

SMILING CREEK PARENT ADVISORY COUNCIL (SCPAC) – AGM
 Meeting Minutes: Tuesday, May 30, 2023

In attendance (in person): Brittany Quirolo, Stacey Cruz, Tanya Hassard, Ross Jacobsen, Allison Johnson, Heather Nyberg, Dawn Neale, Ashley Pozzobon, Stacey Toporowski, Joanne Ching and Lindsay Trudel. Virtually on Teams: Connie Wu, Stacey Stephen, Mike Toporowski, Laina Wightman, Nick Horning, Ramon Gavinio, Terry Denney, J Stock, Joyce Lawrence, Anjie, Damian Stanley

AGENDA ITEM	NOTES
Call to order 7:02 pm - Stacey Cruz	Territorial Acknowledgment
Motion to approve minutes and agenda	Moved by Joanne Ching Seconded by Tanya Hassard Motion Carried
Principal Report (Ross Jacobsen, Allison Johnson)	<p>Playground Update:</p> <ul style="list-style-type: none"> · Thank you to the PAC for purchasing the river rock benches and the tubs. · Waiting on the 4 foot fence around the garden area and a trestle above the sandbox for shade. There are plans to grow some wildflowers over the summer. · Ms. Bailey will be taking care of the tubs and planting, two times a year the kids can eat what is grown. There will be a seed budget. <p>Learning Commons Morning Supervision:</p> <ul style="list-style-type: none"> · Supervision ended April 1st, Mr. Jacobsen and Ms. Johnson have been doing supervision on the blacktop starting at 8:30 am. <p>Vice Principal Update, Ms. Johnson:</p> <ul style="list-style-type: none"> · There are 293 instructional minutes per day this year, we have one less minute than last year. · Moving to a one bell schedule. <p>Schedule: School start: 8:50am Recess: 10:20am -10:40am Lunch: 12:10pm to 12:52 pm (kids will eat afterwards) Afternoon session: 12:52pm to 2:45pm School end: 2:45pm</p> <p>Smiling Creek ProDs & Early dismissals</p> <ul style="list-style-type: none"> · Moved ProD to the last Friday of May 2024 (school-based day) · End of January focus day (Pro D) · Four other ProDs are district consistent · Four early dismissals – parent teacher, student led conferences etc.

<p>Principal Report (Ross Jacobsen, Allison Johnson) continued...</p>	<p>Burke Mountain Construction:</p> <ul style="list-style-type: none"> · The school does not get any insight into when developers will start building. Possibly could reach out to the city to better understand their plans. <p>City of Coquitlam:</p> <ul style="list-style-type: none"> · June 2nd – Deadline for black out dates for shared dates with the city of Coquitlam, Mr. Jacobson has blacked out Fridays and December 8th · We need to ask the city if we want to use the field. <p>Walking School Bus:</p> <ul style="list-style-type: none"> · Ramon wants to start the initiative; we need a minimum of four parent volunteers. We would have drop off spots or meeting spots along the route. There is a lot of info online to help organize walking school buses. <p>School Supplies:</p> <ul style="list-style-type: none"> · Mrs. Hartman is working on the school supplies list. We are only using one “School Specialty” year because other companies were less than ideal to work with.
<p>Treasurer’s Report (Tanya Hassard)</p> <p>Current Financials</p>	<ul style="list-style-type: none"> · We have used all of the gaming grant money for tennis and tech upgrades. · Almost all the teachers have used up their classroom funds. · Most of the transportation field trip funds have been used. · Gave out 20K for the rest of the tech upgrades and the river rocks on the west side. · We had fundraisers, Neufeld (5K) and the plant sale (\$232). The movie night (\$1002) including ticket sales, food and concession - this was our community give back initiative provided as a donation to backpack buddies. · On track to stay on budget this year, we are projecting 5K in profits for the year end BBQ. · The budget will be sent out with the minutes. No changes have been made but if anyone has any questions or changes, please let Tanya know.
<p>Elections: 2023-24 PAC exec positions</p>	<p>New PAC Chair: Dawn Neale</p> <ul style="list-style-type: none"> · Daughter in grade 2, lives in Burke Mountain, works from home in event planning and owns her organization business. Wants to give back to the community and support the school. · Current PAC Chair Brittany Quirolo is stepping down. Thank you for all your hard work and commitment to the PAC this year. <p>Vice chair: Stacey Cruz</p> <p>Secretary roles, meeting minutes: Minutes Secretary position is vacant. Please email smilingcreekpac@gmail.com if interested.</p>

<p>Elections: 2023-24 PAC exec positions continued...</p>	<p>Communications (social media etc) secretary: Ashley Pozzoban</p> <p>Marketing/tech secretary: Terry Denney</p> <p>Treasurer: Tanya Hassard</p> <p>DPAC: Stacey and Mike Toporowski</p> <p>Member at large: Liaison and attending PAC/exec planning meetings, Joyce (?)</p> <p>Hot Lunch Co-coordinator: Vacant, we will table this position until the fall. <ul style="list-style-type: none"> · Connie Wu is continuing on as hot lunch coordinator. If there is only one coordinator, we will have to reduce the number of hot lunches to twice or once a month. </p> <p>Popcorn Days: Lindsay Trudel will continue.</p> <p>Fruit and veggies: District will cover it. Lily Cheng will continue.</p> <p>Other roles on PAC include taking a lead on fundraisers, including Purdy's, Neufelds, plants etc. <ul style="list-style-type: none"> · Mr. Jacobsen suggested one fundraising route might be requesting a donation from parents in lieu of multiple smaller fundraisers. Discussion about pros/cons. Will consider trying for the upcoming year. </p>
<p>Fundraiser Updates (Stacey Cruz)</p>	<p>Local Business Promotion (Stacey Cruz) - The call for sponsors from SCE families resulted in five local business owners who offered to support the PAC with a percentage of sales.</p> <ul style="list-style-type: none"> · Permack and Associates · Leilani Fine Tea · Ted Leung · Carolyn Pogue · Damian Stanley <ul style="list-style-type: none"> · Carolyn Poque has offered \$1000 sponsor for free ice cream for the BBQ · Ted Leung is sponsoring the cost of cotton candy for the BBQ <p>Parent Hub: <ul style="list-style-type: none"> · Bit.ly/scparenthub - online hub where parents find info on all of our ongoing fundraisers, including Mabel's labels, FlipGive, Return-It, etc. </p> <p>Playground update: <ul style="list-style-type: none"> · Donor plaque completed, an official ribbon cutting for the playground is coming up as a thank you to sponsors and donors. </p>

<p>Grade 5 Year End Activities (Stacey Cruz)</p>	<p>Connected with Ms. Dunbar and Mrs. Bonnet to inform them that parent coordinators/volunteers available to help:</p> <ul style="list-style-type: none"> • Connie Wu • Ashley Pozzobon • Tanya Hassard • Heather Nyberg • Joyce Lawrence • Lindsay Trudel • Terry Denney <p>Plans for Cultus Lake field trip, pancake breakfast and leaving ceremony. Will be asking for volunteers, check hub for sign ups soon.</p> <p>Welcome to Kindergarten June 1: Welcome Day - QR codes – link to PAC website June 16th - Coffee and Treats – Kindergarten for a morning</p>
<p>DPAC Update (Stacey and Mike Toporowski)</p>	<ul style="list-style-type: none"> · DPAC minutes are on the website · Outdoor classroom/playgrounds took a while, PACs have a big part of fundraising for those. · Contacting legions for additional funding for any future projects. · Possibly looking for funding for a mascot and asking rotary and legions for support. · Student council from SD433 presentations for year in review, good feedback. · Diversity, racism, traffic safety, air quality are topics of concern. · Middle/high – discussion on cyber safety, police incidents. · Elections done. Nick Horning joined DPAC safety coordinator. · Smiling Creek had good representation on DPAC.
<p>Upcoming Events (Stacey Cruz)</p>	<p>Year-end BBQ</p> <ul style="list-style-type: none"> · Lots of activities · Raffles of tickets through munch a lunch · Need volunteers – 6-8 most required · 7-8 especially may need to close early if no volunteers · Sign up through hub PAC page · 5 teachers for dunk tank · More spots available for dunk tank · Teachers want to be done by 5:30pm · 1st hour for staff – ross, 10 minute time slots other volunteers <p>Upcoming Dates: June 8 - Grade 6 for ½ Day- 9-12 (Grade 5 only) June 9 - Team Spirit- Sports Day/ Team Colours Day June 9 - Year End BBQ- 4-8 pm June 23 - Grade 5 Field Trip to Cultus Lake Water Park. June 27 - Grade 5 Leaving Ceremony- 1:30- 2:30 pm June 28 - Grade 5 Pancake Breakfast- 8:30-9:30 am June 29 - Last Day of School</p>
<p>Adjournment</p>	<p>8:18 pm</p>