

CMSAA ANNUAL GENERAL MEETING AGENDA

Thursday, June 4, 2015

Location: Samz - 2342 Elgin Ave, Port Coquitlam

3:45pm

See end of document for notes on agenda items

1. Introduction and Welcome

Call to order: 3:58pm

2. Adoption of Spring Meeting minutes

Motion: Evan Cupit - Kway

Second: Andrea

Carried: passed unanimously

3. Coaching Recognition

4. CMSAA Builder Award - Ken Borkowsky

2015 CMSAA Builder Award

The CMSAA presents the *Builder Award* in order to recognize an individual who has made an exceptional contribution to Middle School Athletics within our district. This year the CMSAA recognizes **Ken Borkowsky**, for his outstanding service and dedication. Ken offered many years of exceptional service to Middle School Athletics, particularly in track and field, and the annual CMSAA district track and field meet is named in his memory. The award is presented to Ken's family in his honour.

5. Reports from Spring Sports Coordinators

a. Badminton – Terry Argotow

Badminton Report 2015

Badminton is alive and well in SD43. All schools reported having a program. For some schools this ran as a club and for others, it meant participation in league play. Seven schools took part in league play, which ran for 5 weeks.

Playoffs were very successful, in great part due to the generosity of Charles Best School. (Much thanks to Dave Jones and his crew.) Best hosted for two weeks in a row. For the Grade 7's we had 21 girls pairings and 21 boys pairing. At the Grade 8 level we had 30 girls pairings and 29 boys pairings.

The tournaments ran well mostly due to the jump in and help attitude of all the coaches and AD's.

Things to consider

1. Do we want more league play and if yes, how do we promote it.
2. We might consider getting some software to run the draws at tourneys. This is easily the toughest part of a badminton tourney and there may be a cheap electronic option.
3. Trophies are approaching the "need a new level for name plaques" stage...

Ian: Dave Jones has been instrumental in helping us out☺

Ian: thanks to Terry!

b. Rugby – Andrew Graham & Ian Robertson

CMSAA Rugby Coordinator's Report – June 4, 2015

This year we had all three levels of rugby participating: Girls 6/7/8, Boys 6/7 and Boys Gr. 8. In all we had 8 of our 14 middle schools represented. As in previous years, our vision was to ensure that all schools could participate regardless of the number of players they had on their rosters. Therefore, we combined several schools to form 4 solid teams at each level of play. In order to easily facilitate teams merging together and given that we had 4 teams, we used a format that worked well in previous years where we held a series of game days at a central location. Thanks to Minnehada, Scott Creek and Banting for hosting this season.

Here is the breakdown of our teams this year at the Girls and Boys 8 divisions:

Girls

Moody/Eagle/Kway 1
Hillcrest/Scott Creek
Banting
Kway 2

Boys 8

Banting/Monty/Maillard
Kway
Scott Creek
Hillcrest/Moody/Eagle

We concluded our season with a championship round of games at central locations in a semi-final, final format ensuring that all 4 teams played two games. Scott Creek finished first in both Boys' Gr. 6/7 and Gr. 8 divisions and Banting came away with first place in the Girls' division.

We would like to express our deep appreciation of the cooperative attitude and enthusiastic spirit from all the coaches and volunteers who made the rugby season possible and a success for our students. Rugby, for many of the coaches, is a 4 to 5 day a week commitment and we appreciate the enormous effort and time put in on your part. It is also great to see, each year, some of our former middle school rugby athletes who are now in secondary school and post-secondary school coming back to help out by coaching and/or refereeing.

It is the collaborative efforts of our CMSAA members and the community at large that make athletic opportunities a success for our middle school students and we were very happy to see that in action during our rugby season this school year.

Respectfully submitted by: Ian Robertson and Andrew Graham

Ian: Thanks Andrew! And thanks Ian☺

c. Track & Field – Rick Dhaliwal & Careen White

- eliminated 4x2x2x4 = worked out to be a good decision
- would like to take it out again
- look at timing mats b/c of number of bodies required and watching – so many people
- tried a new way of judging finishing – worked if there was a lot of room between runners but when they were close, it became tough
- possible timing mats for ~\$600

Suggestion: having triple jump not at the first mini meet may have caused not many kids to want to do triple jump at the second?

Rick: idea is to have each of the events represented at least once over the course of the mini meets.

Ian: let bring it up with coaches at the beginning of the year next season – see what other coaches experienced with triple jump numbers.

Ian: thanks so much – event/day ran smoothly.

6. President's Report – Ian Robertson

President's Report 2014-15 - Ian Robertson

Our association had another great year. We were able to try some progressive changes, respond to emerging challenges, and demonstrate the strength of our core philosophy.

The school year began in late September, and collectively determined that the decision to have a fall season would be assessed on a sport-by-sport basis. Coaches and Athletic Directors collaborated in a positive manner to decide if there was interest, time and resources to complete adapted seasons. It was decided that swimming and cross-country could not proceed this year. Volleyball consisted of a single round-robin play-day format for all three grade levels. For field hockey, participating schools gathered a few times to practice and play mini-games together.

During the winter season we returned to our regular formats of regular seasons and end of season tournaments. In both of our winter sports, basketball and wrestling, the number of athletes and participating schools decreased at most levels. This was most notable in grade seven girls basketball where we had only five schools finish the season. At the same time, there was a slight increase in both grade eight girls and boys basketball participation from the previous year with 13 schools fielding girls' teams, and all 14 schools having boys' teams. While participation in wrestling fell to nine schools from 12 the year previously, we had outstanding support from SFU wrestling, including the hosting of two regular season meets.

We completed a successful spring season in badminton, rugby and track and field. Numbers remained high in badminton and track and field. While the number of individual athletes participating in rugby fell, we did have participants from nine different schools join in the three different leagues – boys 6/7, boys 8 and girls. Collaboration was particularly high in this sport where lending of players, jumping in to help referee, and sharing of hosting duties was common throughout the season. More specific details about all of these sports can be found in the coordinator reports (winter minutes for the fall sports, spring minutes for the winter sports, and AGM minutes for the spring sports).

After thoughtful discussions and a vote at last year's AGM, the association had a trial year of no minimum number rules in volleyball and basketball. Along with this rule, coaches, ADs and coordinators were encouraged to communicate among each other early and often to collaborate on giving students maximum playing time. It was wonderful to hear the stories of this collaboration taking place, and schools lending players back and forth, and adjusting lines to maximize playing time. Later at this AGM we will decide if this trial rule should continue for another year. Based upon feedback from coaches, athletic directors, and sport coordinators, along with volleyball not having a complete season this year, it is the executive's recommendation that we engage in another trial year of no minimum number rules.

Relations with secondary schools were clarified and the new codified district procedures were used this year. We learned that procedures involving individual sports (such as wrestling) need to be different than team sports. Thank you to the admin reps of the CMSAA, and CSSAA – Andrew Graham and Paul McNaughton respectively – who were the key players in creating and overseeing these new procedures.

With decreasing numbers in some of our sports, coordinators and coaches rose to the challenge of adjusting schedules, changing end of season formats, and being open to new ideas. This required communication, collaboration and flexibility as the seasons unfolded. Thank you very much to everyone who demonstrated teamwork and adaptability within these circumstances.

Costs are increasing in all of our sports, particularly the cost of refereeing in basketball. During the treasurer's report, our finances will be reviewed in more detail, however, if we are remain on the path of our current spending, then we must raise fees.

With regards to refereeing, it remains important to emphasize that the CMSAA should be a welcoming and safe place for young officials to learn and have fun. I encourage all members of our association to be accepting of young officials, help them celebrate their successes, and support them through their mistakes.

It was wonderful to have new athletic directors involved again this year. It was an opportunity for the philosophy of the association to spread, and for the association to receive fresh ideas. Attendance at our seasonal meetings was some of the best this current executive has witnessed, and we are very grateful for everyone's participation. We stressed throughout the year, and continue to make clear, that athletic directors not only represent their schools within the association, they also represent the CMSAA and its values within each school and sport. Thank you to all athletic directors for turning these values into realities in your schools, within our sports and in conjunction with our coaches and athletes.

Special thanks to our coordinators this year. They put in many hours and demonstrate outstanding dedication, adaptability, patience, and a commitment to positive experiences for youth. They were:

Jeff Tvergyak (Field Hockey)

Ron Lee (grade 6 volleyball, basketball and Member-At-Large)

Tu Loan Trieu (grade 7 volleyball and basketball)

Michal Ruhr (grade 7 volleyball)

Anders Nordby (grade 8 volleyball)

Paige Perry (grade 8 volleyball)

Dave Sands (grade 7 basketball)

Alex Abello (grade 8 basketball)

Brad Christianson (basketball refereeing)

Darren Faulks (wrestling)

Terry Argotow (badminton)

Careen White (track and field)

Rick Dhaliwal (track and field)

Andrew Graham & Ian Robertson (rugby)

One of the most instrumental collaborators with our association moved on from middle schools this year. It is with incredible gratitude that we acknowledge Kathy Andrews – former head secretary at Kwayhquitlum. Kathy has kept the books for our association, and worked closely with our executive on financial matters for over a decade. She transitioned to Riverside Secondary in April of this year. Thanks to Kathy for all her years of service.

Lisa Gushta, former secretary of Moody Middle and Eagle Mountain who is now at Kway did a great job of taking care of our books for the remainder of the year – thank you Lisa.

We thank Michal Ruhr for keeping our website up to date this year. More and more people are relying on this resource each year, and we are grateful to Michal for volunteering in this role.

As the current term of the executive ends with this meeting, I will be concluding my time as president. It has been an enjoyable two terms – four years. I have learned immensely, and am grateful that you have given me the opportunity to serve. Thanks to my fellow executives who made it a true team experience: Dana Asher, Evan Cupit, Andrew Graham and Anders Nordby. I am grateful for their adaptability, collaboration, and leadership.

I thank everyone who works hard to make it clear that the focus of our association is on respect, fair play, and teamwork, rather than wins, championships and competition. While we can certainly teach our student athletes about how to compete, and work hard, it is encouraging to see us prioritize inclusion, commitment, and belonging.

Thank you to all of our Athletic Directors for representing their schools, and our association with strong commitment.

The strength of our association lies in its values and its volunteers. We are guided by a set of values that focuses us on using sport as a vehicle to help middle level students learn about and exhibit fair play, honesty, respect, teamwork, and responsibility. These values do not happen through wishful thinking, but rather are passed on thanks to the commitment and selfless actions. These values rely on the efforts and time of all of you and all the volunteers in our association.

The foundation of our association is our volunteer coaches. They give their time to work directly with athletes and teach them the values of respect, teamwork, and commitment. We had 216 coaches in our 14 middle schools this year. We could not have achieved such a successful year without them.

Thank you.

7. Treasurer's Report – Evan Cupit

After a teacher's strike last year, and a delayed start to the year in late September, some sports were not offered in Middle School Athletics last year. The Autumn sports of Cross-country running, swimming, and field hockey were not offered, and volleyball had a shortened season. These meant large cost savings in Athletics spending, but the remaining sports have incurred a large increase in their costs. We had an excellent season and the funds are in good standing for this upcoming season. We have a fund leftover, but I am advising the CMSAA to carefully watch spending in all sporting areas in 2015-2016. Based on the numbers and my calculations for a full season (remember that we have not had a full sports season for 2 years), if spending on Athletics remains close to where they have been over the past two

years, the Association will incur a loss in the 2015-2016 season. Money left over this year was due to the following:

- Basketball has increased its costs from **\$461.30** in 2012-2013, to **\$1047.11** in 2013-2014, to **\$1328.70** this past season. This is a **288% increase**. This was due to a large increase in the hiring of referees for District Playoffs.

- Wrestling costs have changed from \$790.42 in 2012-2013, to \$1554.49 in 2013-2014, to \$1042.51 this past season. This sport has high participation and the only reason spending went down was because Coordinators were able to move mats this year without renting trucks on multiple occasions. In the future these costs will increase again.

- We have over \$1700 left* in the account this June to carry forward to next year. However, the Fall sports that were missed, an increase in wrestling costs, coupled with a shortened volleyball season, would have conservatively cost \$2100. That's a projected loss of \$400 next season.

*(*It should be noted that a large part of the money left over was originally allocated for the CMSAA to purchase wrestling mats in order to save money in the future.)*

- Rugby and Badminton cost \$50 combined this year. The CMSAA cannot always assume that some sports will be able to run essentially for free. The Association should allocate money to these sports if there is to be some equity. If a request is ever made to increase spending on these sports, there is no room based on our previous spending, especially as these sports follow the winter season. The argument could be made that the low spending on these sports allows other sports to spend more.

If we, as an association preferred the spending that we did this year to continue at the same levels, I advise that we increase school fees \$75 (or more) per school as the 'base fee', while maintaining \$0.50 per enrolling student. A \$75 increase per school will give us a budget of almost \$9700 for the 2015-2016 year (See figure 2 and 4). This will get us closer to maintaining a balanced budget while also allowing sports to continue at their existing levels. If not, we will be operating with a yearly budget of \$8600 which is far below my projections, notwithstanding money left over this year.

The CMSAA should increase fees next year or in the immediate future. This can be decided by the new Executive. We have not had a 'full' season since 2012-2013 and the expenses have gone up significantly. (See Figure 5 for projected spending).

Figure 1 Sport spending this year

Actual Sports expenses 2014-2015 (by %)

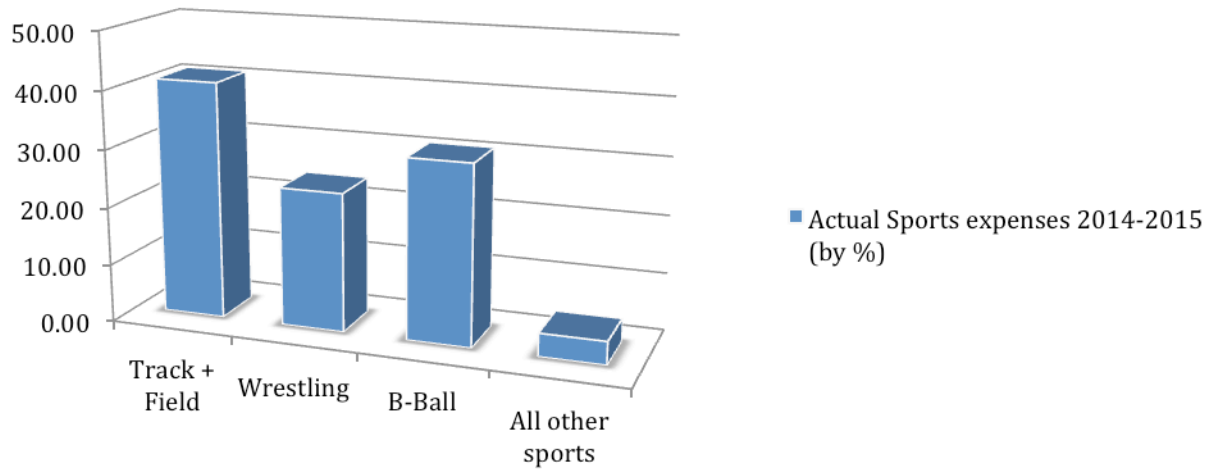
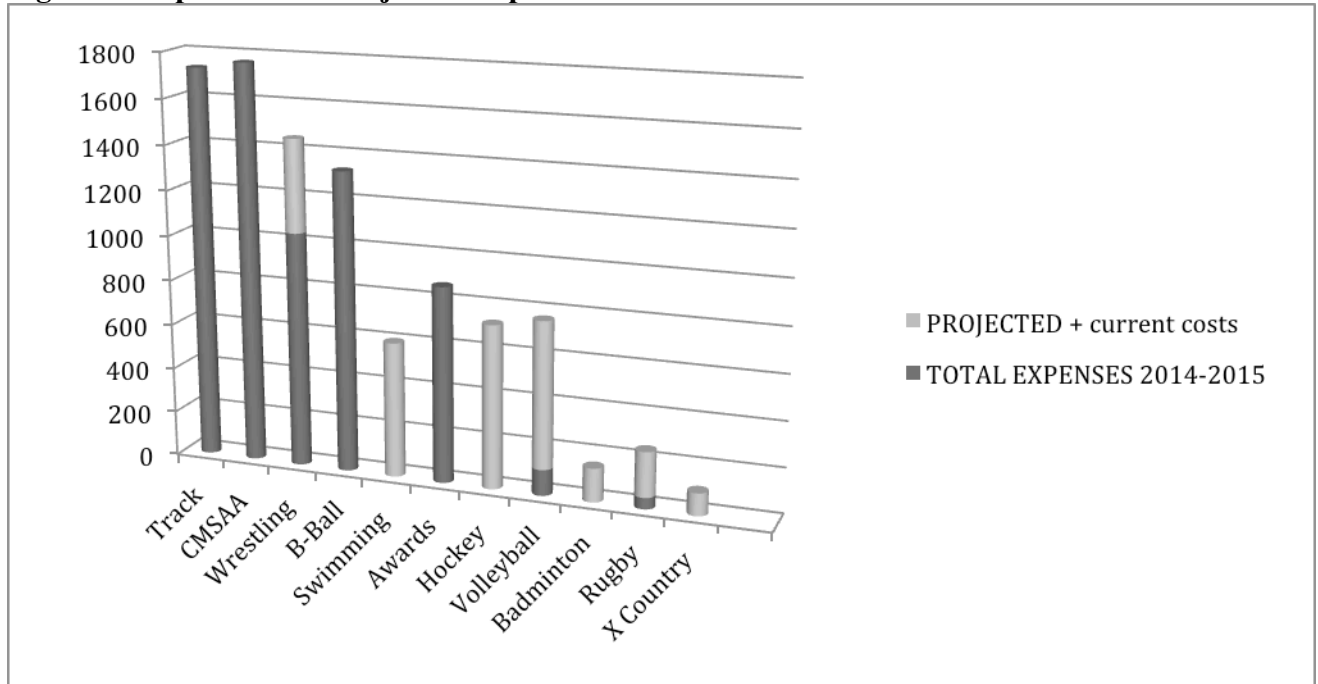


Figure 2 Expenses and Projected Expenses



SCHOOL	POP. SEPT 2014	BASE	INDIV. SCHOOL FEE	TOTAL SCHOOL \$
Banting	518	375	\$ 259.00	\$ 634.00
Citadel	418	375	\$ 209.00	\$ 584.00
Como Lake	297	375	\$ 148.50	\$ 523.50
Hillcrest	567	375	\$ 283.50	\$ 658.50
Kwayhquiltum	667	375	\$ 333.50	\$ 708.50
Maillard	413	375	\$ 206.50	\$ 581.50
Maple Creek	577	375	\$ 288.50	\$ 663.50
Minnehada	446	375	\$ 223.00	\$ 598.00
Montgomery	336	375	\$ 168.00	\$ 543.00
Moody	255	375	\$ 127.50	\$ 502.50
Pitt River	408	375	\$ 204.00	\$ 579.00
Scott Creek	602	375	\$ 301.00	\$ 676.00
Summit	702	375	\$ 351.00	\$ 726.00
Eagle Mountain	553	375	\$ 276.50	\$ 651.50
Pop. Includes International students.	6759	\$ 5,250.00	\$ 3,379.50	\$ 8,629.50
pays \$650.		BASE FEE	SCHOOL FEES	TOTAL

FIGURE 4

Proposed Budget 2015-2016 (fee increase of \$75 per school)

Banting	450	\$ 259.00	
Citadel	450	\$ 209.00	
Como Lake	450	\$ 148.50	
Hillcrest	450	\$ 283.50	
Kwayhquitlum	450	\$ 333.50	
Maillard	450	\$ 206.50	
Maple Creek	450	\$ 288.50	
Minnekhada	450	\$ 223.00	
Montgomery	450	\$ 168.50	
Moody	450	\$ 127.50	
Pitt River	450	\$ 204.00	
Scott Creek	450	\$ 301.00	
Summit	450	\$ 351.00	
Eagle Mountain	450	\$276.50	
	6300	\$ 3,379.50	=\$9679.50

FIGURE 5 Projected Sports Spending by \$

SPORT	2015-16 PROJECTED	Comment
Track + Field	\$ 1,730.60	previous cost (2014-2015)
Wrestling	\$ 1,450	PROJECTED
CMSAA	\$ 1,763.07	previous cost (2014-2015)
Basketball	\$ 1,328.70	previous cost (2014-2015)
Hockey	\$ 725.00	PROJECTED
Awards	\$ 867.73	previous cost (2014-2015)
Volleyball	\$ 650.00	PROJECTED
Swimming	\$ 600.00	PROJECTED
Rugby	\$ 200.00	PROJECTED

X Country	\$ 100.00	PROJECTED
Badminton	\$ 150.00	PROJECTED
<i>CMSAA + awards</i>	\$ 2,630.80	
<i>Sports</i>	\$ 7,426.81	
TOTAL	\$ 10,057.61	

This new budget will allow the CMSAA to cover higher costs and more funding for each sport. If there is no increase, the sports that spend the most money will need to find cost savings for next year, or the 'lesser' sports must remain at a cost of zero.

There will also be no money left over to pay for wrestling mats, which is a capital expenditure but will offset future costs to wrestling in the District.

This can be voted on at a special AGM in the Fall or as the new Executive deems appropriate.

Prepared by Evan Cupit (Treasurer CMSAA)

Suggestion: maybe increase by \$25.00 base fee and increase per student fee – may help to offset costs for smaller schools

-historically we never collected athletic fees – some started and now everyone does it to off-set the costs.

-maybe amongst admin there could be some support between schools that have a huge difficulty financially

-possible idea of charging for admittance to finals (like high schools)

-

Motion: Ian – Our fees must increase, please go back to your admin and discuss that fees will increase this coming year (2015/2016) – the recommendation is that the fee increases by \$75.00.

Second: Anders

Passed unanimously

8. Committee Reports

a. Minimum Number Rules

-majority of feedback was that the trial continue for one more year (see below for details)

Moved to discuss: Ian

Seconded: Terry

Discussion

-was nice to have fewer conversations regarding not having enough and have teams forfeit b/c not enough players

-was nice to see the communication in terms of sharing players when needed

-basketball numbers: should be a maximum minimum especially for play-offs

-encourage early communication between schools if numbers are low

-depends on philosophy – want participation and good competition

-idea of having a split in the finals – competitive and rec – depending on numbers and types of players – overall ability

-with any minimum number rule in the past- only ever applied to finals so if we change to minimum number in finals only, we've essentially eliminated the minimum number proposal

-at coaches meeting in the fall good time to talk about how to ensure we have the maximum participation combined with good competition and students having fun

Votes by proxy in favour: 20
Votes by proxy against: 1
Votes present in favour: 20
Against in favour: 0
Absention: 1

Motion passed: 40 in favour: 1 against: 1 absention

- b. Constitution
-Evan and Ian will continue to work on this

9. Volleyball – Triple Ball

- its what Volleyball Canada is recommending for either U12 or U13 (even at competitive levels)
- basic present is that Team A serves the ball and plays out the point
- then coach of Team A throws in the ball on their side to play out the point
- then coach of Team B throws in the ball on their side to play out the point
- and THAT is the triple☺
- then the whole things begins again starting with Team B
- perhaps something to be discussed at the coaches meeting in the fall
- comment: it does fall in line nicely with our philosophy
- would probably be for 6 and 7's.

10. Facilitated and Timed Discussion: Understanding the Association's values

- would like to see the number of coaches published somewhere – significant piece to put out to our parent community – let them know that these are staff that volunteer their time:
- possible piece to include in our year end newsletters
- possibly contact media (tri-city news) to let them know how involved middle school teachers are in providing opportunity for students
- look into more opportunities for our Special T athletes – such a huge thing for them at the Track Meet – maybe include swimming events for them during swimming season?
- there seems to be a decline in student participation – how can we get more students come out to participate? To be involved in something...maybe we can start some sort of communication regarding this topic amongst AD's – different strategies that schools use to increase participation.
- successes of collaborations amongst teams within schools

11. Association Positions

- a. Election of Executive Officers 2015-17
President: Anders Nordby

Vice-President: Ron Lee

Treasurer: Paige Perry

Secretary: Alex Abello

Admin: Steve Roos

b. Sport Coordinators - volunteers 2015-16

- i. Cross-Country –
- ii. Field Hockey – Kelly Murray and Jeff T
- iii. Swimming – Trevor offering to help Scott
- iv. Volleyball – grade 6 – Bart Van
- v. Volleyball – grade 7 – TuLoan and Evan
- vi. Volleyball – grade 8 – Paige and Anders
- vii. Basketball – grade 6 – Ron Lee
- viii. Basketball – grade 7 - Jill
- ix. Basketball – grade 8 – Alex Abello
- x. Basketball – refereeing -
- xi. Wrestling -
- xii. Badminton – Terry Argatow
- xiii. Rugby – Andrew Graham
- xiv. Track & Field – Rick Daliwall

c. Support Positions - volunteers 2015-2016

- Members-at-large - Andrea O'Neill and Bart Vanstaaldudieun
- Website Coordinator – Ian Robertson

12. Adjournment

Moved for adjournment: Anders

Seconded: Ron Lee

All in favour:

Adjourned @ 5:38pm -

Notes for 2015 CMSSA AGM

In preparation for the CMSAA AGM, the executive met to set the agenda, and consider possible resolutions.

For resolutions sent out before hand, motions made on the floor of the AGM, and elections of officers (every second year), each member school shall have a maximum of four votes. Schools may send proxy-votes for resolutions set by prior to the AGM.

Note 1: The Executive asked for feedback from Athletic Directors regarding the trial rule around minimum numbers. Based upon this feedback the following motion has been prepared:

*Whereas there are member schools that continue to decline in population, and;
Whereas there has been regular feedback from association members regarding minimum number rules making it difficult to assemble teams, and;
Whereas combining schools to form teams is proving successful in multiple CMSAA sports;
Whereas most feedback from members suggested that the advantages of no minimum number rules could continue to be explored;
Whereas there was not a complete fall season this past year;
Let it be resolved that for one school year, sports within the CMSAA engage in a second trial season of playing without minimum number rules, and that feedback be presented to a recommendations committee prior to the 2016 AGM.*

With this resolution, the executive would also like to draw attention to the committee's notes from last year:

- this will hopefully make it more straightforward to have grade level teams for this trial period as it will make it less necessary to use students from lower grades to achieve a strict minimum number.
- a student athlete still cannot be exempted from a team based on ability.
- coaches and athletic directors should communicate with the sport coordinator about team numbers early, so that the coordination of combining schools in the case of low numbers, or the coordination of a school having multiple teams in the case of high numbers, can most easily happen.
- coaches should attend coaches' meetings to help communication and decision making about how to carry out this trial period in specific sports.
- Athletic Directors are responsible for making sure each coach at his or her school is clear on the participatory philosophy of the CMSAA.

If the above resolution does not pass, the minimum number rules within sports will be retained for the 2015-16 seasons.

Note 2: Volunteers are encouraged to come forward for sport coordinator positions. These positions may be shared.

Note 3: The two year terms of the elected executive officers (President, Vice-President, Treasurer, Secretary) conclude at the adjournment of the AGM. Election of the 2015-2017 Executive will occur at the meeting, with each member school having up to four votes. Nominations are currently:

Lee, Ron – Vice-President

Nordby, Anders – President

Perry, Paige – Treasurer

Nominations will also be accepted from the floor of the AGM.

Members-at-large, and website coordinator are support positions that are typically volunteered for at the AGM.