

SMILING CREEK PARENT ADVISORY COUNCIL (SCPAC)
 Meeting Minutes: Tuesday, Sep 10, 2019

In attendance: Zainab Alkassab, Jacqueline Bekar, Christie Bilesky, Karolina Blackout, Peter Chaudhuri, Christina Chen, Lily Cheng, Joanne Chng, Emma Chu, Erica Corsetti, Stacey Cruz, Eva Dias, Praj Dias, Terry Denney, Tania Dongriah, Mery Naveh Fraiman, Jimmy Fung, Tanya Hassard, Frank Lam, Jake Lawrence, Rosey Manhas, Crystal McVeigh, Shora Niaboli-Tulumello, Heather Nyberg, Allison Power, Karen Ramage, Damian Stanley, Stacey Stephen, Doug Van den Akker, Rhonda Van Haren, Grace Wang, Maria Woulfe, Connie Wu, Edith Wuo, Fiona Xiang, Yanli Xue

AGENDA ITEM	NOTES
Call to order 7:09pm	
Introduction (Rosey Manhas)	<ul style="list-style-type: none"> * Chair: Rosey Manhas * Vice-Chair: Damian Stanley * Treasurer: Tanya Hassard * Secretary: Terry Denney * D-PAC Rep: Zainab Alkassab and Joanne Chng <p>Thank you everyone for coming!</p>
Cobs Bread (Rosey Manhas with Harold and Marianne from Cobs)	<ul style="list-style-type: none"> * Last year we had a fundraiser with Cobs * Any purchase that are made with the mention of Smiling Creek Elementary will have 5% of the purchase go towards the PAC fundraiser * Raised 2100 points (\$1 a point) * Presented PAC a \$101.71 cheque * Cobs bread is willing to do a hot lunch/treat day (pizza bun, hot dog bun, cinnamon bun) * Fundraiser will continue this year at Cobs Bread, so make sure to mention Smiling Creek when you make your purchase (at the Oxford Connector location)
PAC Upcoming Events (Rosey Manhas)	<ul style="list-style-type: none"> * PAC will send a monthly calendar home with the kids' folder * Welcome BBQ on Sep 25 (rain or shine!) * The event will be PAC sponsored - free of cost to everyone * Halloween Party will be Oct 18 (there will be a pro-D day a week after so we bumped it up a week) * Freezies day next Monday (may have one more depending on the weather)

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Fundraiser - Neufeld Farm (Rhonda Van Haren)	<ul style="list-style-type: none"> * Neufeld Farm sells quality meat, entree, dessert at wholesale prices and frozen and individually wrapped. There is a fall menu as well as holiday menu that we can choose from * 2 week sale period (but can be extended to 4-6 weeks) * Neufeld Farm is willing to work with us to do a later pick up time * No minimum purchase required. A set amount for each item goes back to the PAC (different item has different set amount) * They provide order forms, but will have to find out more about whether online order is available * Can start selling end of October and pick up end of November
Fundraiser - Entertainment book (Crystal & Stacey Stephen)	<ul style="list-style-type: none"> * Will distribute book this Friday after assembly * There will be 2 days of dropping off unused books or pick up extra books * 2 to 3 weeks sale period (end in mid October)
Sandwich Board & Signage (Rosey Manhas)	<ul style="list-style-type: none"> * Anyone knows a company that sells those or can we get it donated? * Cost is between \$150-\$250
PAC Email Opt-in Form (Damian Stanley)	<ul style="list-style-type: none"> * if you've signed up last year you don't have to sign up again * PAC is making a welcome package for the kindergarten classes that include the opt-in form * Ways to find out PAC events: <ul style="list-style-type: none"> * PAC distribution list * Classroom liaison list * FB page * SD43 school page
Principal's update (Remi Collins)	<ul style="list-style-type: none"> * Started the year with 357 students (which will need 17th division) and 81 kindergartens, but 5 families didn't show up, which means that we will only need 16 divisions * Class sizes: <ul style="list-style-type: none"> * kindergarten: 20 * Grade 1-2: 22 * Grade 3-4: 24 * Grade 5: 28 * If there are 2 students that require special need attention, class size drops by 5 * It's been a bit of a juggling act and it's extra hard to set up classes * Classes should be finalized tomorrow and most classes are full (maybe only 1 spot left in 1 class). Email will be sent out to parents with info about where pickup/drop off will be for the next morning * Did not take any cross catchment applications (Leigh currently has capacity for the overflow from the Sheffield catchment) * Grew from 13 divisions to 16 divisions from 2018 to 2019 * We have 19 classrooms, so projected to be using all 19 classrooms next year (430 is the max capacity)

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Principal's update (Remi Collins)	<ul style="list-style-type: none"> * Currently matching projection of having 19 divisions in 3rd year Smiling Creek being opened, but portables will probably be coming (or the 4 classroom additions) * Typically once classes are formed children won't be switched between classes * Peer pairings were considered, but sometimes teachers and parents don't agree with the peer pairing, and sometimes certain teachers are paired with students that trump the peer pairings. Goals are to balance gender, needs, academic requirements, and focus on making sure students with special needs get the help they need. Principal met with teachers last May to talk about every student regarding their academic, emotional need and then look at pairings at June. At the start of September, teachers observe the new students joining the school, then classes are formed * School Motto: Be Kind. Think Big. Feel Inspired. Make A Difference <ul style="list-style-type: none"> * Talked about buddy bench, that no students should be left behind * Thursday went with thinking big and talked about Terry Fox * Friday talked about feeling inspired about Rick Hansen * Today we talked about how little things make a difference: finding someone on buddy bench, inviting someone to play * Parking (front loop has been pretty good, but the back of the building has been terrible): Remi can't be positioned at the front and the back. No one should cross the stairs in the back parking lot but there were still at least 10 cars that drove past it today * Playground addition: adding music instruments playground addition (chimes, drums, etc). There will be one child that is in a wheelchair. Will remove some bike racks and extend the black top * Capital funding from the district was able to cover the cost of the equipments (school district extended it from last June till next week when the equipments will arrive)
Playground scratch card fundraiser (Zainab)	<ul style="list-style-type: none"> * Ask friends and families to scratch off a dot on the book, with values ranging from \$1 to \$5. Total value on a booklet is \$100 * Most of the fundraised amount will be going to the playground installation, and what's remaining will be going to PAC events
Motion to approve June meeting minutes	<p>Moved: Connie Wu Seconded: Terry Denney</p> <p>CARRIED</p>
Financial Report (Tanya Hassard)	<ul style="list-style-type: none"> * Not a lot of activities since last PAC meeting
Motion to increase budget of Year End BBQ to \$5000	<p>Moved: Terry Denney Seconded: Connie Wu, Eva Dias</p> <p>CARRIED</p>

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DPAC (Joanne Chng)	<ul style="list-style-type: none"> * District Parent Advisory Council * Next meeting will be on Oct 2, Wednesday at the Winslow Centre * Will be talking about how to run PAC and tips on finances as well * RSVP required
Hot Lunch (Connie Wu, Eva Dias)	<ul style="list-style-type: none"> * 3 different lunch programs, and hot lunch is the only one run by PAC and we need volunteers to help run it! * Hot lunch runs roughly every other Wednesday * Order from local restaurants * Volunteering for hot lunch is a good way to interact with your child's class and teacher. Prep time is about an hour, then distribute the food and dispose all the garbage after lunch * PAC made \$4000 last year from this program
Volunteers Signup (Rosey Manhas)	<ul style="list-style-type: none"> * Popcorn days are on Fridays (about once a month) * Movie nights * Halloween Party (maybe Spring Party) * Fruit & Veggie Program <ul style="list-style-type: none"> * Provincially run program that works with BC farmers to promote BC agricultures * There's an opt out form if you don't want your child to participate * Volunteers needed to prep and distribute the fruits * Delivery dates will be on Wednesday so fruit & veggie days will be on Thursdays * Criminal record checks are not necessary but recommended (since field trip drivers will require it) and good for 5 years
Classroom Liaison (Damian Stanley)	<ul style="list-style-type: none"> * One volunteer per classroom * Emails from PAC (reminders, event advertising), coordinate Christmas or end of year present for the teachers * Very easy, pretty much just forwarding emails from PAC and passing along any questions from parents * Email smilingcreekpac@gmail.com or email opt-in form to volunteer
Munchalunch (Tanya Hassard)	<ul style="list-style-type: none"> * 3rd party website that we use for collecting payments for our hot lunch program and other fundraising events * Support online payment (credit card) * PAC will send out detailed instruction if you're a new student once the classrooms are finalized (some time next week) * We will roll out hot lunch ordering which are in terms <ul style="list-style-type: none"> * Fall term: October - December (will be opened for ordering next week for 2 weeks) * Winter term: January - March (open in December) * Spring term: April - June (open in March)

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Photo night (Tanya Hassard)	<ul style="list-style-type: none"> * Oct 7, 8 4-8pm * 20 spots * \$20 for 15 minutes sitting with a professional photographer, and also a free 8x10 photo with a purchase of a photo package * All sitting fees will go towards PAC
Card Project (Tanya Hassard)	<ul style="list-style-type: none"> * Children will draw an artwork with the help of their teacher * A company will put the artwork into cards, stationaries, canvases which will be available for purchase with some proceeds going back to the PAC
Bottle Drive (Damian Stanley)	<ul style="list-style-type: none"> * Oct 5 10am-2pm * Please drop off bottles in clear bags * Two volunteers needed per hour for collecting and bagging bottles
Lunchbox Theatre (Damian Stanley)	<ul style="list-style-type: none"> * Runs from Oct 21 (Monday after Thanksgiving) till end of November * \$79 per child, twice a week * Registration starts September 24 * 30 spots (minimum 14), grade 1-5 only * \$10 per registration goes back to PAC * Information will be out next week and sign up is first come first serve
Questions & Concerns?	<ul style="list-style-type: none"> * We might need another babysitter for the next event * Try to use the RVSP to determine how many kids are coming
Upcoming Events	<ul style="list-style-type: none"> * Freezies Day next Monday. Please send \$1 with your child if you like your child to participate * Welcome BBQ Sep 25 * Popcorn Day: Sep 27 (please send \$1 with your child) * Bottle Drive Oct 5 * Family Photo Night: Oct 7, 8 * Next PAC Meeting: Oct 8 * Halloween Party: Oct 18
Meeting adjourned	8:11pm