



# SMILING CREEK ELEMENTARY

## PARENT ADVISORY COUNCIL (PAC) MEETING AGENDA

**Tuesday, November 21st, 2023 at 7:00 pm**

In Person (at Smiling Creek Elementary in the Learning Commons) and Virtually via Zoom:

**Zoom Meeting ID:** [922 1519 2532](#)

**Zoom Passcode:** [686391](#)

[Zoom Link](#)

### **CALL TO ORDER:**

- 1. WELCOME, TERRITORIAL ACKNOWLEDGEMENT & INTROS:** Stacey Cruz / Dawn Neale
- 2. APPROVAL OF LAST MEETING'S MINUTES & TONIGHT'S AGENDA:** Stacey Cruz
- 3. PRESENTER:** Keegan Haselhan - Learning Commons (LC) Resources & Web Portal Programs
- 4. PRINCIPAL'S REPORT:** Ross Jacobson / Allison Johnson
  - 4.1 Attendance/Lateness
  - 4.2 Winter Concert Update
  - 4.3 Questions
- 5. TREASURER'S REPORT:** Tanya Hassard
  - 5.1 Current Financials & Bank Balances
  - 5.2 Halloween Movie Night
- 6. OLD BUSINESS UPDATES:**
  - 6.1 Halloween Movie Night Recap: Dawn Neale
  - 6.2 One-Time Donations Update: Dawn Neale / Tanya Hassard
  - 6.3 Card Project Update: Tanya Hassard
- 7. NEW BUSINESS UPDATES:**
  - 7.1 Winter Market (Nov 24th): Dawn Neale
  - 7.2 Annual Toy Drive for SHARE (Dec 8th): Dawn Neale on behalf of Ms Tina Dybowski
  - 7.3 New Business Sponsorship/Promotion - How to Promote your Business within our SCE community - Stacey Cruz

## **8. VOLUNTEER OPPORTUNITIES:** Stacey Cruz / Dawn Neale

- 8.1 Hot Lunch/Treat Days (Term 2)
- 8.2 Fruit & Veggie (Term 2)
- 8.3 Volunteer Q&A: *Interested in attending a Q&A?*

### **COMMITTEES to be created:**

- 8.4 Movie Nights, Teacher/Staff Appreciation Day, Year End BBQ/Party

## **9. ONGOING FUNDRAISERS:**

9.1 Current Ongoing Fundraisers: FlipGive (Chapters Indigo, Winners, Dining etc), Cobs Bread, Mabel's Labels, Return It Depot Recycling, Moe's Furniture, Stampa, RVN Wellness Studio, Frans Flowers

9.2 Future Fundraising (Neufelds, Pie Hole or other options): on hold this year

*\*If anyone in the community would like to do a fundraiser, we will need someone to lead the volunteers & coordinators for these to happen\**

## **10. COMMITTEE / EXECUTIVE UPDATES:**

10.1 Hot Lunch / Treat Days: Connie / Joanne

10.2 Succession Planning for PAC Executive Positions & Coordinator/Committee Positions: Stacey Cruz

10.3 DPAC (District Parent Advisory Council): Stacey & Mike T.

## **REMINDER OF UPCOMING EVENTS/HOLIDAYS:**

- **Hot Lunch / Treat Days:** Oct 11th - Dec 20th (Term 1)

Hot Lunches: **Nov 22** - White Spot, **Dec 6** - Hot Dogs, **Dec 20** - Boston Pizza

Treat Day: **Dec 15** - Cobs

- **Fri Nov 24th:** Winter Market (5-8pm) & Priority Card Project Delivery
- **Mon Nov 28th-30th:** Scholastic Book Fair (in the Learning Commons)
- **Wed Nov 29th:** DPAC Meeting (7-9pm)
- **Thurs Nov 30th:** Early Dismissal @ 1:45pm & Parent Teacher Conferences
- **Mon Dec 4th-Fri Dec 8th:** Card Project Delivery
- **Fri Dec 8th:** Annual Toy Drive
- **Wed Dec 13th:** A-L Winter Concert
- **Thurs Dec 14th:** M-Z Winter Concert

## **10. ADJOURNMENT (8:00pm)**

***\*NEXT SCPAC MEETING: Tuesday, January 23rd at 7:00pm\****

***NOTE: There is no PAC meeting in December***

## **CURRENT COORDINATOR / COMMITTEE POSITIONS AVAILABLE:**

- **Classroom Liaison Coordinator:** Open
- **Parent Education Coordinator:** Open
- **Community & Multicultural Liaison:** Open

### **PAC MEMBERS: \*\*We are all Members!\*\***

**Volunteer Coordinator:** Allison Power

**Hot Lunch / Treat Day Coordinator(s):** Connie W. / Joanne C.

**Fruit & Veggie Coordinator(s):** Lily C. / Karen W.

**Spirit Wear Coordinator:** Open

**Dine-In Nights:** Ashley G.

**Safety Coordinator:** Monika Q.

**Inventory Coordinator:** Tanya H.

**Corporate Donations / Grants Coordinator:** Open

### **SCHOOL COMMITTEES:**

**Teacher/Staff Appreciation Committee:** Open

### **FUNDRAISING COMMITTEES:**

**Fundschrift:** Open

**Card Project:** Tanya H.

**Lunchbox Theater:** Damian S.

**Family Photo Shoot:** Tanya H.

**Additional Fundraising Ideas:** Open (anyone willing to coordinate can take this on!)

### **EVENT FUNDRAISING COMMITTEES:**

**Movie Night Committee:** Open

**Year End BBQ/Party Committee:** Open