

SMILING CREEK PARENT ADVISORY COUNCIL (SCPAC)

Meeting Minutes: Tuesday, November 21, 2023

Attendance (in person): Dawn Neale, Tanya Hassard, Stacey Cruz, Ross Jacobsen, Keegan Haselhan

Attendance (zoom): Brittany Quirolo, Ashley Pozzobon, Carolyn Pogue, Mike Toporowski, Stephanie McKinlay, Tina Dybowski, Stacey Stephen, Joanne Ching, Stacey Toporowski, RG, Connie Wu, Melanie Moore, Crystal Y, Vicky Davis

AGENDA ITEM	NOTES
Call to Order	<ul style="list-style-type: none"> ● 7:02 pm
Welcome from Dawn Neale, Chair	<ul style="list-style-type: none"> ● Welcome Notes from Dawn Neale and Stacey Cruz ● Kwikwetlem Acknowledgment
Motion to Approve Previous Meeting Minutes and Agenda	<ul style="list-style-type: none"> ● Previous Minutes Approved by Tanya Hassard and second approval by Dawn Neale ● Agenda accepted by Brittany Quirolo and second approval by Dawn Neale
<p>Presenter</p> <p>For video recording https://zoom.us/rec/share/099acQQKKDWpTz_JG2K4ksJvlvz70ytRGHgrcexuZB6OxTLZJTtCvfWl9T07kFry.TpZbM8Kx3UGlgsOE Passcode: KS8A\$xB5</p>	<ul style="list-style-type: none"> ● Keegan Haselhan – Learning Commons Resources & Web Portal Programs ● Keegan’s Introduction – background, qualifications, role as teacher librarian ● Goal for LC are to foster a love of reading in students ● Goal to help SC students develop literacy skills and students’ creativity ● Love of reading – 16,624 books borrowed last year ● Ticket reward programs for students ● Digital literacy – common sense lessons when using technology and internet (Grades K-5) ● STEAM / MakerSpace / FABLab ● Grade 3-5 Leadership Opportunities ● Scholastic Book Fair Nov 28 - Nov 30, volunteers needed https://www.signupgenius.com/go/10C0D45A4AB2AA6F5C34-46133020-book ● Grade 3,4,5 Diamond Painting Crafting Club ● Gerbils - library pets for this year ● Interactive links on SCE website for more resources

<p>Principals' Report</p>	<ul style="list-style-type: none"> ● Ross Jacobsen (principal) ● Winter Concert: 4 concerts last year was too much for Mrs. Kwan and staff outside of school hours ● Some of the younger kids didn't show up for evening concert ● Two 4:30 pm concerts this year (Wed and Thurs) A-L on Wed and M-Z on Thurs ● Need Student Services staff to be available for both concerts ● May need to revisit this for 2024 as we can't have everyone in the gym at the same time (challenge with a large school) ● Teachers need to be present to supervise students before it's their turn ● Possibly call on parent volunteers for help
	<ul style="list-style-type: none"> ● Lateness – Approx 50-60 kids arrive late every day ● Student needs to check in at the office if they're late. If they don't, the office calls the parent to let them know they're absent ● Same students showing up late; makes it difficult for some children who arrive late often ● Self-regulate, younger students can't sit still for long periods of time during class ● If arrive early, opportunity to go inside on bad weather days ● Walk to school day this Thursday morning - RCMP, ICBC, Speed Watch
<p>Financial Treasurer Report</p>	<ul style="list-style-type: none"> ● Tanya Hassard – Treasurer ● \$10,220 grant money based on 511 students (previous year's enrollment) ● Up to October 31st received \$4500 in family donations ● Halloween Event over \$1000 made ● Local Business Sponsor kick back: Carolyn Pogue (RE/MAX) provided \$500 through kick-backs ● Card Project funds raised - \$1200?
<p>Old Business</p>	<ul style="list-style-type: none"> ● Halloween Movie Night Recap – great night, parents asking when the next one will be (possibly in Feb and / or April)? ● One-Time Donations Update – thank you to everyone who contributed, still able to contribute throughout the year ● EMT to PAC Gmail account or by cheque to the office ● Card Project Update – priority orders went out today. Final orders should be delivered the first week of December

<p>New Business</p>	<ul style="list-style-type: none"> ● First Winter Market coming up on Nov 24th - volunteers still needed https://signup.com/go/cJcTOqZ ● Cindy and Greg Lui - 35 vendors secured ● Info on Facebook link, event page and vendor line up https://www.facebook.com/share/MfKhhsvadpHXNuvw/?mibextid=9VsGKo ● Collecting money for HT PAC, admission by cash donation ● Giveaways every 30 mins ● Photographer offering mini family photo session and donating a kick back to our PAC ● Concessions - cash ● Annual Toy Drive for SHARE and students / families in needs at SCE – Dec 8th, 8:30 am start in the gym. Bring a brand new unwrapped toy for a child same age as your child (send toy with child). ● New Business Sponsorship / Promotion – kick backs will be reported at the next meeting https://sites.google.com/view/smiling-creek-pac/fundraisers/local-business-fundraisers
<p>Volunteer Opportunities</p>	<ul style="list-style-type: none"> ● Hot Lunch / Treat Days (Term 2) ● Go back to schedule we had last year ● Dec 11th – Jan 5th Munch Lunch order timeframe (Jan-March) ● Firm deadline for Hot Lunch ● Volunteer Q&A session - interest with parents? ● Still looking for committees to be created for upcoming events, including movie nights, staff appreciation and year end BBQ
<p>Ongoing Fundraisers</p>	<ul style="list-style-type: none"> ● Current fundraisers on HUB https://sites.google.com/view/smiling-creek-pac/fundraisers/ongoing-fundraisers ● Future fundraisers – please feel free to reach out with ideas
<p>Committee / Executive Updates</p>	<ul style="list-style-type: none"> ● Once per week for Hot Lunch ● Succession planning for PAC Exec Positions - Melanie Moore is a web designer and offered to help, Joanne Ching is an accountant and can shadow Tanya and help with Treasurer role ● DPAC – Stacey T: next meeting is Nov 29th at 7pm via zoom. In October the DPAC meeting discussed reporting

	<p>framework; also discussed overdose crisis peer education. Link for more info on HUB page</p>
<p>Reminder of Upcoming Events / Holidays</p>	<ul style="list-style-type: none"> ● Hot lunch / Treat days (Oct 11th – Dec 20th Term 1) ● Winter Market Nov 24th 5-8 pm ● Scholastic Book Fair Nov 28th – 30th ● Early Dismissal Nov 30th at 1:45 pm and Parent/Teacher Conferences ● Card Project Delivery Dec 4th – 8th ● Annual Toy Drive Dec 8th ● A-L Winter Concert Dec 13th ● M-Z Winter Concert Dec 14th
<p>Meeting Adjourned</p>	<ul style="list-style-type: none"> ● 8:06 pm

Next PAC Meeting: Tuesday, January 23rd at 7pm
Reminder: No PAC Meeting in December