (April 2026)**
  - a. **Motion:** To approve the April PAC minutes.
    - i. **Moved by:** Noreen
    - ii. **Seconded by:** Lara
5. **Round of Introductions**

Attendees introduced themselves, including current PAC executive members, returning parents, and new parents interested in supporting PAC activities for the upcoming school year.
6. **PAC Executive Elections**

PAC executive elections were held for the upcoming school year.

#### Co-Chairs

Jaclyn and Maryam were nominated to serve as Co-Chairs. No additional nominations were brought forward.

**Result:** Jaclyn and Maryam were elected as Co-Chairs by acclamation.

#### Treasurer

Lara was nominated to continue as Treasurer. No additional nominations were brought forward.

**Result:** Lara was elected as Treasurer by acclamation.

It was noted that succession planning for the Treasurer role should be a priority during the upcoming year, as Lara may not be available to continue in the role the following year.

#### Secretary

Bruno was nominated for the role of Secretary. No additional nominations were brought forward.

**Result:** Bruno was elected as Secretary by acclamation.

#### DPAC Representative



Sara was nominated for the role of DPAC Representative. No additional nominations were brought forward.

**Result:** Sara was elected as DPAC Representative by acclamation.

### **Members at Large**

The following individuals were nominated as Members at Large:

- Caley
- Heidi
- Eric
- Farnaz

No additional nominations were brought forward.

**Result:** Caley, Heidi, Eric, and Farnaz were elected as Members at Large by acclamation.

### **Additional Roles**

Ine will support hot lunch coordination.

[Confirm Grade 5 Committee members] will support the Grade 5 Leaving Committee.

Woojo will continue to support as Past Chair.

The new PAC executive team was introduced to Principal Don.

## **7. Treasurer's Report**

Lara provided a financial update.

### **Fundraising Summary**

The PAC had a strong fundraising year.

Key fundraising updates included:

- The family dance and movie night were successful fundraisers.
- Passive fundraisers also performed well, including spirit wear, the pie fundraiser, Pro-D day programs, Pedalheads, and Mabel's Labels.
- It was noted that Mabel's Labels brought in a smaller return but remains an easy passive fundraiser.
- Pedalheads continues to be a worthwhile passive fundraiser, and the PAC will look into obtaining a new code for the upcoming registration period.
- The pie fundraiser had a modest return, partly due to timing. A future pie fundraiser may be better placed around Thanksgiving, Easter, or another seasonal occasion.
- Hot lunch performed very well this year, due in part to moving to two hot lunch days per week.

### **Budget and Account Balance**

The PAC currently has a higher-than-usual account balance due to successful fundraising and hot lunch revenue.

It was noted that PACs should not hold excessive funds without a plan, and funds raised should be used to benefit students.

### **Discussion Items**

The group discussed possible uses for available funds, including:

- Increasing field trip support
- Increasing staff/classroom support funding
- Supporting tennis programming
- Covering or reducing student supply costs, if appropriate
- Supporting school-wide equipment needs



- Exploring larger capital projects such as shade structures or playground improvements
- Supporting accessibility improvements, such as playground surface changes

It was noted that some projects, especially playground or outdoor structure improvements, require district approval and approved vendors.

### **Banking Discussion**

A question was raised about whether some funds could be held in a higher-interest liquid account while still keeping sufficient funds in the operating account.

Lara noted that the PAC currently uses a business account to avoid e-transfer fees, as e-transfers are used frequently. The gaming account must remain separate.

**Action:** Lara will speak with the bank about whether there is a suitable higher-interest liquid option that would not create additional administrative burden or e-transfer costs.

### **6. Gaming Grant Application**

The gaming grant application has been submitted.

The grant amount is based on the number of students enrolled at the school. The application was submitted using the current year's executive information.

### **7. Grade 5 Leaving Committee Update**

The Grade 5 Leaving Committee was not present.

Updates shared:

- The Grade 5 party is scheduled for next week.
- The Grade 5 graduation lunch is scheduled for the following week.
- The committee has funds available to support planned activities.
- The upcoming freezie sale may add additional funds to support Grade 5 activities.

There was discussion about support for next year's Grade 5 committee, with interest from parents to assist.

### **8. DPAC Update**

I've provided the DPAC update.

#### **DPAC AGM**

DPAC held its AGM and selected new executive members. Formal minutes have not yet been released.

#### **District Communication Survey**

A district communication survey found that while communication is being shared, families often find it overwhelming and lacking clarity.

The district is looking at changes, including:

- Clearer and more concise email communication
- Fewer communication platforms, where possible
- More consistent and structured emergency communications

#### **New District and School Websites**

A new district website and updated school websites are expected to soft launch in June, with refinements continuing over the summer.

The district is also introducing an app, partly to better reach older students who are increasingly responsible for tracking their own schedules and calendars.

#### **Secondary School Assessment**



There was discussion at DPAC about grades 10–12 continuing to use proficiency-style reporting rather than traditional marks in some contexts. Concerns were raised about whether this prepares students for university expectations.

DPAC passed a resolution to advocate at the BCCPAC level on this issue. Darren Wong was noted as having a seat at the BCCPAC table, which may support advocacy efforts.

#### **External Presenters**

DPAC also discussed the use of external subject-matter presenters in schools, including for topics such as sexual health education. There were questions about criteria, consistency, and what happens when schools opt out of external presentations.

### **9. Events and Activities**

#### **Sports Day**

Sports Day is scheduled for the following day.

PAC will support by supervising students during recess and distributing snacks.

Snacks purchased included fruit and granola bars.

There was discussion that future Sports Day planning should explore fruit donations to reduce costs.

The afternoon may include activities such as tug-of-war and water balloons, weather permitting.

**Action:** PAC volunteers supporting snack distribution will help move and distribute fruit and granola bars using hot lunch bins.

#### **Hot Lunch**

Hot lunch is running well.

A Google feedback form will be updated to collect feedback on the vendors used this term. Feedback will help determine whether any new vendors should be added to the regular rotation.

Caley expressed interest in learning and supporting hot lunch coordination.

**Action:** Ina will update the hot lunch feedback form and include the new vendors from this term.

**Action:** Ina and Caley will connect regarding hot lunch coordination and training.

### **10. New Business**

#### **School-Wide Presentations / Performances**

Lara raised the topic of school-wide presentations and performances. The school previously used the ArtStart program, but that service is no longer being used in the same way.

Ann K has contacted individual presenters and asked whether PAC would be willing to fund school-wide presentations.

Examples may include:

- Magician
- Hula hoop performer
- Drumming presentation
- Other interactive performances

The group supported using gaming grant funds for these presentations, as they benefit the whole school.

**Decision:** PAC supports funding school-wide presentations using gaming grant funds where eligible.

**Action:** Lara will follow up with Anne to confirm PAC support.

#### **Provincial Disability Funding Changes**



Sara shared information about upcoming provincial changes to disability funding, including potential impacts on families, classrooms, district funding, and access to support services.

Key points raised:

- Changes may affect individualized funding for autistic children and children with disabilities.
- Current funding for children with designations supports district services such as EAs, SLPs, OTs, and school supports.
- There is concern that fewer families may pursue private diagnoses due to cost and reduced funding incentives.
- Public diagnosis waitlists can be lengthy.
- Reduced access to private therapy may increase pressure on school-based services.
- These changes are expected to take effect around March 2027.
- There is also concern about broader school funding pressures, including a freeze in school funding.

Sara shared that she is involved in advocacy efforts, including meetings with MLAs, rallies, petitions, and public awareness work.

PAC discussed ways to support awareness, including:

- Sharing information through parent communication channels
- Raising the issue through DPAC
- Supporting awareness events or webinars if available
- Sharing survey links or advocacy resources with the school community

**Action:** Sara will share relevant links, survey information, and advocacy materials with PAC.

**Action:** DPAC Representative will consider raising this issue at a future DPAC open forum.

**Action:** PAC will consider sharing awareness information through parent communication channels.

### **Playground Shade**

A parent raised concern about the lack of shade on the playground and the health risks of sun exposure for students.

The group discussed possible shade options, including shade sails or covered areas. It was noted that any permanent outdoor structure would require review and approval through the principal and district. Safety, climbability, approved vendors, and maintenance would need to be considered.

Principal Don joined the discussion and noted that the district may have concerns about structures that students can climb on or damage. He agreed to ask the head of grounds about possible options.

Westhill Park was mentioned as an example of a park with shade structures that could be explored for reference.

**Action:** Principal Don will speak with the district grounds contact about possible playground shade options and requirements.

**Action:** PAC may explore examples, potential vendors, and district-approved options once requirements are better understood.

### **11. Principal's Report**

Principal Don provided the principal's report.

#### **Emergency Release Drill**

The district-wide emergency release drill went smoothly.

Key points:

- The process was efficient and largely seamless.
- Most students were picked up by parents or approved designates.



- Staff support helped make the process manageable.

### **Kindergarten Events**

Kindergarten parent night, Connecting to Kindergarten days, and playground days were well attended. The school provided incoming kindergarten students with a take-home bag including a book and other items such as Play-Doh and scissors. This was well received.

### **BC Lions Presentation**

The BC Lions presentation was very successful. Principal Don noted that it was one of the best BC Lions presentations he has seen in many years, with strong student engagement.

### **STEAM Challenge**

Mr. Eckli took a group of students to the district STEAM Challenge.

### **Sexual Health Educator : Parent Presentation**

A parent presentation was held the previous evening, with attendance both in person and online.

### **Student Conferences**

Student conferences went well.

### **Music and Performances**

Students participated in the district music jamboree. Students also performed at the Port Moody Farmers Market, playing ukulele for the community.

### **Grade 5 Author Talk**

Grade 5 students participated in an author talk and enjoyed the experience.

### **District Track Meet**

A large group of students attended the district track meet.

Principal Don highlighted the school's inclusive approach of bringing as many students as possible, rather than focusing only on top placements. He praised student behaviour and noted that Aspenwood students represented the school very well.

Parents also acknowledged the significant effort of teachers in preparing students, organizing practices, creating teams, and supporting the event.

### **Class Photos**

Class photos were completed efficiently and finished by recess.

### **Wildlife Presentation**

A wildlife presentation was held after school on the blacktop, featuring information about local animals such as bears and coyotes. Students were able to see sensory materials such as fur and sample displays. The presentation was well received.

### **Gaga Ball Pit**

A new inflatable Gaga Ball pit has arrived. It will be used indoors in the gym.

Principal Don explained that a permanent outdoor structure was not ideal due to space limitations and possible access concerns. The inflatable version will allow students to participate while keeping the equipment flexible and manageable.

### **School Organization for Next Year**

Principal Don shared preliminary school organization details for the upcoming year.

The school will have one fewer division due to the number of Grade 5 students leaving and the number of incoming kindergarten students registered.

Planned organization includes:

- Two straight kindergarten classes
- One K/1 class
- Two straight Grade 1 classes
- One Grade 1/2 class



- Several Grade 2/3 classes
- Several Grade 4/5 classes

Montessori classes are expected to remain similar to this year, with K/1, 1/2, 2/3, and 4/5 groupings. Class sizes are still preliminary and may change before September.

Principal Don discussed the use of blended classes and explained that teachers teach to each student's level and learning needs, regardless of grade configuration.

#### **Code of Conduct and Bell Schedule**

The Code of Conduct will remain largely the same.

The bell schedule will be slightly adjusted to add instructional time and create blocks that better support teacher preparation time.

#### **Library, STEAM, and Prep Coverage**

Next year, prep coverage will continue through music and the Library Learning Commons.

Mr. Eckli will move into the library role next year and will include more STEAM activities, gifted challenge programming, and potentially some physical education support.

This staffing information was noted as preliminary/internal at the time of the meeting.

#### **June Calendar**

June is a very busy month for the school, described as a "wind-up" rather than a "wind-down" period.

#### **Watershed Field Trip**

There was a question about a division that was unable to attend the Watershed field trip due to job action.

Principal Don shared that Ms. Hill will work with Ms. McLean to plan an alternative activity at the school.

**Action:** Principal Don/school staff to clarify whether field trip refunds will be issued for the cancelled Watershed trip.

#### **12. Additional Discussion**

##### **PAC Meeting Dates for Next Year**

The PAC briefly noted that meeting dates for next year still need to be discussed.

**Action:** Incoming executive to discuss and confirm PAC meeting dates for next year, likely during the summer planning meeting.

##### **Babysitting for PAC Meetings**

There was discussion about arranging babysitting support during PAC meetings.

Farnaz offered to support coordinating babysitting and noted that contacts may be available.

**Action:** PAC to explore whether babysitting support can be coordinated for future meetings.

##### **Pancake Breakfast**

A suggestion was raised about adding whipped cream to next year's pancake breakfast.

The group discussed concerns related to allergies, additional logistics, and added sugar. No decision was made.

#### **13. Adjournment**

The meeting was adjourned at **8:28 p.m.**