



## **Eagle Mountain Middle PAC Meeting**

Tuesday November 5, 2024

7pm at Eagle Mountain Middle and on Teams (2 attendees in total)

### **Attendance in Person:**

#### Administration

Andrew Graham (Principal)                      Jennifer Penk (VP)

#### PAC

Michelle M      Kristina B      Adel C              Sonny M              Nadege S              Jane W

#### Regrets:

Katie G              Natasha D              Tracy L

#### Parents

Julie W              Colleen O              Stella L

### **Attendance Online:**

#### Administration

None

#### PAC

None

#### Parents

Oscar              Annie T

### **Meeting was called to order by Michelle M at 7:02 PM.**

- 1. Introductions** - Michelle M invited all attendees to introduce themselves.

#### PAC members present introduced themselves

- Chair - Michelle Malpass
- Co-Chair - Katie Golbey
- Secretary - Kristina Bell
- DPAC Rep - Adel Cotichini
- Members at Large: Sonny Mann, Nadege Saint Felix, Jane Woodward

#### Administration introduced themselves

- Andrew Graham - Principal
- Jennifer Penk - Vice Principal

#### Parents introduced themselves

- Julie, Colleen & Stella

2. **Land Acknowledgement** - Michelle M
3. **Approval of Agenda** - Moved by Michelle M, Second by Adel, All in favor
4. **Approval of meeting minutes from October 8, 2024** - Moved by Michelle M, Second by Julie W, All in favor
5. **Admin Report** – Andrew G & Jennifer P

Andrew reported that the school has just held parent/teacher conferences. Both parents and teachers were invited to book meetings to discuss student progress. The expectation is that there is ongoing communication from teachers to families via email, newsletter or otherwise. Teachers are starting the “report card” (now called Learning Update) writing process. First term learning updates will be available in the MyEd portal about a month from now.

Administration has reiterated behavior expectations to the entire student community as it relates to the use of school property and how we treat one another. There have been several incidents of vandalism in the school washrooms and the message to all students is that this must stop immediately. Purposeful damage to school property or inappropriate behavior towards others will result in more serious consequences going forward.

Andrew reported that this announcement was made at the bi-weekly assembly, however most of these assemblies focus on education. Guest speakers have been invited to educate our students as well. Last week we had the Terry Fox foundation back to talk more about Terry’s story. We have the BC lions coming in to speak for anti-bullying week. We have RCMP coming in to talk and in the New Year we will be asking other students to come in and speak on topics from a student’s perspective. We’ve had offers from several of our professional speakers to present to the parent community as well and he extended the offer to invite some of those to future PAC meetings. Michelle M enquired about Paul Davis coming in as a guest speaker. Davis could combine several schools in one visit, to split costs with other local schools.

Many positive things in the works, such as the Remembrance Day assembly, athletics and more. Focus is on learning in the teacher group. Administration is focused on communication between teachers to parents. The more that parents are in the loop, the better supported our students are in their academics.

Jennifer reported that Halloween went well. Students participated by coming to school with great energy and costumes that were fun and school appropriate! We had a vibrant costume fashion show at the end of the day and it was a really positive and uplifting day. The “We Scare Hunger” drive was a great success with students baking and exchanging cupcakes for non-perishable food items and donations.

Athletics is on-going; with cross country running, volleyball practices, games and tournaments are all underway.

Jen reported that she was able to participate in several parent/teacher conferences as the head of student services, and was very encouraged by the collaborative efforts made by the school teams & parents.

**Parent Question** about SNO Club communication seeking clarification on the sign up process. Andrew responded that there have been some student meetings at school and an email home to families with these details. Students in grade 7 and 8 are invited to apply for the SNO Club. 96 skiers/snowboarders will be invited to participate this year, with grade 8 students as priority and grade 7 students filling any remaining spots. There is usually more interest than there are available spaces for this program, but all students will have the opportunity to participate at some point in their tenure at Eagle Mountain. Students that do not get a spot this year will have the opportunity to take priority as they move through to grade 8 in future years.

**Parent Question** about the possibility of having parents volunteer so that more spaces can be made available. Andrew responded that teacher volunteers must make up the majority but that three parents would be asked to supplement supervision this year.

**Parent Question** recommendation regarding bus arrival time communication. Not all students have phones, or phones that are still charged. It would be helpful to have a better mechanism to communicate when the SNO club bus is arriving back at the school to facilitate student pick up.

**Parent Question** regarding after school board game activities (or similar) and arranging more of these. Andrew responded that after school extra curricular activities are usually organized and supervised by teachers volunteering their personal time. Some students stay after school or at lunch and organize themselves, others organize their own outside of school hours.

#### 6. **Co-Chair Report** - Michelle M

Michelle reported that the NourishEd program will run again this year, and that they are in touch with the teacher lead for that program. PowerPlay Young Entrepreneurs will run in Orca this fall/winter, and materials have been passed along. Michelle met with Tracy L (PAC Treasurer) to review budget, financial processes and school funding needs for this year.

#### 7. **Treasurer Report** – Michelle M on behalf of Tracy L

Michelle reported that the Treasurer role hand off is complete and that Tracy has drafted the Gaming Grant and Operational Budget based on last year's format and expenditure items. She invited the various fundraising committees to comment on the income portion of the budget.

Michelle reviewed the Gaming Grant & Operational Budget revenue and expenses, as well as several teacher requests that were made last year. Wrestling mats for the gym, items for the music room, and guest speakers, along with several other smaller expenditure items were discussed. Gym bags will not be made this year and were requested to be removed from the budget. Grade 6 agendas have been purchased and will need to be reimbursed. Administration will otherwise discuss priorities and will revert about the expenses where they would like PAC to support/supplement this year.

Michelle enquired about the Eagle Fund. Andrew explained that it was a proposed bursary for students from Heritage Mountain High School but that some regulations had prevented the proposal from reaching actualization. Michelle agreed to remove it from the budget.

**Parent question** regarding the grade 8 leaving contribution split between PAC and parent contribution and Michelle responded that around \$15 per student was provided last year and that the remaining was requested as a parent donation (around \$45 per student).

Andrew pointed out that there are 21 divisions this year instead of 20 (if the allotment of funds for “teachers wish lists” is being allocated by division. This was noted and will be updated in the budget. Andrew also enquired about the reimbursement process for items and Michelle agreed to review the PAC bylaws on this and revert. Stella pointed out that Gaming Grant funds must be reimbursed following the submission of receipts.

Michelle reported that there would be further clarification on the budget in our following meeting when Tracy is back from holiday. In addition, the agenda item regarding the small surplus discrepancy will be included in December’s meeting agenda.

## **8. Events & Initiatives**

### Hot Lunch - Oscar

Oscar reported that hot lunch went well. There was a last minute field trip in Orca pod and he thanked the administration for keeping lunches for those students until the next day. Order numbers are very high in relation to last year. This and the next hot lunch have both been quite successful. Michelle enquired about projected revenue for hot lunch & how many we are able to run in the new year. Andrew responded that lumping the dates together for January, February and March will likely be best to facilitate ordering.

### Winter Market - Jane W

Jane reported that the focus of this year's market will be crafting better quality gifts. Additional funds will be spent on supplies but the committee is still projecting \$6000 in revenue from this event. Cost to participate will be \$25 per student again as last year over 90% of the student population joined in. We need 6 table leads (to help organize the purchase of supplies, volunteers and production of a single craft) and are still looking for 4 out of the 6 volunteers. In total we will need around 50 volunteers to run the event so we will need many more hands to make this event a success. Stella will send a call out for volunteers message to Andrew and he will organize getting that sent out. Nadege will reach out to Miranda to post on our social media channel.

**Approval of Winter Market Expenditure/Income Proposal** - Moved by Michelle M, Second by Jane W. All in favor.

### Fundraising - Sonny M

Sonny reported that the recycle deposit account has been set up. Cobbs is set up. He will ask Miranda to put out the word on social media. Enquired about the Port Moody liquor store fundraiser and if there were concerns. Both Andrews & Michelle reported no concerns from the school/PAC on this fundraising initiative. We have a couple of pizza places that have agreed to fundraise with us. Discussed potential dates in November and December that will be published via social media and the newsletter.

### Grade 8 Leaving - Colleen

Colleen reported that we have 14 volunteers for the grade 8 leaving committee and that she will be organizing a meeting with Katie G shortly to work out an overarching plan. Michelle has passed

along the budget from last year's events. Pro/cons of last year's events were discussed. Andrew mentioned that staff appreciated the Belcarra event because it was close by. In previous years students have participated in offsite activities that were further away (like the waterslides). Sasmat camp discussed as an option, but they may not have the capacity for sure a large group.

#### **9. DPAC Report - Adel Cotichini**

Adel reported that the DPAC meeting was well attended. We heard from the Assistant Superintendent regarding programs of choice and a new plan for student public speaking opportunities this year. We will hear more about this as the year progresses.

There was an informative anti-racism presentation, about how schools have incorporated conversations on this topic into their student body. There was also a focus on the challenges that schools are facing with racial slurs and how we can help support communities with that conversation.

Adel reported that there were several committee updates and several upcoming learning opportunities were shared, which Adel will pass along to our Eagle Mountain Middle community. The next one is an event about inclusivity and empathy with speaker Katie Jameson, happening online on November 13th. Future events include an AI workshop as well as an online safety workshop for parents with guest speaker Carol Todd. Adel will make sure these education opportunities are communicated to the larger parent community.

November 27 is the next DPAC meeting. They will be discussing additional learning opportunities for parents such as a framework for enhancing student learning and training for MyEd access and use. Adel enquired about whether we had received any communication from the BCCPAC which is the provincial board representing DPAC at the ministry level. Michelle responded that she had not and both agreed that Adel would look into how this body can further support our PAC here at Eagle Mountain Middle.

**Next Meeting** Tuesday December 3 at 7:00 PM

**Adjournment** Meeting adjourned at 8:36 PM