



**SMILING CREEK ELEMENTARY
PARENT ADVISORY COUNCIL (SCPAC) MEETING AGENDA**

Virtually via ZOOM

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Meeting ID: 856 6637 3695

Passcode: 471356

Tuesday, November 29, 2022

7:00 p.m.

Call to order

1. Welcome & Introductions: *Brittany Quirolo/Stacey Cruz*
2. Approval of last meeting's minutes/today's agenda – *Stacey Cruz*
3. Presenter – *Jillian Riederer, Smiling Creek Elementary School Counsellor- role/services, SEL, Growth Mindset*
4. Principal's Report: *Ross Jacobson / Allison Johnson*
 - i. Update
 - ii. Questions
5. Treasurer's Report – *Tanya Hassard*
 - i. Current Financials and Bank Balances
6. Old/New Business
 - i. SECTION XV.5 AMENDMENT (passed Oct 25) - Call for SCE families and local business owners willing to provide customer discount and support SCPAC with a percentage of sales
 - ii. PAC updates – hub, social, volunteer opportunities, ongoing fundraisers:
 - Cobs Bread
 - Mabel's Labels
 - Return It depot recycling
 - Moe's
 - Chapters Indigo
 - Nellie's
 - iii. Playground Update - plaque, ideas for outdoor space
 - iv. Community Values books - *Crystal/Stacey S- class ice cream party to be determined. Thanks to all our SC families for the continued support.*

- v. Fundraisers closing- Purdys, Wednesday November 30th
- vi. Future fundraising options (if parent coordinators volunteer to organize) - Shopping Night (closer to Mother's Day), Provincial Spirits, Corporate Kickbacks etc
- vii. Movie Night at Excel Martial Arts on January 6, 2023
- viii. January 7th Bottle Drive, 11am-2pm
- ix. Parent questions / feedback

7. Committee / Executive Updates

- i. DPAC (*Mike/Stacey T*)
- ii. *Hot Lunch- Term 2 ordering opens December 12th, 2022- closes January 6th, 2023*
- iii. Fundraising Committee Volunteers Needed - Purdys volunteers/coordinators to distribute are needed
- iv. Grade 5 year end - parent coordinator/volunteers needed
- v. Spirit Wear - parent coordinator/volunteers needed
- vi. Year End BBQ Committee- parent coordinators/volunteers needed

8. Reminder of current/upcoming events:

- i. DPAC meeting 7:00 pm - Nov. 30
- ii. Early Dismissal Wednesday November 30 - Group A 1:39 pm Group B 1:54 pm
- iii. December 16th- Last day of school before winter break
- iv. Next SCPAC meeting- January 17, 2023 - 7:00-8:00pm

9. Adjournment (8:00pm)

OPEN COORDINATOR / COMMITTEES

PARENT EDUCATION COORDINATOR

- shall inform members at general meetings of any speakers, workshops, or conferences which may be of interest to parents
- shall arrange topics and guest speakers for assemblies where a parent education component is desired
- shall maintain a complete record of speakers, their topics, handouts and associated costs
- shall collect potential speaker information and maintain a record of this information in the parent library
- shall purchase parent education materials for the parent library with the approval of the membership
- shall oversee the Parent Library and ensure all materials are kept in an organized and tidy manner
- shall maintain and post a master list of all available parent resource materials

COMMUNITY and MULTICULTURAL LIAISON

- shall facilitate the welcoming of families new to Smiling Creek Elementary School that have backgrounds in other cultures
- shall encourage the involvement of these new families in the PAC and the school community and help them understand their role in the education system
- shall maintain a record of events or initiatives and provide suggestions for future efforts

CLASSROOM LIAISON (one per 23 divisions)

- is a parent/guardian of a child in the assigned classroom
- checks and responds to email frequently.
- is a point of contact between the classroom teacher(s), the parents and the SCPAC.
- maintains the privacy of the confidential 'Private Parent Contact List' by not sharing contact information, as well as providing updates to this list of any new incoming or outgoing students throughout the year.
- communicates information from the SCPAC to the rest of the class.
- distributes a 'Shared Classroom List' for playdates, birthday parties, fieldtrip carpooling, etc. This list is distinct from the 'Private Parent Contact List' and will only be shared with families that have opted in.
- may coordinate holiday teacher gifts and/or end-of-year teacher gifts if there is sufficient demand from parents (optional).

PAC MEMBERS: • All (We are all members)!!!

SAFETY COORDINATOR: Monika

TEACHER APPRECIATION COORDINATOR/S: Stacey S / Crystal

VOLUNTEER COORDINATOR: Eva

SPIRIT WEAR COORDINATOR: Tina

HOT LUNCH COORDINATOR/S: Connie / Eva

TREAT DAY COORDINATOR: Connie / Eva

FRUIT AND VEG COORDINATOR: Lily/Karen

INVENTORY COORDINATOR: Tanya

DINE IN NIGHTS: Ashley G.

CORP DONATIONS / GRANTS COORDINATOR: [Open](#)

FUNDRAISING COMMITTEE:

Neufeld Farms: Tanya

Purdy's: Joyce

Fundscript: [Open](#)

Entertainment/Community Value Books: Crystal / Stacey S

Card Project: Tanya

Lunchbox Theater: Damian

Spring Flowers: Ashley P.

Family Photo Shoot: Tanya

Additional Fundraising Ideas: [Open \(anyone willing to coordinate can take this on\)](#)

FUNDRAISING EVENT COMMITTEES:

Movie Night Committee: [Open \(2\)](#)

Year End BBQ Committee: [Open \(6\)](#)