

SMILING CREEK PARENT ADVISORY COUNCIL (SCPAC)
 Meeting Minutes: Tuesday Sept 11th, 2018

AGENDA ITEM	NOTES
Call to order	7:06 pm
Motion to approve June 5 meeting minutes	Moved: Sarah Payne Seconded: Tanya Hassard CARRIED
Motion to approve Sept. 11 meeting agenda	Moved: Stacey Cruz Seconded: Rita Eynon, Jacquie Bekar CARRIED
President's Welcome – Rosey Manhas	<p>Great start to a new year at a new school First events have already been successful, including the first day welcome and the popcorn day on Sept. 7</p> <p>Thank you to donors: Tim Hortons, Cobs and Starbucks (first day welcome treats and coffee), Rebecca Permack (popcorn machine and starting kits)</p> <p>Our sincere thanks also go out to donors for upcoming events and initiatives:</p> <ul style="list-style-type: none"> • Brett Johnston (BC Quake) – large grill and hot dogs for Sept. 20 Welcome BBQ • Melissa Falk – face painting for Welcome BBQ • Safeway (Shaughnessy) – hot lunch support • Coast Capital Savings - \$100 • Fruit & veggie supplier - \$250 for supplies • Fernando Villagran – 2 Buddy Benches • Henry Ho – \$1,000
Fundraisers	<ul style="list-style-type: none"> • Cobs Bread (Oxford Crossing) – 5% of sales goes to SCPAC – let them know before you pay • Mabel's Labels – 20% of sales goes to SCPAC – click "Support a Fundraiser" button at top right corner on mabelslabels.com • Entertainment books – more info coming soon after divisions assigned • Card project – kids making in next three weeks; parents can order mid-October to have for Christmas cards • Family photo nights – Nov. 5 and 6; 15 sessions each night, sitting fee of \$20/sitting goes to SCPAC • Earthquake kits – rolling out now; deadline Nov. 12, pick-up Nov. 29 - \$20/kit goes to SCPAC
Earthquake Fundraiser info	Brett Johnston, owner of BC Quake, provided information on the earthquake kit fundraiser:

<p>Motion to make Terry Denney the SCPAC administrator for this fundraiser</p>	<ul style="list-style-type: none"> • Fundraiser is easy to set up, and only requires SCPAC to promote the website link to parents (who can also share it with family, friends, co-workers, etc.) to drive traffic to the site • Kits developed with input from fire fighters and paramedics • Kits have 5-year shelf life (some medical supplies have 3-year shelf life) • Transactions are monitored by an SCPAC administrator; BC Quake handles individual purchases and then provides cheque to SCPAC at the end • \$20/kit that gets sold goes to SCPAC • BC Quake needs two to three weeks after orders close to assemble orders; pick-up from the school – need to arrange date • Order deadline: Nov. 12 • Pick-up at school: Nov. 29 (coincides with report card meetings with parents/teachers from 2 p.m. onwards) • Volunteer(s) needed to receive orders at the school on Nov. 29 and distribute • Link on SCPAC Facebook page • www.bcquake.ca/group-smilingcreek with password “kits” <p>Moved: Tanya Hassard Seconded: Stacey Cruz CARRIED</p>
<p>Volunteer list</p>	<p>Thank you to our volunteers, and introduction of program coordinators:</p> <ul style="list-style-type: none"> • Connie Wu, hot lunch coordinator • Lin Ma – fruit & veggie coordinator • Nicole Villagran – popcorn day coordinator • Rita Eynon – freezie day coordinator • Damian Stanley – classroom liaison coordinator • Crystal McVeigh and Stacey Stephen – entertainment book coordinators • Jimmy Fung – Grade 5 graduating committee coordinator
<p>Principal’s report – Remi Collins</p>	<p>Everybody has been working hard to ensure everything coming together, including administration, teachers in over the summer, and caretakers – thank you! Furniture and supplies still arriving.</p> <p>Enrollment – started with 11 divisions/237 kids, now have 13 divisions/265 kids</p> <ul style="list-style-type: none"> - Challenge in building classes is balancing kids from Leigh and other schools, who’s playing well together (or not), kids who need special assistance, etc. Plan is to have classes assigned tomorrow (Sept. 13) afternoon. <p>Smiling Creek will be pilot school for use of TVs vs. projectors</p>

	<ul style="list-style-type: none"> - 65" TVs with better long-term durability and benefits like reduced glare, better interface, etc. <p>Official grand opening on Oct. 2 from 5 pm (TBC)</p> <ul style="list-style-type: none"> - Informal tours of school - 6-6:30 pm – ceremony, highlighting partnership between SD43 and City of Coquitlam, including shared soccer field, multipurpose room, community space closer to residents <p>Early dismissal – Sept. 20 for meet-the-teacher conversations, helps teachers get to know kids as quickly as possible</p> <p>Parking – if using the loop PLEASE ensure kids have backpacks ready and can jump out of the car on their own. Need to keep traffic moving to ensure children’s safety.</p> <p>Scholastic Book Fair – Nov. 27, 28, 29 – will need volunteers, info to come</p> <ul style="list-style-type: none"> - Helps stock the library collection
Committee reports	
Tanya Hassard - treasurer	<p>Budget and financial statements circulated – not much has changed since June meeting</p> <ul style="list-style-type: none"> - Had some start-up expenses (purchasing bank cheques etc., supplies for welcome event) – so about \$350 owed to us
Terry Denney – communications	<p>Information on events, fundraisers available on the SC PAC Facebook page (https://www.facebook.com/SmilingCreekPAC/)</p>
Next PAC meeting	Tuesday, Oct. 9 at 7 pm – SC Learning Commons Room
Closing remarks – Rosey Manhas	Reminder of upcoming events: Freezie Day, Welcome BBQ – please RSVP
Questions	<p>Will teachers be using FreshGrade? Remi: yes, waiting on devices and divisions to be assigned</p> <p>Did popcorn day work with delivery to classrooms? Remi: yes, it kept popcorn from getting outside (bear attractant), will use same process for freezie days</p> <p>Will PAC be requesting a one-time donation? Rosey: yes, email is coming shortly after divisions assigned</p> <p>What is Munch-a-lunch? Remi: Online ordering system, and volunteer signup</p> <p>Any special requests from PAC?</p>

	<p>Remi: bus support, school performances, contingency fund, etc.</p> <p>Will there be a Lunch Lady service? Remi: yes, need divisions to be assigned first</p> <p>What is the gaming grant for students? Remi: \$20/child based on June enrollment; SC's was 0, so SCPAC will be requesting schools with 5 or more students transferring out to SC to send the gaming grant money tied to those students. Leigh is aware (about 115 kids transferring).</p>
<p>Motion to adjourn the meeting</p>	<p>Moved: Rosey Manhas Seconded: Stacey Cruz</p>