

SMILING CREEK PARENT ADVISORY COUNCIL (SCPAC)  
 Meeting Minutes: Tuesday, June 15, 2021

In attendance: Farnaz Alavi, Ryan Alty, Jacquie Bekar, Stacey Cruz, Terry Denney, Eva Dias, Tanya Eich, Jimmy Fung, Julie Gray, Matt Gushue, Tanya Hassard, Ross Jacobsen, Allison Johnson, Sabrina Johnston, Joyce Lawrence, Hao Li, Ning Ning Liu, Lin Ma, Rosey Manhas, Alison McDonald, Heather Nyberg, Ashley Pozzobon, Maryam Rahnama, Damian Stanley, Stacey Stephen, Kim Svendsen, Christine Teoh, Stacey and Mike Toporowski, Lindsay Trudel, Grace Wang, Laina Wightman, Connie Wu, Layla Yuan

AGENDA ITEM	NOTES
Call to order 7:03pm	
Motion to approve minutes and agenda	<p>Moved by Tanya Hassard          Seconded by Terry Denney</p> <p>PASSED</p>
Welcome (Damian Stanley)	<p>Thank you to the staff, teacher and admin for their unwavering commitment to keeping our children safe the year. Thank you Ross for the flexibility this year and to help the kids make memory in a different way through this tough year. Thank you Nancy and Jordana who have been the heart and soul of the school and helping us with doing things that we normally could do in the school. Thank you to the parent community. We seem to have come closer together during this year where we have to physically stay apart. It's been an interesting year but we made it!</p>
Principal's Update (Ross Jacobsen)	<p>Introduction to our new VP:</p> <ul style="list-style-type: none"> <li>- Welcome to Allison Johnson who will be officially joining us on July 1 (even though she has already met with the teachers on the last pro-d day). She has been teaching in SD43 since 2004 with experience in almost all positions around the school including student services, librarian and K-5 teacher). She is also currently finishing her Master in Education Technology in UBC and she is a big believer in making connections with students, fellow staff and students.</li> </ul> <p>Review of the year:</p> <ul style="list-style-type: none"> <li>- It's been a year like none other, but so happy and proud of how the staff, children and parents for how the year turned out. The support with the teachers' fund and special project funds are greatly appreciated (amazing to see ducks from duck hatching experience, butterflies, tie-dye, etc). All the memory made in the past year has been super important! PAC has been an integral part in events throughout the year (popup pumpkin patch, Christmas tree decorations, Chinese New Year celebrations, treat days).</li> </ul>

**AGENDA ITEM****NOTES**

## Bell schedule update:

- Provincial government is currently still deciding if the new proposed stat holiday (end of September) for National Truth and Reconciliation Day will happen this year. If the holiday starts this year, the bell schedule will increase by 2 minutes a day to accommodate the number of instructional days going from 179 to 178. If the bell schedule will change, the updated schedule will be sent out to all parents

## Grade 5 leaving ceremony:

- Mr. Hart and Ms. Dunbar (and various other teachers) have been helping with putting together a pancake breakfast followed by year book signing event in the gym on June 28 (Monday) from 9:30-11:30
- Drive-thru event will start on June 29 at noon. We are currently looking to borrow some flowers and containers to spruce up the front of the school for the event. ***If you can help with loaning some decorations (e.g. from your front door entry or home decor), please contact Ross.*** There will also be a photo booth set up with balloon arch for the event.

## Portable updates:

- Black top has been fenced off with excavator that has been digging up and prepping for electrical and drainage installation. Portable will be delivered on July 5 and ready for occupancy mid-August
- Three 4/5 split classes and one 3/4 split class will be out in the portable

## 2021/2022 school year update:

- There are currently 23 divisions and over 500 students register for 2021/2022 school year. There is currently a draft plan with how the play zones will be laid out (and will be enforced at least in the first term) to distribute the kids equally around the outdoor space

## Class building process:

1. Gather feedback from parents on peer request and best learning styles
2. Students are grouped in tiers. Tier 3 students require intensive one on one help. Tier 2 students require targeted help. Tier 1 students are the average students that do not require extra help. Tier 3 students are distributed evenly across classes, then tier 2, then tier 1. Note that the following steps cannot shuffle kids that are in different tiers to ensure even distribution.
3. Make sure everyone has at least one positive peer relationship (note that sometimes your child's friend is not the best relationship to have in a classroom)
4. Look at fit within a classroom based on learning style, and whether a child should be back with his/her previous teacher, etc.
5. Separate peers that shouldn't be together based on parents' feedback and teachers' feedback

AGENDA ITEM	NOTES
	<ul style="list-style-type: none"> <li>- Note that placing 500 kids is a monumental task that will require many hours of administration and teachers working together and will not be easily changed after it's finalized.</li> <li>- Siblings will be placed into the same bell schedule unless parents have requested otherwise</li> <li>- Kids will be going into their previous class the first week of school in September, then final shuffling of class list will be done on Friday September 15 before the class list is finalized. Parents will be emailed the assigned class, bell schedule and line up location that day, and students will report to the assigned class the following Monday.</li> </ul> <p>Q&amp;A</p> <ul style="list-style-type: none"> <li>- Q: Has Sheffield Elementary school opening date change? A: No, still going to open in September 2022</li> <li>- Q: Will you place twins in the same class? A: Yes, unless otherwise requested by parents (please indicate in peer request/learning style survey if you would like your twins separated)</li> <li>- Q: Are the portables new or used? A: They will be brand new.</li> <li>- Q: Will portables have washroom? A: No, drainage is only for roof drainage and students will have to use washroom inside (most likely the gym change rooms)</li> <li>- Q: Have you hired all the staff we need yet? And are the grades listed in the email what they taught before or what they will be teaching? A: No, we are still working on hiring (need to fill a total of 15 positions). Getting close to hiring for all positions but not yet ready to announce what everyone is teaching yet. Another factor is that class assignment is not finalized so the exact grade/splits have not yet been determined.</li> </ul>
Treasurer Report (Tanya Hassard)	<p>Budget Update:</p> <ul style="list-style-type: none"> <li>- Neufeld fundraiser brought in over \$1300</li> <li>- Fundscrip fundraiser brought in over \$800</li> <li>- All teachers have submitted their onsite workshop and teacher's support fund request and you can see what the money went towards on <a href="#">Smiling Creek PAC HUB/how-we-help</a></li> <li>- We currently have \$20,000 in our bank account, and still on track to have about \$13,000-\$14,000 (after \$5000 contingency fund) to go towards the playground</li> <li>- Every year we require an external review of the PAC financial statement by a parent. Please email <a href="mailto:smilingcreekpac@gmail.com">smilingcreekpac@gmail.com</a> if you're interested.</li> </ul>
Year End Review (Damian Stanley)	Video slideshow to recap the 2020/2021 school year

AGENDA ITEM	NOTES
DPAC Update (Jimmy Fun)	Elected DPAC execs last meeting and was the last meeting of the year.
<b>Meeting adjourned</b>	<b>7:36pm</b>