

SMILING CREEK PARENT ADVISORY COUNCIL (SCPAC)
 Meeting Minutes: Tuesday, October 8, 2019

In attendance: Zainab Alkassab, Rosey Manhas, Damian Stanley, Tanya Hassard, Joanne Chng, Rhonda Van Haren, Jake Lawrence, Connie Wu, Shyne Tashuri, Christie Bilesky, Shora Niaboli-Tulumello, Praj Dias, Eva Dias, Joanne Ching, Fiona Xiang, Dan Zimmerman, Stacey Stephen, Crystal McVeigh

AGENDA ITEM	NOTES
Call to order 7:00 p.m.	
Welcome & update (Rosey Manhas)	<ul style="list-style-type: none"> • Our welcome BBQ was a great hit, thank you for all the volunteers who helped. We gave out 444 hotdogs! • Our Halloween party coming up and tickets are still available until 17th on Munchalunch. No tickets will be available at the door! • There will be costume competition for children and parents as well as a DJ and concession. • Last month was a very busy month for parents and teachers - a lot was going on and we apologize for all the fundraiser email announcements. We are very proud to give all the money to the school: buses for field trips \$4000, library book replenish \$2000, music department instruments \$2500, gym sense \$3750, Saleema Noon \$1100, playground equipment install \$6000. The Finger Food CEO also contributed \$5000 to go towards the teacher support fund, with our original budgeted contribution of \$3600 making a total of \$8600; each division will receive \$400 and with the remaining going to the support staff (big accomplishment this year but such a large teacher support fund will not always be the case). • Our big fundraisers are Entertainment books, Hot lunch, Halloween Party, card project and Year end BBQ. • Need help with volunteers to start to set-up grade 5 committee - sign up online and separate meeting will be organized for the end of November. • Movie night will on Nov. 15 and we will be showing Toy Story 4. • Nov. 29 will be an adult event and more details TBC. • Big thanks to Dan (the Account) who did a full review of PAC account books. • We had a successful bottle drive every - thank you for all the volunteers and the parents that dropped off their bottle/cans. We raised \$265. Keep saving them as we will do this again in 2020.

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Principal's Update (Remi Collins)	<ul style="list-style-type: none"> • Things we still need for the school - expand on the playground, additional supplies, reading assessment kits, take home books. A wish list will be made to list all things the school need (they will be listed from high needs to low needs) • Playground has been installed with the capital we had left from our first year - the district should've closed that off. Big thank you to Habitat System. • In Oct. 20 students will be doing the run to deliver all the Terry Fox funds raised start from Coast/David to Middle Creek. There will about 25 elementary schools joining about 6k run (\$55,000 raised for the Terry Fox Foundation) key speaker Fred Tinck, Terry Fox's high school running coach and Terry Fox's niece. • Gymsense starting the week of Oct 16th - qualified teachers to teach the kids the techniques for 3 weeks and they go to many schools to do it. Much appreciation to the PAC for funding this. • Planners not coming home earlier - order wasn't processed by the company, 12 other schools in the District the planners where delayed as well. • Election early polling station on Friday, Saturday and Sunday so the loop might be a little busy. Election Day will have a challenge drop off space and parking. • Halloween - no blood and scary costumes as well as non-essential Halloween costume accessories should stay at home • Other than that it has been a good start to our 2nd year.
Treasurer (Tanya Hassard)	<ul style="list-style-type: none"> • Financial statement review covered by Dan and he gave some pointers which will be implemented this year. • Current cash in bank \$35,000 regular account and \$5700 grant account • We received \$5300 for the current years grant, based on 265 students (not 277 as expected) • October projected cash flow: Once the playground (\$6000), teacher support (\$8600), gym sense (\$3750), library (\$2000), music instruments (\$2500), transportation (\$4000), hot lunch vendors (\$2500) and entertainment books (\$4000) are all paid out we are looking at a total cash balance of \$7000 • Still have other fundraisers and budgeted outflows (Saleema Noon, and other performers/programs) for the school throughout the rest of the year • \$230 popcorn day September • \$170 freezie day September
Upcoming Events	<ul style="list-style-type: none"> * Halloween Party: Oct 18 * Next PAC Meeting: Nov 5 * Movie Night Nov 15 * Parent Night Nov 29 TBC

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DPAC Meeting (Joanne Chng & Rosey Manhas)	<ul style="list-style-type: none"> • DPAC Meeting key points: Very important to spend all the money during the year and not to sit on it, as well explain to parents where all that funds/money is going and/or how it is being spent. • Talked about the Code of Conduct & Constitutional bylaw • DPAC meetings are open to all parents and they will also host parent sessions on various topics. DPAC meetings are always on the last Wednesday of every month.
<p>Motion to approve September Meeting minutes</p> <p>Hot Lunch Program (Connie Wu & Eva Dias)</p> <p>Classroom Liaison (Damian Stanley)</p>	<p>Moved: Damian Stanley Second: Tanya Hassard CARRIED</p> <ul style="list-style-type: none"> • Big Thanks to Connie and Eva • Need volunteers please sign up • Working on shared list - • Everything is currently coming from PAC email but it will start to come from Liaisons
Fundraiser - Entertainment books (Crystal McVeigh & Stacey Stephen)	<ul style="list-style-type: none"> • 40 have not been returned/out and if they are not returned by the parents it must be paid for. • \$3500 raised
Playground Fundraising	<ul style="list-style-type: none"> • Deadline will be extended
Family Photos (Tanya Hassard)	<ul style="list-style-type: none"> • \$520 total raised • Might change the photographer for next year
Card project (Tanya Hassard)	<ul style="list-style-type: none"> • Students have completed the art • Tanya will drop it off this weekend in North Vancouver • Early bird ordering will begin in a few weeks
<p>Fundraiser - Playground Scratch card (Zainab Alkassab)</p> <p>Parent Idea Santa Op</p>	<ul style="list-style-type: none"> • About \$900 has been raised so far our target is \$10,000 • Deadline is Oct. 31st but we will extend it. • Bring more cards to the Halloween Party and explain clearly how it works. • Idea by parent - Santa photo op great idea but it will take a lot of prep work • Can ask the Legion for help (cooking and serving) they ask for a donation of \$200 • Pancake from Costco, syrup from Superstore and juice and fruits about \$600 • Scout for a Santa • Dec. 6th is an option on Friday before school or Dec 21st is an option for a Saturday morning

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Fundraiser - Neufeld Farm Fundraisers (Rhonda Van Haren)	<ul style="list-style-type: none"> • Frozen food ready in minutes - start selling Oct. 28th and pick up Nov. 28th at 4:30 pm at the school (order in by Nov. 18) • Flyers to be divided into divisions - announcement in one of the emails and payment to accompany order form. • Not going on Munch A Lunch
Movie night (Damian Stanley)	<ul style="list-style-type: none"> • Toy Story 4 tickets will going on sale after the Halloween party • Food combo will be available as well
Lunch Box Theatre (Damian Stanley) Clothes drive	<ul style="list-style-type: none"> • 26 kids have signed up and only 4 spots are left • Oct. 21st it will start • Email reminder will be sent • Lunch Box Threat is booked for Spring. • In January or possibly Spring
Recap	<p>Halloween Party on Oct 18 Movie Night - Nov. 15 Potential Event (adult only) - Nov. 29 Pub Night in the Spring</p>
Meeting adjourned	<p>8:05 p.m. Damian 2nd</p>