



**SMILING CREEK ELEMENTARY
PARENT ADVISORY COUNCIL (SCPAC) MEETING AGENDA**

Virtual Meeting via ZOOM

[Click to Join Zoom Meeting](#)

Meeting ID: 878 3691 2086

Passcode: 958834

Tuesday, April 12th, 2022

7:00 p.m.

Call to order

1. Welcome: *Stacey Cruz*
2. Approval of last meeting's minutes/today's agenda
3. Treasurer's Report – *Tanya Hassard*
 - i. Budget update / 2022-2023 Suggested budget/review
 - ii. Parent/teacher input / suggestions
4. Principal's Report: *Ross Jacobsen / Allison Johnson*
 - i. Update
 - ii. Questions
5. Old/New Business
 - i. Playground Update
 - ii. HEPA Filters Update
 - iii. Grade 5 Leaving Committee
 - iv. New Middle/High School Update
 - v. Lunchbox Theatre
 - vi. Year End BBQ discussion
6. Committee / Executive Updates
 - i. Hot Lunch (Eva)
 - ii. DPAC (Jimmy/Jacquie)

- iii. Spring Flowers (Ashley)
- iv. Purdy's (Funds raised) (Jacquie)
- v. Clothing/bottle drive (funds raised) (Stacey)
- vi. Consider volunteering for 2022/2023 PAC Executive or Committee

7. Reminder of current/upcoming events:

- i. Spring Flower Ordering
- ii. No School April 15th, 18th, 22nd (early dismissal April 21st)
- iii. Crazy Hat Day – April 29th

8. Adjournment (8:00pm)

Next PAC Meeting will be **TUESDAY**, May 17th, 2022 (AGM – Elections)

OPEN COORDINATOR / COMMITTEES

PARENT EDUCATION COORDINATOR

- shall inform members at general meetings of any speakers, workshops, or conferences which may be of interest to parents
- shall arrange topics and guest speakers for assemblies where a parent education component is desired
- shall maintain a complete record of speakers, their topics, handouts and associated costs
- shall collect potential speaker information and maintain a record of this information in the parent library
- shall purchase parent education materials for the parent library with the approval of the membership
- shall oversee the Parent Library and ensure all materials are kept in an organized and tidy manner
- shall maintain and post a master list of all available parent resource materials

COMMUNITY and MULTICULTURAL LIAISON

- shall facilitate the welcoming of families new to Smiling Creek Elementary School that have backgrounds in other cultures
- shall encourage the involvement of these new families in the PAC and the school community and help them understand their role in the education system
- shall maintain a record of events or initiatives and provide suggestions for future efforts

2021/2022 CLASSROOM LIAISON'S (one per 23 divisions)

1	Jeff Hart	201	Susanne Feenstra
2	Sandra Fillipelli	P4	Sonia Raghoobarsingh
3	Suzanne Bonnet	202	Nicole Villagran
4	Jennifer Hereward, Randi Hethey (M/T)	P3	Julie Gillis
5	Alexandra McCourt	P1	Stacey Stephen
6	Mary Smith	P2	Emily Cipparrone
7	Ashley Gushue	209	Ashley Ho
8	Tina Dybowski	203	Erica Corsetti
9	Evelyn Koh-Rangarajoo	210	Julienne Yoo
10	Stephanie Lynch	206	Amelia Muir
11	Lindsay Burton	207	Frank Lam
12	Cheyenne Leighs	208	Sabrina Johnston
13	Grey Miyanaga	211	Eva Dias
14	Krista Bailey	111	Yosra Alkhansa
15	Cassandra McGuinness	108	Laina Wightman
16	Jan Chaudhuri	110	Andra Hajimir
17	Katie Wallsmith, Jacqui Carrothers (F)	107	Pamela Ho
18	Esther Shin	109	Joanne Jelinski
19	Leah Wallace, Jacqui Carrothers (W/Th)	105	Tanya Eich
20	Taryn Simonson	103	Julie Gray
21	Sandra Palm, Jacqui Carrothers (M/T)	106	Frank Lam
22	Nicole Klassen	104	Sabrina Johnston
23	Kerri Johnston	102	Simone Riske-Falco

- is a parent/guardian of a child in the assigned classroom
- checks and responds to email frequently.
- is a point of contact between the classroom teacher(s), the parents and the SCPAC.
- maintains the privacy of the confidential 'Private Parent Contact List' by not sharing contact information, as well as providing updates to this list of any new incoming or outgoing students throughout the year.

- communicates information from the SCPAC to the rest of the class.
- distributes a 'Shared Classroom List' for playdates, birthday parties, fieldtrip carpooling, etc. This list is distinct from the 'Private Parent Contact List' and will only be shared with families that have opted in.
- may coordinate holiday teacher gifts and/or end-of-year teacher gifts if there is sufficient demand from parents (optional).

PAC MEMBERS: • All (We are all members)!!!

SAFETY COORDINATOR: Monika

TEACHER APPRECIATION COORDINATOR/S: Stacey S / Crystal

VOLUNTEER COORDINATOR: Eva

SPIRIT WEAR COORDINATOR: Open

HOT LUNCH COORDINATOR/S: Connie / Eva

TREAT DAY COORDINATOR: Connie / Eva

FRUIT AND VEGE COORDINATOR: Lin

INVENTORY COORDINATOR: Tanya

DINE IN NIGHTS: Ashley G

CORP DONATIONS / GRANTS COORDINATOR: Open

FUNDRAISING COMMITTEE:

Neufeld Farms: Jacquie

Purdy's: Nicole / Sonia / Jenny

Poinsettias: Stacey S / Crystal

Bottle / Clothing Drive: Open

Fundscript: Alex

Entertainment Books: Crystal / Stacey S

Card Project: Tanya

Lunchbox Theatre: Damian

Spring Flowers: Ashley P

Family Photo Shoot: Tanya

FUNDRAISING EVENT COMMITTEES:

Movie Night Committee: [Open \(1\)](#)

- Tanya E

Halloween Party / Pop Up Pumpkin Patch Committee:

- Tanya E
- Stephanie S
- Sabrina
- Farnaz

Year End BBQ Committee: [Open \(4\)](#)

- Tanya E
- Ryan A