



## COAST SALISH ELEMENTARY – PARENT ADVISORY GROUP PAC ANNOTATED MEETING MINUTES

*HELD NOVEMBER 9, 2022 WEDNESDAY AT 7:00 TO 8:22 PM AT IRVINE ELEMENTARY*

### **PARTICIPANTS:**

**In person:** Grace Chan, Frank Pearse, Andrea Burgoyne, Gem Caluk, Kamilah Basra, Hamid Moghaddam, Kay Yoon,

**Remotely:** Jeff, Christian and Arnie, Jingjing, Tao Wang, Sonia Ham, Jamie

**CALL MEETING TO ORDER – KAMILAH BASRA, V. CHAIR**

**LAND ACKNOWLEDGEMENT – KAMILAH BASRA, V. CHAIR**

**ADOPTION OF AGENDA – KAMILA BASRA, V. CHAIR**

Motion from Atash to add request to adopt the as-presented agenda and the meeting minutes from October

- Motion: Kay forwards
- Motion: Grace seconds
- All in favour, None opposed

### **PRINCIPAL’S REPORT - FRANK PEARSE, PRINCIPAL**

- Halloween Parade - was successful and had great participation.
- Winter Concert - each class is working on the corresponding music piece.
  - The date of the concert is December 14 (tentatively at 6:30)
- Three concepts of “Coast Salish, who are we?” are under discussion.
  - Sockeye
  - Sasquatch
  - Cedar
  - Coast Salish students and families will collectively voice opinions to decide.
- Construction updates will be received from the contractor at the end of November and will be communicated to the parents accordingly.

- Afterschool program –
  - o The choir program is being planned for students from Gr. 2 to 5 by the same music instructor who will be helping us with the winter concert
  - o Looking to get more details, including costs, etc.
- Programs and activities that school staff would like PAC to sponsor
  - o Frank has collected some ideas from the staff members. He will summarize and circulate it to PAC when it is ready.

### **TREASURER’S REPORT – GRACE CHAN, TREASURER**

- September financial report is appended for information.
- The current account balance of \$2090.93 is high and does not reflect the current financial status because we cannot do e-transfer funds because we set up an account requiring signatures for transferring funds / issuing cheques
- This implies that the PAC exec members and other parents who incurred expenditures have yet to be disbursed.
- Thus, to be able to reimburse all expenditures to date, the cheques need to be ordered.
- Some of the voluntary donations that were sent to the School need to be accounted for.

**MOTION:** from Grace to get disbursed for the following items:

- Pre-approval for expenses:
  - a. Cost of Ordering 400 Cheques from TD Bank \$ (179.55)
  - b. Payable to Subway for November Hot Lunch (estimate) \$ (400.00)
  - c. Spendings for November Movie Night (estimate) \$ (200.00)
- Payable to Grace for October Hot Lunch (Fresh Slice pizza) \$ (445.08)
  
- Motion: Kay forwards
- Motion: Gdemilla seconds
- 6 voted in favour, 5 abstaining
- Motion passed

### **DPAC UPDATE – ANDREA BURGOYNE, DPAC REP**

- Andrea’s DPAC meeting summary is appended.
- DPAC meetings are open to all parents/guardians who wish to attend.

### **FUNDRAISING OPPORTUNITIES**

#### **HOT LUNCH – DZEMILLA, MEMBER-AT-LARGE**

- The pizza hot lunch was a success, and the next one is coming up on November 16 (Subway).
- We are making some healthy profits from the hot lunch program.
- Planning for December hot lunch, the same day as Irvine's hot lunch, but we will try a different menu to Irvine's.

- Once we move into our building, we will survey parents to see what the frequency demand is and plan as such. However, until then, we will coordinate with the Irvine Hot lunch program.

#### **MOVIE NIGHT - ANDREA, DPAC REP.**

- Movie night is planned for November 25
- Door/concession opens at 5 PM and the movie will start at 6 PM.
- We will have a pre-sale for food on MunchaLunch. Certain food will also be available on the day (cash only).
- Andrea and any others available will meet with Frank on November 16 to check out the premises and discuss the logistics.

#### **ART CARD PROJECT**

- In each class, students' artwork is being done.
- Each student's artwork will be delivered home for ordering by November 15.
- Orders need to be completed, and artworks need to be returned by November 23.

#### **PURDY'S**

- Currently, we have other events on the calendar this year.
- We will try Purdy's fundraising, possibly next year, for Easter.

#### **PROGRAMS AND ACTIVITIES PAC WANTS TO SUPPORT**

- See notes under Principal's Report

#### **ROUNDTABLE**

- No particular items were discussed.

#### **ADJOURN MEETING – KAMILAH BASRA**

- Motion: Kay forwards
- Motion: Grace seconds
- Meeting adjourns at 8:22 pm

**NEXT COAST SALISH PAC MEETING WILL BE HELD ON DECEMBER 7, 2022.**

**Enclosed: Financial Report, DPAC Report**

Recorded by Kay Yoon, Secretary

## Coast Salish Elementary PAC - Financial Report

<b>Financial Report</b>		<b>November 9, 2022</b>
<b>Opening Bank Balance @ Oct 19, 2022 (date of last PAC meeting)</b>		<b>\$ 1,108.36</b>
<b>Add</b>		
Funds deposited:		
Donation from Parents	\$ 75.00	
MunchaLunch - October Hot Lunch (Fresh Slice pizza)	\$ 519.40	
MunchaLunch - November Hot Lunch (Subway) (part 1 of 2)	<u>\$ 393.12</u>	
Total Funds Deposited		<u>\$ 987.52</u>
<b>Total Funds</b>		<b>\$ 2,095.88</b>
<b>Less</b>		
Bank Fees	<u>\$ (4.95)</u>	
Total Funds Deducted		<u>\$ (4.95)</u>
<b>Bank Balance @ 9-Nov-22</b>		<b>\$ 2,090.93</b>
<b>Cash Available for Allocation @ November 9, 2022</b>		
<b>Bank Balance @ 9-Nov-22</b>		<b>\$ 2,090.93</b>
<b>Add:</b>		
Accounts Receivable		
ShareASale (Tru Earth)	<u>\$ 31.99</u>	
Total Accounts Receivable		<u>\$ 31.99</u>
Pending Deposits		
No pending deposits	<u>\$ -</u>	
Total Pending Deposits		<u>\$ -</u>
<b>Less:</b>		
Accounts Payable		
Payable to Gabby for Welcome BBQ food supplies	\$ (272.97)	
Payable to Grace for Welcome BBQ food supplies	\$ (443.57)	
Payable to Gem for MunchaLunch 2022/2023 Annual Fee	<u>\$ (336.00)</u>	
Total Outstanding Accounts Payable		<u>\$ (1,052.54)</u>
Outstanding Cheques		
No outstanding cheques	<u>\$ -</u>	
Total Outstanding Cheques		<u>\$ -</u>
Unpaid Commitments / Spendings to be approved by PAC		
Cost of Ordering 400 Cheques from TD Bank	\$ (179.55)	
Payable to Grace for October Hot Lunch (Fresh Slice pizza)	\$ (445.08)	
Payable to Subway for November Hot Lunch (estimate)	\$ (400.00)	
Spendings for November Movie Night (estimate)	<u>\$ (200.00)</u>	
Total Unpaid Commitments / Spendings to be approved by PAC		<u>\$ (1,224.63)</u>
<b>Total Cash Available for Allocation @ November 9, 2022</b>		<b><u><u>\$ (154.25)</u></u></b>

# Coast Salish Elementary PAC - Financial Report

## Estimated Month-End Financial Position

<b>Total Cash Available for Allocation @</b>	<b>November 9, 2022</b>		\$ (154.25)
<b>Add estimated revenue related to:</b>			
November Hot Lunch (Subway) (part 2 of 2)		\$ 90.00	
November Movie Night		<u>\$ 800.00</u>	
Total estimated revenue			<u>\$ 890.00</u>
<b>Less estimated expenses:</b>			
Monthly Bank Fee		<u>\$ (4.95)</u>	
			<u>\$ (4.95)</u>
<b>Estimated November 2022 month-end financial position:</b>			<b>\$ 730.80</b>

## Coast Salish Elementary PAC - Financial Report

<b>Month-over-month Financial Activities (Includes Actual &amp; Projected Activities)</b>			
	Sep-22	Oct-22	Nov-22
<b>Opening Balance</b>	\$ -	\$ 423.81	\$ 52.63
Revenue			
Donation	\$ 1.00	\$ 75.00	
Welcome BBQ	\$ 1,110.00	\$ -	\$ -
ShareASale (Tru Earth)	\$ 31.99	\$ -	
MunchaLunch Hot Lunch	\$ -	\$ 519.40	\$ 483.12
Movie Night	\$ -	\$ -	\$ 800.00
<b>Total Revenue</b>	<u>\$ 1,142.99</u>	<u>\$ 594.40</u>	<u>\$ 1,283.12</u>
Expenses			
PAC expenses	\$ -	\$ (179.55)	\$ -
Welcome BBQ expenses	\$ (716.54)	\$ -	\$ -
MunchaLunch Annual Fee	\$ -	\$ (336.00)	\$ -
MunchaLunch Hot Lunch	\$ -	\$ (445.08)	\$ (400.00)
Movie Night	\$ -	\$ -	\$ (200.00)
Bank fee	\$ (2.64)	\$ (4.95)	\$ (4.95)
<b>Total Expenses</b>	<u>\$ (719.18)</u>	<u>\$ (965.58)</u>	<u>\$ (604.95)</u>
<b>Closing Balance</b>	\$ 423.81	\$ 52.63	\$ 730.80

# DPAC REPORT

**Coast Salish Elementary**  
November 2022

# Assistant Superintendent Report

Presented by assistant superintendent Reno Ciolfi and Craig Mah

## 4 Key Points

- **Intellectual Development/Achieve Student Success**
- **Human and Social Development/Develop the Educated Citizen**
- **Indigenous Learning**
- **Reflection**

# Action Plan for Learning

Every school must create an APL and pick one to two focuses for the year.

Action Plan for Learning Goal Areas (Number of Schools)						
School Level	Intellectual Development				Human and Social Development	Indigenous Learners and Ways of Learning
	Literacy	Numeracy	STEAM	Career Education		
Elementary	30	15	1	-	46	46
Middle	6	7	1	-	14	14
Secondary	1	4	2	4	8	8

## Positive Notes:

- SD43 has very high graduation rates in the 90th percentile
- SD43 overachieves in Grade 4&7 reading and writing compared to Metro Vancouver and the Province

# Student and Family Affordability Fund

**August 2022** - Province created a one-time special purchase grant

- **\$60 million for the Province**
- **\$3 million for SD43**

## **Goal:**

- Assist families with food security
- Reduce financial hardship related to schooling

# Parent Feedback

**Creating more awareness/resources/programs on:**

- **Neurodiverse/Gifted Children**
- **Anti - Asian Racism**
- **Anti - Black Racism**

**\* Student and Family affordability Fund not enough for only one year.**

# Indigenous Education and Territorial Acknowledgement

Presented by Danielle Kraichy (resource teacher) and Stephanie Maki (Principal, Aboriginal Education)

- Indigenous learning is now part of all SD43 curriculum
- Creating more awareness through Land Acknowledgement and accurate learning
- Equal learning opportunities for indigenous students

## **Developing Meaningful Land Acknowledgment :**

- **Think about Space (Land/Water/Air)**
- **Think about the history**
- **Tie reason to gathering = more meaning**
- **Embracing the feeling of discomfort**
- **Reflect on our responsibilities to land**
- **Build meaningful , authentic, and reciprocal relationships with Indigenous peoples**

# DPAC Moto 2022-2023

Resilient Community

Resilient Children

**NEXT DPAC MEETING:**

November 30th @7pm via Zoom

**Thank You**

# Current, Future And Ongoing PAC Fundraising

Donations can be made via e-transfer to [coastsalish.pac.treasurer@gmail.com](mailto:coastsalish.pac.treasurer@gmail.com).

Tax receipts are available through the district and recommended for donation of \$100 or more. If a tax receipt is desired, cheques must be made out to Coast Salish Elementary. Please include “Donation to PAC” in the description.

Donation Suggestions per child:

- \$25 I/we plan on participating in other fundraiser but want to help
- \$50 I/we are very busy and can only participate in a limited number of fundraisers
- \$100 I/we have no time to spare for fundraising activities. Here’s our contribution for the year!



FORMS FOR PARENTS TO FILL OUT WILL BE  
SENT HOME BY THE TEACHERS  
**DEADLINE: NOVEMBER 22ND**



**DEADLINE TO ORDER : NOVEMBER 9TH**  
**HOT LUNCH DAY: NOVEMBER 16TH**



**DEADLINE TO ORDER: DECEMBER 1ST**  
**HOT LUNCH DAY: DECEMBER 9TH**

HOT LUNCH

# COAST SALISH PAC MOVIE NIGHT

GET COZY BY BRINGING  
YOUR OWN PILLOWS AND  
BLANKETS!



**FRIDAY NOVEMBER 25TH**  
IRVINE ELEMENTARY GYM

DOORS OPEN AT 5:30PM FOR CONCESSION  
MOVIE STARTS AT 6PM

PRE-ORDER YOUR SNACKS  
AT MUNCHALUNCH  
BY NOVEMBER 21ST  
(CASH ONLY FOR  
ON-SITE ORDERS)



The  
**GRINCH**

**FREE ADMISSION**  
FAMILY EVENT